

City Council
Date: October 11,

2007

SPECIAL
Item: 2
Motion

ITEM: Assessment Hearing for the 2006 Overlays Project

SUBMITTED BY: Jack Griffin, City Engineer

REVIEWED BY: Susan Hoyt, City Administrator
Ryan Stempski, Assistant City Engineer

SUMMARY AND ACTION REQUESTED: The city council is being asked to conduct the final assessment hearing (public hearing) and adopt the final assessment roll for the 2006 Overlays Project.

ADDITIONAL INFORMATION

The 2006 Overlays Project has been completed and the total project costs are known. Pursuant to Minnesota Statutes, Section 429 the council has declared the amount to be assessed against the benefiting properties and the hearing on the proposed assessment for these improvements has been ordered. Staff has enclosed a final assessment roll as approved by the city council. Mailed notice has been provided to each assessed property and the public hearing has been duly noticed.

The final assessment hearing will be conducted on October 11, 2007, and if passed the final assessment roll will be certified to the county auditor by November 30, 2007.

The city's assessment policy on street improvement projects is to assess each property uniformly, according to zoning classification. The assessment rate is held consistent year to year, with only an adjustment for inflation. For this project, all properties are zoned R1 (SDR), and have a proposed assessment rate of \$1,309.00 per buildable lot. There are 42 assessable units on this project.

The total cost of the improvements will be \$204,150.00; with the city cost participation in the amount of \$149,172.00 and the amount assessed against benefited property owners is \$54,978.00.

The street improvement project included resurfacing streets with a bituminous overlay for Irvin Court, Irvin Circle, Isle Avenue, Ivy Court, and Jamaca Court.

RECOMMENDATION

Staff recommends that the city council conduct the final assessment hearing and adopt Resolution No. 2007-069, adopting the final assessment roll for the 2006 Overlays project according to the final assessment roll (see attachment no. 1).

SUGGESTED MOTION FOR CONSIDERATION

Move to approve Resolution No. 2007-069, adopting the final assessment roll for the 2006 Overlays project.

ORDER OF BUSINESS:

- *Introduction* *Jack Griffin, City Engineer*

- *Report by staff* *Jack Griffin, City Engineer*
Ryan Stempski, Assistant City Engineer

- *Questions from city council members to the presenter* *Mayor and council members*

The mayor will facilitate this by asking each individual councilmember for one question allowing for a response to the individual question then move onto the next council member in the sequence until all questions are completed. No council member shall take more than 3 minutes to ask a question. (Also called round robin.) (For example, C-1 asks question 1 and gets answer - C-2 asks question 2 and gets answer and so on.)

- *Open public hearing* *Mayor*

- *Questions/comments from the public to the city council* *Mayor facilitates*
(a maximum of three minutes per question/statement)

- *Close public hearing* *Mayor*

- *Call for a motion*

This is to get a motion on the table for discussion and is actually required under Roberts Rules of Order. This action is not an indication that the motion on the table is the motion that will be approved in the current form. It is purely for discussion purposes.

- *Discussion among city council members* *Mayor and council members*
(See round robin process above)

- *Action by the city council* *City council*

ATTACHMENTS

1. *Resolution No.2007-069, adopting the final assessment roll for the 2006 Overlays Project, with attached final assessment roll.*