



## STAFF REPORT

DATE: July 18, 2017

**CONSENT**

ITEM #: 12

**AGENDA ITEM:** CSAH 13 (Ideal Avenue) Improvements – Approve Cooperative Agreement Payment No. 1

**SUBMITTED BY:** Chad Isakson, Project Engineer

**REVIEWED BY:** Krintina Handt, City Administrator  
Jack Griffin, City Engineer

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**ISSUE BEFORE COUNCIL:** Should the City Council approve Payment No. 1 for the CSAH 13 (Ideal Avenue) Improvements?

**BACKGROUND, PROPOSAL DETAILS/ANALYSIS:** In May 2017, the City of Lake Elmo entered into Cooperative Agreement No. 10904 with Washington County for the cost sharing of the CSAH 13 (Ideal Avenue) Improvements. In accordance with the agreement payment schedule, Washington County has submitted Invoice #124891 in the amount of \$67,250.88. The amount requested reflects the total design engineering payment due and 10% of the estimated construction costs which is consistent with the cooperative agreement. The invoice has been reviewed and payment is recommended in the amount requested.

**FISCAL IMPACT:** No additional fiscal impact. Payment is proposed in accordance with Cooperative Agreement No. 10904 with Washington County.

**RECOMMENDATION:** Staff is recommending that the City Council approve, *as part of the Consent Agenda*, payment to Washington County in the amount of \$67,250.88 for the CSAH 13 (Ideal Avenue) Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

***“Move to approve payment to Washington County in the amount of \$67,250.88 for CSAH 13 (Ideal Avenue) Improvements in accordance with Invoice #124891 attached and per Section G of Cooperative Agreement No. 10904.”***

**ATTACHMENTS:**

1. Washington County Invoice No. 124891 and supporting detail.



WACO PUBLIC WORKS DEPT  
 11660 MYERON RD N  
 STILLWATER MN 55082

<i>Invoice</i>	
Invoice Number:	124891
Account Number:	20498
Due Date	8/4/17
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

To: LAKE ELMO CITY  
 3800 LAVERNE AVE N  
 LAKE ELMO MN 55042-9629

*Please return top portion with payment. Thank You.*

Invoice						
Date	Number	Type	Due Date	Remark	Amount	
7/5/17	124891	Invoice	8/4/17	CSAH 13 - TH 5 to CSAH 35		
			8/4/17	Invoice for Initial 10% of	\$28,251.71	
			8/4/17	Estimated Construction Costs		
			8/4/17	Design Engineering	\$38,999.17	
			8/4/17	*****		
			8/4/17	City / County Cooperative		
			8/4/17	Agreement No. 10904		
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid.					<b>Invoice Total</b>	\$67,250.88
Please make check payable to <b>Washington County</b> and mail to the address above.					<b>Sales Tax</b>	
					<b>Balance Due</b>	\$67,250.88

CSAH 13 - TH 5 to CSAH 35 - Billing Summary  
 City of Lake Elmo  
 County/City Cooperative Agreement #10904  
 Initial Billing  
 7/6/2017

	Estimated Cost (from Cooperative Agreement)	Current Cost (based on Bid)	Previously Paid	Current Amount Due
Construction (initial 10%)	\$ 328,120.80	\$ 28,251.71	\$ -	\$ 28,251.71
Design Engineering	\$ 38,999.17	\$ 38,999.17	\$ -	\$ 38,999.17
Construction Engineering/Contract Administration	\$ 16,419.42	\$ -	\$ -	\$ -
Right of Way				
Road Improvements (36.1%)	\$ 96,855.00	\$ -	\$ -	\$ -
Storm Pond (20%)	\$ 68,000.00	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 548,394.39</b>	<b>\$ 67,250.88</b>	<b>\$ -</b>	<b>\$ 67,250.88</b>