



STAFF REPORT

DATE: 2/20/2018

CONSENT

ITEM #: 10

TO: City Council

FROM: Rob Weldon, Public Works Director

AGENDA ITEM: Authorize posting and hiring of Public Works Seasonal Employees

REVIEWED BY: Kristina Handt, City Administrator

BACKGROUND: Each year the City of Lake Elmo hires seasonal employees to supplement the existing Public Works Staff with various semi-skilled tasks throughout the city.

ISSUE BEFORE COUNCIL: Should the City Council authorize staff to post and hire up to 4 Seasonal Public Works Employees?

PROPOSAL DETAILS/ANALYSIS: The addition of seasonal staff in the Public Works Dept. is paramount to the success and completion of daily tasks and seasonal projects within the city. Seasonal employees typically assist with park mowing, trimming and general maint; assist with asphalt patching and road maint; carry out hydrant painting and numerous other small tasks and projects handled by the Public Works Department. Should the city contract out mowing services only two seasonal employees would be requested to assist with seasonal tasks.

Duration of seasonal staff employment is dependent on weather, work load and budgeted funds/hours. Typically, these employees may begin working in the months of April/May and end employment in September/October.

FISCAL IMPACT: As in previous years, wages for these positions are factored into the adopted 2018 budget. Hourly wage will range from \$11 - \$14/hour depending on qualifications.

OPTIONS:

- Approve posting and hiring of up to 4 Public Works Seasonal Employees.
- Deny posting and hiring of up to 4 Public Works Seasonal Employees.
- Table posting and hiring of up to 4 Public Works Seasonal Employees.

RECOMMENDATION:

Motion to authorize posting and hiring of up to 4 Public Works Seasonal Employees.

ATTACHMENTS: None