



## STAFF REPORT

DATE: January 15, 2019  
**CONSENT**

**AGENDA ITEM:** CSAH 17 (Lake Elmo Avenue) Phase 3 Improvements – Approve Cooperative Agreement Payment No. 1

**SUBMITTED BY:** Chad Isakson, Project Engineer

**REVIEWED BY:** Kristina Handt, City Administrator  
Jack Griffin, City Engineer

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**ISSUE BEFORE COUNCIL:** Should the City Council approve Payment No. 1 for the CSAH 17 (Lake Elmo Avenue) Phase 3 Improvements?

**BACKGROUND, PROPOSAL DETAILS/ANALYSIS:** In June 2018, the City of Lake Elmo entered into Cooperative Agreement No. 11802 with Washington County for the cost sharing of the CSAH 17 (Lake Elmo Avenue) Phase 3 Improvements. On December 4, 2018, the Council approved a revised agreement and payment schedule based on contractor bids. In accordance with the revised payment schedule, Washington County has submitted Invoice #150435 in the amount of \$67,223.00. The amount requested reflects 10% of the City's share of the total estimated project cost. The invoice has been reviewed and payment is recommended in the amount requested.

**FISCAL IMPACT:** No additional fiscal impact. Payment is proposed in accordance with Cooperative Agreement No. 11802 with Washington County.

**RECOMMENDATION:** Staff is recommending that the City Council approve, *as part of the Consent Agenda*, payment to Washington County in the amount of \$67,223.00 for the CSAH 17 (Lake Elmo Avenue) Phase 3 Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

***“Move to approve payment to Washington County in the amount of \$67,223.00 for CSAH 17 (Lake Elmo Avenue) Improvements in accordance with Invoice #150435 attached and per Section G of Cooperative Agreement No. 11802.”***

**ATTACHMENTS:**

1. Washington County Invoice No. 150435.



WACO PUBLIC WORKS DEPT  
 11660 MYERON RD N  
 STILLWATER MN 55082

<i>Invoice</i>	
Invoice Number:	150435
Account Number:	20498
Due Date:	1/19/19
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

To: CITY OF LAKE ELMO  
 3880 LAVERNE AVE N  
 LAKE ELMO MN 55042

*Please return top portion with payment. Thank You.*

Invoice					
Date	Number	Type	Due Date	Remark	Amount
12/20/18	150435	Invoice	1/19/19	CSAH 17/CR17B	\$67,223.00
			1/19/19	Invoice for Initial 10% of	
			1/19/19	of Estimated Total City Costs	
			1/19/19	City/County Cooperative	
			1/19/19	Agreement No. 11802	
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid.  Please make check payable to <b>Washington County</b> and mail to the address above.					<b>Invoice Total</b> \$67,223.00
					<b>Sales Tax</b>
					<b>Balance Due</b> \$67,223.00

CSAH 17/CR 17B  
City of Lake Elmo  
County/City Cooperative Agreement #11802  
Initial Billing  
12/20/2018

	Estimated Cost (from Cooperative Agreement)	Current Cost (based on Bid)	Previously Paid	Current Amount Due
Construction	\$ 567,491.00	\$ 56,749.10	\$ -	\$ 56,749.10
Design Engineering	\$ 64,158.00	\$ 6,415.80	\$ -	\$ 6,415.80
Construction Engineering/Contract Administration	\$ 41,399.00	\$ 4,139.90	\$ -	\$ 4,139.90
Right-of Way	\$ 5,500.00	\$ 550.00	\$ -	\$ 550.00
VBWD Grant	\$ (6,318.00)	\$ (631.80)	\$ -	\$ (631.80)
<b>TOTAL</b>	<b>\$ 672,230.00</b>	<b>\$ 67,223.00</b>	<b>\$ -</b>	<b>\$ 67,223.00</b>