



STAFF REPORT

DATE: April 3, 2018

CONSENT

ITEM #: 7

AGENDA ITEM: 2018 Street Improvements – Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

SUBMITTED BY: Jack Griffin, City Engineer

REVIEWED BY: Kristina Handt, City Administrator
Rob Weldon, Public Works Director
Chad Isakson, Project Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve the plans and specifications and order advertisement for bids for the 2018 Street Improvements?

BACKGROUND: On December 5, 2017 following a Public Improvement Hearing, the City Council ordered the improvements and preparation of the plans and specifications for the 2018 Street Improvements. The improvements include the rehabilitation of residential streets located in the southern Tri-Lakes area. The street improvements include approximately 2.0 miles of local streets consisting of Jane Road North, from Lake Jane Trail North to Jamaca Avenue North; Jane Court North, from Jane Road North to dead end; Jamaca Avenue North, from Jane Road North to Jamaca Avenue North; Jerome Avenue North, from 49th Street North to 53rd Street North; Jerome Avenue Court North, from Jerome Avenue North to dead end; and 53rd Street North, from Jamaca Boulevard North to 9480 53rd Street North.

The improvements for all streets include a full depth reclamation of the existing pavement and a new bituminous surface. Jane Road North and Jane Court North improvements include a new concrete ribbon curb. New concrete curb and gutter will be installed for Jamaca Avenue North, Jerome Avenue North, Jerome Avenue Court North, and 53rd Street North. Drainage improvements have been incorporated into the project to include storm sewer system replacement and drainage upgrades to prevent water from standing on or along the new street pavements. The scope of improvements remains consistent with the approved feasibility report which was adopted by the City Council on November 7, 2017.

PROPOSAL DETAILS/ANALYSIS: The plans and specifications have been completed for the improvements and are ready to be advertised for contractor bids. A bid date has been scheduled for May 3, 2018. Once received, bids will be reviewed by staff and if acceptable will be presented to council on May 15, 2018 to award a contract.

FISCAL IMPACT: The estimated total cost for the 2018 Street Improvements is \$1,229,000. The improvements are proposed to be partially assessed against the benefitting properties consistent with the City's Special Assessment Policy. The project is funded through the issuance of general obligation bonds and special assessments.

Approval of this motion does not commit the council to the project costs. Once contractor bids are received, the actual construction costs will be known and the council will be asked to consider entering into a contract to complete the work.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the consent agenda*, Resolution 2018-032 approving the plans and specifications and ordering the advertisement for bids for the 2018 Street Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Resolution No. 2018–032, approving the plans and specifications and ordering the advertisement for bids for the 2018 Street Improvements.”

ATTACHMENTS:

1. Resolution Approving the plans and specifications and ordering the advertisement for bids for the 2018 Street Improvements.
2. Location Map.
3. Project Schedule.
4. Project Plans and Specifications available for review at City Hall.

**CITY OF LAKE ELMO
WASHINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2018-032

**A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND
ORDERING ADVERTISEMENT FOR BIDS FOR THE
2018 STREET IMPROVEMENTS**

WHEREAS, pursuant to a resolution passed by the City Council on the 5th day of December 2017, the City Engineer, together with Bolton & Menk, Inc., has prepared plans and specifications for the 2018 Street Improvements and has presented such plans and specifications to the Council for approval.

NOW, THEREFORE, BE IT RESOLVED,

1. Such plans and specifications, a copy of which is on file at Lake Elmo City Hall, and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper and posted online with Quest Construction Data Network (QuestCDN.com) an advertisement for bids upon the making of such improvements under such approved plans and specifications. The advertisement shall be published for at least 21 days, shall specify the work to be done, and shall state that sealed bids provided to the City Clerk prior to the specified bid date and time and accompanied by a bid bond or cashier's check made payable to the City of Lake Elmo in an amount not less than 5% of the amount of such bid will be considered.

ADOPTED BY THE LAKE ELMO CITY COUNCIL ON THE THIRD DAY OF APRIL, 2018.

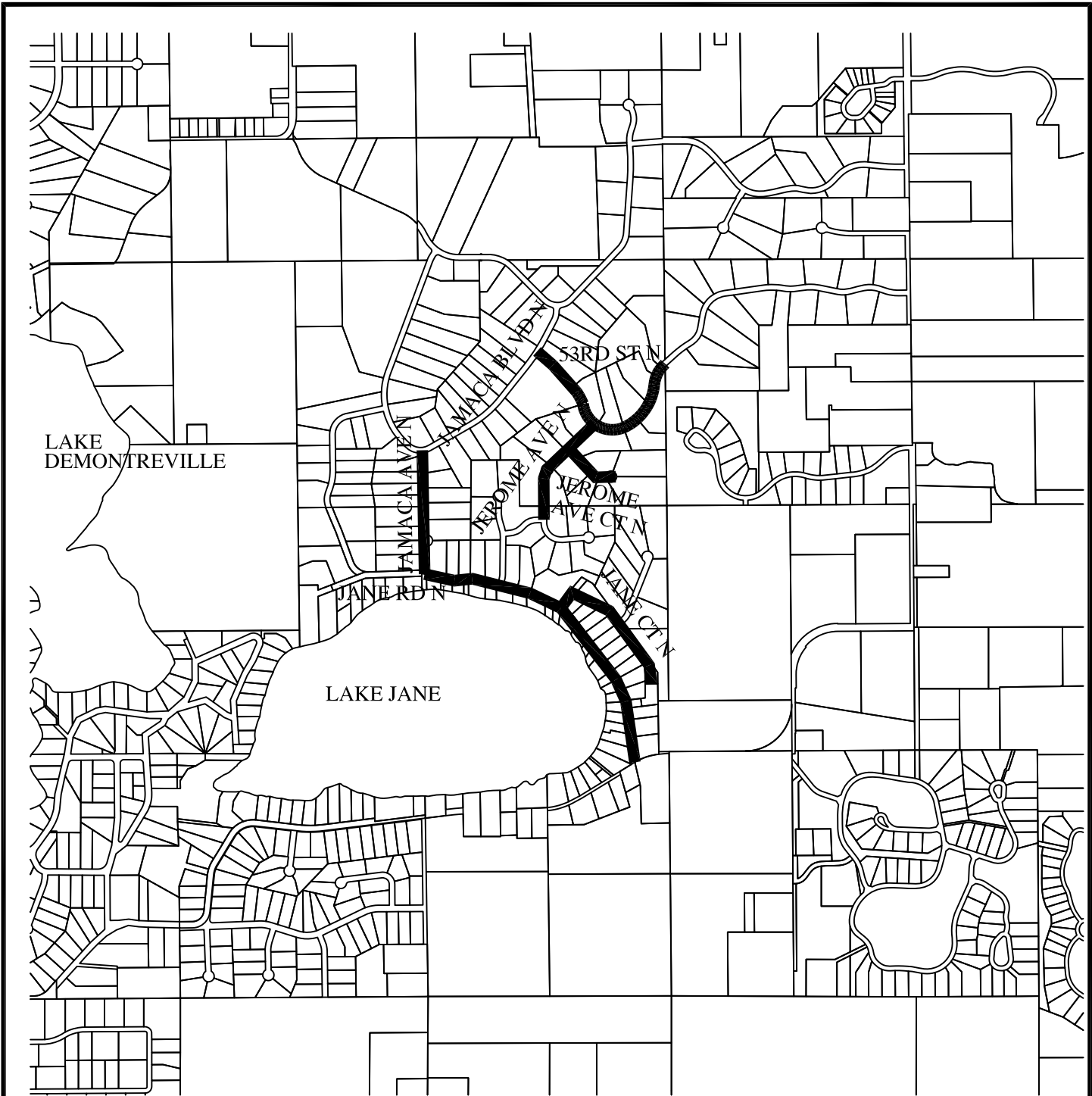
CITY OF LAKE ELMO

(Seal)
ATTEST:

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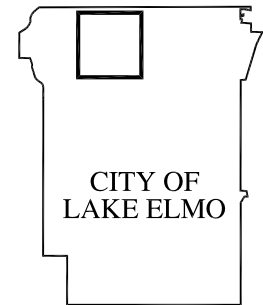
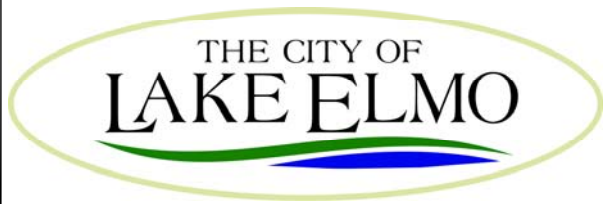
Julie Johnson
City Clerk

By: _____
Mike Pearson
Mayor



LEGEND

 2018 STREET IMPROVEMENTS



PROJECT SCHEDULE
CITY OF LAKE ELMO

FOCUS ENGINEERING, inc.

Cara Geheren, P.E. 651.300.4261
Jack Griffin, P.E. 651.300.4264
Ryan Stempki, P.E. 651.300.4267
Chad Isakson, P.E. 651.300.4283

2018 STREET IMPROVEMENTS
PROJECT NO. 2017.156

MARCH 2018

AUGUST 15, 2017 Council authorizes Feasibility Report.

NOVEMBER 7, 2017 Presentation of Feasibility Report. Council accepts Report and calls Hearing.

DECEMBER 5, 2017 Public Improvement Hearing. Council Orders the Improvement and orders the preparation of Plans and Specifications (Requires 4/5th vote).

APRIL 3, 2018 Council approves Plans and Specifications and orders Advertisement for Bids.

MAY 3, 2018 Receive Contractor Bids.

MAY 15, 2018 Council accepts Bids and awards Contract.

JUNE 5, 2018 Conduct Pre-Construction Meeting and issue Notice to Proceed.

- SEPTEMBER 21, 2018 Substantial Completion.
- OCTOBER 26, 2018 Final Completion.