



STAFF REPORT

DATE: May 2, 2017

CONSENT

ITEM #: 3

AGENDA ITEM: 2018 Budget Schedule

SUBMITTED BY: Kristina Handt, City Administrator

REVIEWED BY: Brian Swanson, Finance Director

BACKGROUND:

Similar to last year, the City Council is asked to accept the proposed 2018 budget key dates for planning purposes.

ISSUE BEFORE COUNCIL:

What should the schedule be for developing the 2018 budget?

PROPOSAL DETAILS/ANALYSIS:

Included in your packet is a proposed schedule. Staff has already begun working on the CIP. The CIP will be brought to committees/commission first then followed by the operating budgets. The finance committee and council will hold a joint session in August. Then Council will have another work session to review the proposed budget prior to certifying the maximum levy in September. Last year the council used the November work session to discuss further changes to the proposed budget so staff is including that as an optional meeting again this year. The final budget would be adopted and certified to the County in December.

FISCAL IMPACT:

NA

OPTIONS:

- 1) Approve the proposed schedule
- 2) Amend and then approve a schedule

RECOMMENDATION:

If removed from the consent agenda:

Motion to approve the 2018 Budget Schedule

ATTACHMENTS:

- 2018 Budget Schedule

