



## STAFF REPORT

DATE: 10/1/19  
CONSENT

**TO:** City Council

**FROM:** Kevin Murphy, Lake Elmo Building Official

**AGENDA ITEM:** Purchase of 2019 Vehicle, 2019 Chevy Equinox

**REVIEWED BY:** Kristina Handt, City Administrator

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**BACKGROUND:** The City of Lake Elmo Building Department uses city owned vehicles to provide services to its residents and contractors. With the growth of the community and increase in daily workloads, the City of Lake Elmo has recently hired a new Building Inspector to help accomplish these daily tasks.

**ISSUE BEFORE COUNCIL:** Should the City Council approve the purchase of a new vehicle to provide these services?

**FISCAL IMPACT:** Total cost for the new vehicle will be \$30,110.73. \$24,000 is budgeted in the 2019 Building Dept. budget. The remaining \$6,110.73 would come from the vehicle replacement fund.

**RECOMMENDATION:**

**“Motion to approve the purchase of a new vehicle for \$30,110.73 “**

**ATTACHMENTS:** • Stillwater Motors cost quote.



**FAMILY OWNED SINCE 1922**  
 5900 Stillwater Boulevard North - PO Box 337  
 Stillwater, Minnesota 55082  
 Phone 651-439-4333

STLMOT

Stock #: C190968 Date: 09/20/2019 Salesperson: \_\_\_\_\_  
 Buyer Name: (Last) CITY OF LAKE ELMO (First) \_\_\_\_\_ (Middle) \_\_\_\_\_  
N/A (First) N/A (Middle) N/A  
 Co-Buyer Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Middle) \_\_\_\_\_  
 Address: 3880 LAVERNE AVE N City: LAKE ELMO State: MN County: WASHINGTON Zip: 55042962  
 Home Phone: (651)770-5006 Bus Phone: (651)775-1137 Buyer DOB: \_\_\_\_\_ Co-Buyer DOB: N/A  
 Buyer D.L. #: X004207102304 Co-Buyer D.L. #: N/A

Buyers Insurance Co./Policy #: \_\_\_\_\_

PLEASE ENTER MY ORDER FOR: New  Used  Demo  Lienholder \_\_\_\_\_ Address \_\_\_\_\_

YEAR	MAKE	MODEL	BODY	TRANSMISSION	COLOR	INTERIOR		
2019	CHEVROLET	T EQUINOX	EQUINOX AWD		SUMMIT WHIT			
VIN # <u>2GNAXVEX4K6303688</u>			LIC. #	STATE <u>MN</u>	MILEAGE	DATE <u>09/20/19</u>		
Buyer Email:			CASH PRICE OF VEHICLE			31515.00		
Co-Buyer Email: <u>N/A</u>			FREIGHT			N/A		
			DEALER INSTALLED OPTIONS					
			N/A			N/A		
<i>Building Inspection Vehicle</i>			N/A			N/A		
<i>101-480-2400-45500 24,000.00</i>			N/A			N/A		
<i>410-420-2400-45500 6,110.73</i>			N/A			N/A		
			N/A			N/A		
			N/A			N/A		
			LESS REBATES (-):			3750.00		
			N/A			N/A		
			<b>TOTAL</b>			27765.00		
			REGISTRATION TAX	378.00	LESS TRADE-IN ALLOWANCE (-)	N/A		
			PLATE FEE	8.00	TRADE DIFFERENCE	27765.00		
			PUBLIC SAFETY VEHICLE FEE	3.50	N/A	N/A		
			TRANSFER TAX	10.00	MOTOR VEHICLE SALES TAX	1804.73		
			TITLE/TRANSFER FEE	8.25	N/A	N/A		
			STATE/DEPUTY FILING FEE	11.00	SERVICE CONTRACT	N/A		
			LIEN RECORDING FEE	N/A	MAINTENANCE CONTRACT	N/A		
			WHEELAGE TAX	N/A	OTHER STATE & LOCAL SALES TAXES	N/A		
			TRANSIT TAX	20.00	N/A	N/A		
DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? YES <input type="checkbox"/> NO <input type="checkbox"/>			N/A	N/A	DOCUMENT ADMINISTRATION FEE	100.00		
IS THE POLLUTION CONTROL EQUIPMENT ON YOUR TRADE-IN INTACT AND IN OPERATING CONDITION? YES <input type="checkbox"/> NO <input type="checkbox"/>			OTHER FEES	2.25	OPTIONAL ELECTRONIC TRANSFER FEE	N/A		
<b>Dealer's Disclaimer of Warranty</b> Unless the vehicle is sold with a separate written dealer warranty or the dealer enters into a service contract with the buyer, the vehicle is sold "AS IS". Dealer expressly disclaims all warranties, either express or implied, including the implied warranties of merchantability and fitness for a particular purpose. The entire risk of the quality and performance of the vehicle is with the buyer. <b>Important: A manufacturer warranty may apply.</b>			<b>TOTAL LICENSE &amp; FEES</b>			441.00		
			SUBTOTAL			30110.73		
			LESS AMOUNT SUBMITTED WITH ORDER (-)			N/A		
			PLUS BALANCE OWING TO LEINHOLDER ON TRADE IN (+)			N/A		
			<b>TOTAL AMOUNT DUE ON DELIVERY</b>			30110.73		

The front and back of this CONTRACT comprise the entire CONTRACT affecting this purchase. The DEALER will not recognize any verbal agreement, or any other agreement or understanding of any nature. You certify that you are 18 years of age or older and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in the dealership on the date noted at top of this form.

**IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.**