



STAFF REPORT

DATE: October 1, 2019
CONSENT

AGENDA ITEM: Test Well No. 5 – Change Order No. 2

SUBMITTED BY: Chad Isakson, Assistant City Engineer

REVIEWED BY: Kristina Handt, City Administrator
Marty Powers, Public Works Director
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Change Order No. 2 for Test Well #5?

BACKGROUND: Traut Companies was awarded a construction contract on July 2, 2019 to complete the Test Well No. 5. The City and Contractor met at Tana Ridge Park to identify the best location for both the permanent well and temporary test well.

PROPOSAL DETAILS/ANALYSIS: Traut Companies and City staff have prepared a change order to add seeding to restore areas disturbed around the test well site during construction.

FISCAL IMPACT: This change order will result in an increase for the contract in the amount of \$600.00. With this change order, the project remains within the authorized project budget and contingencies.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Change Order No. 2 for Test Well No. 5. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 2 for Test Well No. 5, thereby increasing the contract amount by \$600.00”.

ATTACHMENTS:

1. Change Order No. 2.

CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA TEST WELL NO. 5 PROJECT NO. 2019.114	FOCUS ENGINEERING, inc.
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CHANGE ORDER NO. 2 **DATE:** October 1, 2019
TO: TRAUT COMPANIES

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:


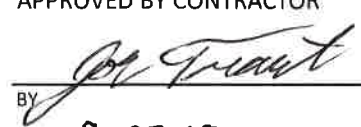
This change order is being processed at the request of City staff to add seeding to the contract for restoration of area around the test well site disturbed during construction.

Attachments (list documents supporting change): N/A

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
CO2-1	Seeding	SF	2,000	\$0.30	\$600.00
NET CONTRACT CHANGE					\$600.00

Amount of Original Contract	\$	52,168.00
Sum of Additions/Deductions approved to date (CO Nos. 1)	\$	(180.00)
Contract Amount to date	\$	51,988.00
Amount of this Change Order (ADD) (DEDUCT) (NO CHANGE)	\$	600.00
Revised Contract Amount	\$	52,588.00

The Contract Period for Completion will be (UNCHANGED) (~~INCREASED~~) (~~DECREASED~~) 0 days

APPROVED BY ENGINEER: FOCUS Engineering, inc.  _____ ENGINEER 9/25/2019 _____ DATE	APPROVED BY CONTRACTOR TRAUT COMPANIES  _____ BY 9-25-19 _____ DATE
APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA _____ BY _____ DATE	_____ BY _____ DATE