

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
MARCH 20, 2018**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Pearson called the meeting to order at 7:00 pm.

PRESENT: Mayor Mike Pearson and Councilmembers Julie Fliflet and Christine Nelson.
ABSENT: Councilmembers Bloyer and Lundgren.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Becker, Public Works Director Weldon, Fire Chief Malmquist and City Clerk Johnson.

APPROVAL OF AGENDA

Item 3, “Approve Payment of Disbursements and Payroll” and Item 9, “Approve Assessment of Service Charges and Nuisance Abatement Ordinance” were moved to the Regular Agenda.

Mayor Pearson, seconded by Councilmember Fliflet, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 3 – 0.

ACCEPT MINUTES

Minutes of the March 6, 2018 Regular Meeting were accepted as presented.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

Jenny Terwedo presented the City with a donation of \$1,336 which represents funds raised at a spaghetti dinner fundraiser held at Arbor Glen Senior Living to benefit the Lake Elmo Fire Department.

Councilmember Fliflet, seconded by Councilmember Nelson, moved TO ADOPT RESOLUTION 2018-023 ACCEPTING A DONATION FROM ARBOR GLEN SENIOR LIVING FOR THE LAKE ELMO FIRE DEPARTMENT SAFE HAVEN PROGRAM.

Motion passed 3 – 0.

CONSENT AGENDA

3. Approve Payment of Disbursements and Payroll
4. Accept February 2018 Public Works Department Report
5. Accept February 2018 Building Department Report
6. Accept February 2018 Fire Department Report

7. 2017 Street Improvements - Approve Change Order No. 3.
8. 2017 Street Improvements – Approve Pay Request No. 5.
9. ~~Approve Assessment of Service Charges and Nuisance Abatement Ordinance Ordinance No 08-203, Resolution 2018-024~~
10. Approve Cooperative Agreement with Washington County for BoldPlanning Software
11. Accept Resignation of Part Time Firefighter
12. Authorize Advertising for and Creating an Eligibility List of Part Time Fire Fighters
13. Accept Resignation of Public Works Operator
14. Approve Step Increase, Assistant Administrator
15. Approve Step Increase, City Planner
16. Approve Letter of Appeal Regarding Water Appropriation Permit Conditions

Councilmember Fliflet, seconded by Mayor Pearson, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 3 - 0.

ITEM 3: Approve Payment of Disbursements and Payroll

Brief discussion held concerning payment of outstanding invoices for the Lake Elmo Library.

Mayor Pearson, seconded by Councilmember Nelson, moved TO APPROVE PAYMENT OF DISBURSEMENTS AND PAYROLL. Motion passed 3 – 0.

ITEM 9: Approve Assessment of Service Charges and Nuisance Abatement Ordinance

Brief discussion held concerning amending the nuisance abatement procedure.

Councilmember Fliflet, seconded by Mayor Pearson, moved TO AMEND SECTION 96.11(A) TO STATE THAT THE BUILDING OFFICIAL, OR HIS OR HER DESIGNATED REPRESENTATIVE, AFTER CONSULTATION WITH THE CITY ADMINISTRATOR MAY ABATE THE NUISANCE AFTER PROVIDING WRITTEN NOTICE TO THE AFFECTED RECORD PROPERTY OWNER. Motion passed 3 – 0.

Councilmember Fliflet, seconded by Councilmember Nelson, moved TO ADOPT ORDINANCE 08-203 AS AMENDED. Motion passed 3 – 0.

ITEM 17: Wildflower at Lake Elmo 3rd Addition Plat and PUD

Planning Director Becker presented the plat drawing, engineering comments and recommended conditions of approval for the Wildflower at Lake Elmo 3rd Addition Plat and PUD.

Councilmember Nelson, seconded by Councilmember Fliflet, moved TO ADOPT RESOLUTION 2018-025 APPROVING THE FINAL PLAT AND PUD DEVELOPMENT PLANS FOR THE WILDFLOWER AT LAKE ELMO 3RD ADDITION WITH NINE

CONDITIONS BASED ON THE FINDINGS LISTED IN THE STAFF REPORT. Motion passed 3 – 0.

ITEM 18: Hammes 3rd Addition Development Agreement

Planning Director Becker reviewed the proposed Hammes Estates 3rd Addition Developer Agreement.

Councilmember Nelson, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2018-026 APPROVING THE DEVELOPERS AGREEMENT FOR HAMMES ESTATES 3RD ADDITION. Motion passed 3 – 0.

ITEM 19: Sign Variance for Park Dental at 8980 Hudson Blvd. N.

City Planner Becker presented the request for a variance to allow an additional sign on the side of the Park Dental Building at 8980 Hudson Boulevard North.

Councilmember Fliflet, seconded by Councilmember Nelson, moved TO ADOPT RESOLUTION 2018-028 APPROVING THE VARIANCE REQUEST AT 8980 HUDSON BLVD N TO ALLOW A THIRD WALL SIGN BASED ON THE FINDINGS AND CONDITIONS IDENTIFIED IN THE STAFF REPORT. Motion passed 3 – 0.

ITEM 20: Royal Golf at Lake Elmo 1st Addition Development Agreement and Letter of Credit Reduction

City Planner Becker reviewed the landscape plans for tree planting and reviewed the proposed amendments.

Councilmember Fliflet, seconded by Mayor Pearson, moved TO ADOPT RESOLUTION 2018-028 WITH AMENDMENTS TO THE FIFTH WHEREAS CLAUSE STATING THAT THE TREES PLANTED WITHIN PRIVATE LOTS WILL BE PRIVATELY WARRANTIED. Motion passed 3 – 0.

Mayor Pearson, seconded by Councilmember Fliflet, moved TO APPROVE SECURITY REDUCTION FOR LANDSCAPING FOR THE ROYAL GOLF CLUB 1ST ADDITION BY \$47,604. Motion passed 3 – 0.

ITEM 21: Plow Truck Purchase

Public Works Director Weldon provide a brief overview of the proposed plow truck purchase and added that a conveyor would be added for asphalt.

Councilmember Nelson, seconded by Councilmember Fliflet, moved TO APPROVE THE PURCHASE OF A SINGLE AXLE DUMP TRUCK/SNOW PLOW FOR AN AMOUNT NOT TO EXCEED \$243,000, Motion passed 3 – 0.

COUNCIL REPORTS

Mayor Pearson: Attended meetings regarding the 3M settlement with the State of Minnesota and meetings regarding the mountain biking proposal.

Councilmember Nelson: No report.

Councilmember Fliflet: No report.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Reminded the public that applications are being accepted for vacancies on the Finance Committee. Noted MPCA and DNR will hold an open house on March 29th at Oak Land Middle School. Announced the upcoming LMC conference.

Sergeant Osterman: Invited the public to attend Coffee with a Cop at Lake Elmo Coffee, March 21st, 8:00 – 10:00 a.m.

City Attorney Sonsalla: Working on the delayed sewer connection policy and Hidden Meadows.

Planning Director Becker: Announced upcoming open house for comprehensive plan updates.

City Engineer Griffin: Working on plan review for Legacy, Wildflower, Hammes and Fairfield Inn.

Meeting adjourned at 7:50 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Mike Pearson, Mayor

Julie Johnson, City Clerk