



STAFF REPORT

DATE: August 7, 2019

CONSENT

AGENDA ITEM: Hiring Building Inspector

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

The City advertised for applications for the Building Inspector position from July 3-18. The week of July 29th, staff interviewed applicants.

ISSUE BEFORE COUNCIL:

Should Jaime San Nicolas be hired as the Building Inspector at the terms described below?

PROPOSAL DETAILS/ANALYSIS:

Staff is recommending the Council hire Jaime San Nicolas as a Building Inspector. Staff is further recommending a starting wage of \$27.73/hour. The approval would be contingent upon passing a background test and drug screen.

San Nicolas has worked in the cities of Forest Lake and Columbia Heights and has private sector experience with HVAC systems. He would officially begin in the role on Tuesday, September 3rd.

FISCAL IMPACT:

Cost of the position including taxes and benefits for the rest of 2019 is \$18,900.

OPTIONS:

- 1) Hire Jaime San Nicolas as Building Inspector at the terms described above
- 2) Offer the job to San Nicolas under different terms
- 3) Offer position to another candidate
- 4) Re-advertise the position

RECOMMENDATION:

If removed from the consent agenda:

Motion to hire Jaime San Nicolas as a Building Inspector with a starting wage of \$27.73/hour contingent upon passing a background check and drug screen.

ATTACHMENTS:

None