



MAYOR AND COUNCIL COMMUNICATION

DATE 11/21/2019

CONSENT

AGENDA ITEM: Public Works Director Report

SUBMITTED BY: Marty Powers, Public Works Director

REVIEWED BY: Kristina Handt, City Administrator

ISSUE BEFORE COUNCIL:

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of October, 2019.

PROPOSAL DETAILS/ANALYSIS:

STREETS

- Removed many down trees in ROW throughout the month
- All Public Works Staff attended the St Cloud Public Works Fall Expo
- Three staff members attended the LTAP Salt Symposium Training
- Set up plows and complete fall maintenance on plow trucks and equipment
- Modify plowing maps for efficiency, priority and additional streets
- Work with Southwind, Hammes, Boulder Ponds, Northport, Hidden Meadows and Easton Village Developments to potentially plow unaccepted streets in the upcoming season. A list of requirements must be completed before we accept the plowing responsibilities
- Public Works staff Mike Belde attended training to achieve his CDL class A license
- Wash and clean trucks and equipment on rain day
- Started to remove large dead trees in the ROWs. A contractor has been hired to drop the trees as we dispose of them
- Completed fall ditch mowing
- Completed walkthrough in the Southwind, Savona & Easton developments along with the Hudson/Keats street project
- Rechecked two road counts for the state
- Completed repairs on John Deere tractor, remove mowers & install plow
- Relocate seasonal equipment to free up space in the Ideal Ave shop
- Place stakes at sensitive areas on plow routes
- Add gravel to Manning Ave N due to high water level
- Cut and remove landscaping vegetation in the 5th street islands
- Continue tree trimming in ROWs
- Add gravel to shoulders on several streets
- Repair roof leak on City Hall Building
- Spec out potential 2020 plow truck for MAC committee to review

- New Tandem Mack chassis was delivered to Towmaster to be outfitted with equipment. Completion date is expected to be in February
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PARKS

- Continue to mulch around city owned trees in parks, facilities and boulevards
- Install new Firefly Park sign
- Weekly garbage collection continues
- Relocate buckthorn pile at Sunfish Lake Park after annual Buckthorn festival
- Pebble Park Lighting Improvements are under way. All underground is completed. Lights are scheduled to be raised in November
- Lions Park 45th parallel concrete project was completed
- Two staff members attended LTAP's paved trail maintenance and inspection training
- Removed weeds in City hall landscaping and added wood chips
- Completed periodic playground inspections
- Clean up in and around Park building off Laverne Ave
- Remove downed trees across sunfish lake park trails
- Complete a number of repairs to the skid steer
- Discontinue seasonal portable toilets the last week of October
- Replace eight belt swing seats that did not pass inspection in Klies, Tablyn , Lions and Tana Ridge parks
- Dealt with several hunters on City land
- Repair playground slides and ladders

WATER

- 5th street irrigation walkthrough - not accepted as is
- Cleaned out sediment from plugged gate valve boxes and exercised
- Black dirt and seed 2018 water service repair on Lake Elmo Ave
- Continue to resolve water meter reading issues
- Continue to complete final move in/move out reads and replace problem meters
- Complete Monthly Generator and Safety Inspections of Equipment and Facilities
- Completed first annual fall dead end hydrant flushing
- Four staff members attended training regarding the maintenance of our sanitary air relief valves, Scada improvements and Hydro excavating
- Schedule and plan for SCADA computer replacement
- Shut off numerous irrigation systems for season
- Fabricated a slide hammer to adjust curb stops efficiently and safely

SEWER

- Continue Daily Locates and Rounds
- Attended an asset management training revolved around the beehive software
- Continue Weekly Proactive Pump downs of all Lift stations & Monthly Float Cleaning
- Sucked out solids and grease from several lift station as preventative fall maintenance
- Completed annual generator service and inspection. No issues found
- Completed first annual lift station pump inspection. Several issues were identified and will be corrected
- The Ford utility service vehicle chassis was delivered to Aspen Equipment for the remainder of the build out. Delivery expected to be in December

SURFACE WATER

- Expose and jet multiple plugged storm sewer pipes/culverts
- Improve drainage in several ditch location
- Repaired several culvert and culvert ends
- Implemented the first annual cleaning of all 64 city owned surface water sumps to comply with the MPCA's MS4 permit
- Graded gravel roads with skid steer preparing for freeze up
- All Public Works staff attended first annual MS4 training held in the council chambers
- Fall street sweeping took place the last week of October and continued the first week of November

RECOMMENDATION:

Base on the activities listed above, City Council is respectfully asked to accept the October 2019 Public Works Report.