



MAYOR AND COUNCIL COMMUNICATION

DATE: 10/15/2019

CONSENT

AGENDA ITEM: Authorization to Advertise and Hire Part-Time Warming House Attendants

SUBMITTED BY: Marty Powers, Public Works Director

REVIEWED BY: Kristina Handt, City Administrator

BACKGROUND: Each year during the winter months the Public Works Department hires part-time staff to operate and supervise the warming house and ice rink at Lions Park. Historically the warming house is staffed and operated 45 hours each week by part-time staff.

These positions will begin as soon as weather permits and will end as temperatures increase creating unfavorable conditions to keep a solid ice surface.

ISSUE BEFORE COUNCIL: Should the City Council authorize posting and hiring of up to three (3) part-time employees to staff the Lions Park Warming House during the ice skating season?

PROPOSAL DETAILS/ANALYSIS: Through the proposed advertising and hiring of part-time warming house attendants the city seeks adequate staffing to provide services to the ice rink and warming house users. Utilization of multiple employees allows the warming house to be open for more hours without the need to pay overtime while offering a flexible schedule over nights, weekends and holidays.

FISCAL IMPACT: Funds for these positions are included in both 2019 & 2020 General Budgets. Hourly pay range would be \$10-11, depending on experience.

These positions are not eligible for benefits.

OPTIONS:

- Authorize advertising and hiring of up to three (3) part time Warming House Attendants.
- Do not authorize advertisement and hiring of three (3) part time Warming House Attendants.
- Table for further discussion.

RECOMMENDATION: If removed from the consent agenda:

“Motion to advertise and hire up to three (3) part time Warming House Attendants for the 2019-2020 winter season.”