



## STAFF REPORT

DATE: February 20, 2018

**CONSENT**

ITEM #: 9

**AGENDA ITEM:** Authorization to Advertise and Hire Summer Interns

**SUBMITTED BY:** Jake Foster, Assistant City Administrator

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**BACKGROUND:**

The 2018 budget included intern positions to assist staff in the Finance department and in a GIS capacity from approximately May thru August. These positions are temporary and not benefit eligible.

**ISSUE BEFORE COUNCIL:**

Should the Council authorize advertising and hiring of two interns?

**PROPOSAL:**

Similar to 2017, the City Council is being asked to authorize the advertising for and hiring of the summer Finance and GIS interns proposed and approved in the 2018 budget.

**FISCAL IMPACT:**

Wages of approximately \$14,000 were approved in the 2018 budget.

**OPTIONS:**

- 1) Authorize advertising and hiring interns
- 2) Authorize advertising and hiring for some but both interns
- 3) Do not authorize advertising and hiring for any interns

**RECOMMENDATION:**

If removed from the agenda:

*“Move to authorize staff to advertise and hire interns for the Finance and Planning/Building departments.”*

**ATTACHMENTS:**

- None