



STAFF REPORT

DATE: October 15, 2019
CONSENT

AGENDA ITEM: Jane Court Corner Widening Project – Pay Request No. 1 (Final)

SUBMITTED BY: Jack Griffin, City Engineer

REVIEWED BY: Kristina Handt, City Administrator
Marty Powers, Public Works Director
Chad Isakson, Assistant City Engineer

ISSUE BEFORE COUNCIL: Should the City Council accept the improvements and approve Pay Request No. 1 (Final) for the Jane Court Corner Widening project?

BACKGROUND: Improvement work on Jane Court was completed as part of the 2018 Street Improvements. Upon completion, additional work was requested by Public Works to facilitate improved traffic flow around the corner by adjusting the curb position and repaving the area. This additional work was completed under the 2019 Mill and Overlay project to utilize favorable contract prices, however the work is being funded as part of the 2018 Street Improvements.

PROPOSAL DETAILS/ANALYSIS: T.A. Schifsky and Sons, Inc. has completed the work and has submitted Pay Request No. 1 (Final) in the contract lump sum amount of \$12,400.00. The request has been reviewed and payment is recommended in the amount requested.

FISCAL IMPACT: None. Payment is proposed in accordance with the 2018 Street Improvements funds. Payment remains within the authorized scope and budget amount.

RECOMMENDATION: Staff is recommending that the City Council accept the improvements and approve, *as part of the Consent Agenda*, Pay Request No. 1 (Final) for the Jane Court Corner Widening project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to accept the improvements and approve Pay Request No. 1 (FINAL) to T.A. Schifsky and Sons, Inc. in the amount of \$12,400 for the Jane Court Corner Widening Project.”

ATTACHMENTS:

1. Engineer’s Certificate of Completion dated October 15, 2019.
2. Pay Estimate No. 1 (Final).

CERTIFICATE OF COMPLETION

DATE OF ISSUANCE: October 15, 2019

OWNER:	<u>CITY OF LAKE ELMO, MN</u>
CONTRACTOR:	<u>T. A. SCHIFSKY AND SONS, INC.</u>
PROJECT NAME:	<u>JANE COURT CORNER WIDENING PROJECT</u>
PROJECT NO.:	<u>2017.156</u>

- This Certification of Completion applies to all work under the Contract Documents
 This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated AUGUST 5, 2019. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: September 13, 2019

John W Griffin Reg. No. 22492



FOCUS Engineering, Inc.

THE WARRANTY PERIOD BEGINS October 15, 2019 AND ENDS October 15, 2020

PROJECT PAY FORM

PARTIAL PAY ESTIMATE NO. <u>1 (FINAL)</u>	FOCUS ENGINEERING, inc.
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JANE COURT CORNER WIDENING PROJECT PROJECT NO. 2017.156	PERIOD OF ESTIMATE FROM <u>8/5/2019</u> TO <u>9/13/2019</u>
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PROJECT OWNER: CITY OF LAKE ELMO 3800 LAVERNE AVENUE NORTH LAKE ELMO, MN 55042 ATTN: JACK GRIFFIN, P.E., CITY ENGINEER	CONTRACTOR: T.A. SCHIFSKY & SONS, INC. 2370 E HWY 36 NORTH ST PAUL, MN 55109 ATTN: JON HAGER
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CONTRACT CHANGE ORDER SUMMARY				PAY ESTIMATE SUMMARY	
No.	Approval Date	Amount			
		Additions	Deductions		
				1. Original Contract Amount	\$12,400.00
				2. Net Change Order Sum	\$0.00
				3. Revised Contract (1+2)	\$12,400.00
				4. *Work Completed	\$12,400.00
				5. *Stored Materials	\$0.00
				6. Subtotal (4+5)	\$12,400.00
				7. Retainage* 0.0%	\$0.00
				8. Previous Payments	\$0.00
TOTALS		\$0.00	\$0.00	9. Amount Due (6-7-8)	\$12,400.00
NET CHANGE		\$0.00		*Detailed Breakdown Attached	

CONTRACT TIME					
START DATE: <u>8/5/2019</u>	ORIGINAL DAYS	<u>39</u>	ON SCHEDULE		
SUBSTANTIAL COMPLETION: <u>9/13/2019</u>	REVISED DAYS	<u>0</u>	YES	<input checked="" type="checkbox"/>	
FINAL COMPLETION: <u>9/13/2019</u>	REMAINING	<u>0</u>	NO	<input type="checkbox"/>	

ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been reviewed and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	FOCUS Engineering, inc. _____ ENGINEER DATE
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CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.	CONTRACTOR _____ BY _____ DATE
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APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA	
_____ BY	_____ BY
_____ DATE	_____ DATE

PAY ESTIMATE NO. 1 (FINAL)

FOCUS ENGINEERING, inc.

JANE COURT CORNER WIDENING PROJECT
CITY OF LAKE ELMO
FOCUS PROJECT NO. 2017.156

CONTRACT DATED AUGUST 5, 2019

ITEM NO.	DESCRIPTION	CONTRACT QUANTITY	ACTUAL QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
CITY OF LAKE ELMO						
1	REMOVE AND REPLACE 50 LF OF CURB EXCAVATE 10'X50X AREA 12" FURNISH AND INSTALL 8.0" OF CLASS V FURNISH AND INSTALL 3.5" OF BIT. PAVEMENT SPWEB240C BLANKET AND SEED DISTURBED AREA	1	1	LS	\$ 12,400.00	\$ 12,400.00
TOTAL						\$ 12,400.00