



STAFF REPORT

DATE: February 5, 2019

CONSENT

AGENDA ITEM: Authorization to Advertise and Hire Summer Interns

SUBMITTED BY: Jake Foster, Assistant City Administrator

BACKGROUND:

The 2019 budget included intern positions to assist staff in the Finance department and in a GIS capacity from approximately May thru August. These positions are temporary and not benefit eligible.

ISSUE BEFORE COUNCIL:

Should the Council authorize advertising and hiring of two interns?

PROPOSAL:

Similar to 2018, the City Council is being asked to authorize the advertising for and hiring of the summer Finance and GIS interns proposed and approved in the 2019 budget.

FISCAL IMPACT:

Wages of approximately \$14,000 were approved in the 2019 budget.

OPTIONS:

- 1) Authorize advertising and hiring interns
- 2) Authorize advertising and hiring for some but both interns
- 3) Do not authorize advertising and hiring for any interns

RECOMMENDATION:

If removed from the agenda:

“Move to authorize staff to advertise and hire interns for the Finance and Planning/Building departments.”

ATTACHMENTS:

- None