

2017 Planning Department Work Plan

Prepared by the Lake Elmo Planning Commission: 11/28/16

Accepted by the City Council: _____



Key

Status	C – Complete IP – In Progress
PL	Priority Level (1-5 with 1 being the highest priority)

Project and Description	PL	Status
Zoning Map Amendments		
<ul style="list-style-type: none"> Update Zoning Map to change Village parcels to VMX consistent with the Comprehensive Plan 	2	IP
Zoning Text Amendments		
<ul style="list-style-type: none"> Codify Zoning Ordinance 	1	
<ul style="list-style-type: none"> Public Facilities ordinance amendments 	5	
<ul style="list-style-type: none"> Home Occupation Ordinance 	3	
<ul style="list-style-type: none"> Update PUD Ordinance to match OP PUD Process 	2	
<ul style="list-style-type: none"> Outdoor Lighting Ordinance Revisions 	5	
<ul style="list-style-type: none"> Wireless Communications Ordinance for Microcell technology 	4	
<ul style="list-style-type: none"> Create new zoning district for Washington County Landfill consistent with the MPCA 	3	IP
<ul style="list-style-type: none"> Create V-LDR V-MDR District and Regulations 	1	IP
<ul style="list-style-type: none"> Repeal Article XIV – OP Alt District 	3	IP
<ul style="list-style-type: none"> Draft a form-based code to supplement the Village Mixed-Use zoning district based on the scope of work (Incorporate design standards from the Design Standards Manual as part of a form-based code) 	5	
<ul style="list-style-type: none"> Obtain DNR approval of revised Shoreland Ordinance 	1	C
<ul style="list-style-type: none"> Adopt final version of Shoreland Ordinance based on DNR approval 	1	IP
<ul style="list-style-type: none"> Resolve zoning conflicts with the Metropolitan Airports Commission, Met Council, MnDOT, and Washington County 	4	IP
<ul style="list-style-type: none"> Implement City airport zoning regulations for the airport safety zones within the Village Planning Area 	4	
<ul style="list-style-type: none"> Solar garden/solar power ordinance 	3	
<ul style="list-style-type: none"> Wind power ordinance 	3	
Subdivision Ordinance Amendments		
<ul style="list-style-type: none"> Platting for Minor Subdivisions 	5	IP
<ul style="list-style-type: none"> Update subdivision submission requirements 	1	IP
<ul style="list-style-type: none"> Prepare update to incorporate updated engineering standards 	4	

Comprehensive Plan Amendments		
• 2040 Comprehensive Plan Update	1	IP
• Plan for possible density reductions and reguiding land use in the Village and I-94 area to address changes in the 2015 system statement	1	IP
• Amend Rural Single Family land use description to allow for sewer service within the MUSA & Amend Village MUSA	1	C
• Assist with the creation of a master plan for selected City parks, provide assistance to Parks Commission as needed	3	IP
• Prepare CPA to guide RR and A parcels less than 20 acres in size to RE	1	
Other Planning Initiatives		
• Submit application for new Village Parkway railroad crossing	2	
• Update Village AUAR	1	C
• Develop a policy or ordinance for stormwater reuse.	3	
• Update City's Master Developer Agreement	1	IP
• Add/Review Planning Module from Permit Works to track planning and zoning applications	3	
• Investigate conservation easement holder options/city policy	1	
• Research /develop drone policy or ordinance	5	
Ongoing Planning Activities		
• Update Parks 10-year CIP	2	IP
• Planning Commission review of 10-year Capital Improvement Plan for consistency with the Comprehensive Plan	2	C
• Provide support to code enforcement program with the Building Inspector as the City's code enforcement officer	3	IP
• Archive older zoning files	4	IP
• Streamline & Improve Policies/Procedures for the handling of routine land matters including but not limited to variances, site plan review, setbacks et al;	1	IP