

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
APRIL 3, 2018**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Pearson called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Mike Pearson and Councilmembers Justin Bloyer, Julie Fliflet and Christine Nelson. **ABSENT:** Councilmember Jill Lundgren.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Becker, City Planner Prchal, Public Works Director Weldon, and City Clerk Johnson.

**APPROVAL OF AGENDA**

*Councilmember Nelson, seconded by Councilmember Bloyer, moved TO ADD “CITY ADMINISTRATOR RAISE” TO THE REGULAR AGENDA.*

*Mayor Pearson, seconded by Councilmember Fliflet, moved TO TABLE THE CITY ADMINISTRATOR’S RAISE TO THE NEXT MEETING. Motion passed 4 – 0.*

*Councilmember Bloyer, seconded by Councilmember Fliflet, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.*

**ACCEPT MINUTES**

Minutes of the March 20, 2018 Regular Meeting were accepted as presented.

**PUBLIC COMMENTS/INQUIRIES**

Virginia Pleban, 8245 59<sup>th</sup> Street North, commented on volunteering.

**PRESENTATIONS**

None

**CONSENT AGENDA**

2. Approve Payment of Disbursements and Payroll
3. Receive Draft EAW for Lake Elmo Airport
4. Approve Corridors of Commerce Resolution of Support – *Resolution 2018-030*
5. MSAS System Revisions – Resolution Approving MSA Designations – *Resolution 2018-031*
6. CSAH 13 (Ideal Ave/Olson Lake Tr) – Approve Pay Request No. 1 to City of Oakdale.

7. 2018 Street Improvements –Approve Plans & Specs; Authorize Ad for Bids –*Resolution 2018-032*
8. Approve Abatement for 2298 Inwood Ave-*Resolution 2018-033*
9. Approve An Ordinance Amending Chapter 51 of the City Code to Include Penalties for Not Connecting to Municipal Sewer- *Ordinance 08-204; Resolution 2018-034*
10. Approve Summary Publication of Assessment of Service Charges and Nuisance Abatement Ordinance-*Resolution 2018-024*
11. Approve Purchase of Asphalt Roller
12. Approve Hiring of Public Works Operator III
13. Approve Appointment to Finance Committee
14. Approve Appointment to Maintenance Advisory Committee
15. Approve Driveway Ordinance and Fee Schedule Amendments – *Ordinance 08-206; Ordinance 08-207; Resolution 2018-039*

***Councilmember Bloyer, seconded by Councilmember Nelson, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 4 - 0.***

**ITEM 16: Mountain Biking Proposal at Reid Park with SASCA**

City Planner Prchal reviewed the history of discussions regarding the creation of mountain biking trails in Reid Park and action taken by the Parks Commission. Matt Lehmann, SASCA board member, provided information on frequency of practices and additional detail on trail location. Discussion was also held regarding concerns presented by a resident of Easton Village regarding the proximity of the trail to his property.

***Councilmember Bloyer, seconded by Councilmember Nelson, moved TO ADOPT RESOLUTION 2018-036 APPROVING THE DESIGN AND CONSTRUCTION OF MOUNTAIN BIKE TRAILS WITHIN REID PARK. Motion passed 4 – 0.***

**ITEM 17: CSAH 17 (Lake Elmo Ave) Phase 3 Improvements**

Kevin Peterson, Washington County Public Works, presented information demonstrating the need for a pavement project on Lake Elmo Avenue from I-94 to approximately 20<sup>th</sup> Street. Mr. Peterson also reviewed the proposed project schedule, project agreements, projected costs and cost sharing.

***Councilmember Nelson, seconded by Councilmember Bloyer, moved TO ADOPT RESOLUTION 2018-035 SUPPORTING WASHINGTON COUNTY’S RECOMMENDED LAYOUT FOR THE LAKE ELMO AVENUE PHASE 3 PAVEMENT AND DRAINAGE IMPROVEMENTS, FROM I-94 TO 300 FEET SOUTH OF 30<sup>TH</sup> STREET NORTH.***

*Councilmember Bloyer, seconded by Mayor Pearson, moved TO ADD A THIRD BULLET POINT TO RESOLUTION 2018-035 STATING, "THE CITY OF LAKE ELMO DOES NOT SUPPORT COST PARTICIPATION FOR TEMPORARY CONSTRUCTION EASEMENTS OR RIGHT OF WAY ENTRY AGREEMENTS". Motion passed 4 – 0.*

**Primary motion passed 4 – 0.**

**ITEM 18: Subdivision Regulations Update**

Planning Director Becker presented proposed updates to the City's Subdivision Regulations Ordinance recommended by the Planning Commission.

*Councilmember Bloyer, seconded by Councilmember Nelson, moved TO ADOPT ORDINANCE 08-205 APPROVING AMENDMENTS TO THE CITY'S SUBDIVISION ORDINANCE WITH A CORRECTION ON PAGE 19, PARAGRAPH H., STATING THAT THE COUNCIL MAY APPROVE UP TO TWO EXTENSIONS.*

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO AMEND THE PRIMARY MOTION TO REMOVE THE OPTION OF DEVELOPERS POSTING A BOND ON PAGE 38 OF THE ORDINANCE UPDATE. Motion passed 4 – 0.*

**Primary motion passed 4 – 0.**

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO ADOPT RESOLUTION 2018-037 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 08-205. Motion passed 4 – 0.*

**ITEM 19: Variance Requests for 8728 Demontreville Trail**

City Planner Prchal presented the request from the homeowner at 8728 Demontreville Trail for a variance to allow reconstruction and expansion of the garage currently on the property.

*Councilmember Bloyer, seconded by Councilmember Nelson, moved TO ADOPT RESOLUTION 2018-038 APPROVING THE REQUEST FROM BROOKS MOENING FOR VARIANCES FROM THE MINIMUM SIDE YARD SETBACK, SUBJECT TO RECOMMENDED FINDINGS AND CONDITIONS OF APPROVAL IDENTIFIED IN THE STAFF REPORT. Motion passed 4 – 0.*

**ITEM 20: Summary of Closed Session Regarding City Administrator Performance Review**

Mayor Pearson stated that the City Council held a routine and expected review of the City Administrator during the closed session prior to the Council Meeting and found her performance above average.

**COUNCIL REPORTS**

**Mayor Pearson:** Thanked Terry Forrest for his service on the Finance Committee and acknowledged new appointees.

**Councilmember Nelson:** Thanked Terry Forrest and commended city staff for their work during the past week.

**Councilmember Bloyer:** Welcomed Bob Wier to his employment with the City's Public Works Department.

**Councilmember Fliflet:** Reported that a lot of residents are concerned about water issues and thanked staff for doing a great job responding.

**STAFF REPORTS AND ANNOUNCEMENTS**

**Administrator Handt:** Reminded residents of the upcoming meeting at Oak Land Middle School held by the Minnesota Department of Health and encouraged residents to contact MN Department of Health with concerns.

**Planning Director Becker:** Invited residents to attend the open house to discuss updates to the City's Comprehensive Plan on April 11<sup>th</sup> at Lake Elmo Elementary School.

**CLOSED SESSION**

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO ENTER CLOSED SESSION. Motion passed 4 – 0.*

Discussion held concerning the purchase of real property located at 3880 Laverne Avenue North, Lake Elmo, Minnesota.

*Mayor Pearson, seconded by Councilmember Fliflet, moved TO RETURN TO OPEN SESSION. Motion passed 4 – 0.*

*Mayor Pearson, seconded by Councilmember Bloyer, moved TO WAIVE THE CONTINGENCIES AND PROCEED TO CLOSING ON THE PURCHASE OF 3880 LAVERNE AVENUE NORTH, LAKE ELMO. Motion passed 4 – 0.*

Meeting adjourned at 8:35 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

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Julie Johnson, City Clerk

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Mike Pearson, Mayor