



STAFF REPORT

DATE: April 2, 2019

CONSENT

TO: Mayor and Council

AGENDA ITEM: Accept Permit Technician Resignation

SUBMITTED BY: Jake Foster, Assistant City Administrator

BACKGROUND:

Permit Technician Joan Ziertman submitted her resignation on March 25, 2019. Her last day with the City of Lake Elmo will be April 5, 2019

ISSUE BEFORE COUNCIL:

Should the Council accept the resignation of Permit Technician Joan Ziertman?

PROPOSAL:

Staff recommends accepting the resignation of Permit Technician Joan Ziertman. Furthermore, staff recommends waiting to advertise for this position until candidates for the building official position can be interviewed.

RECOMMENDATION:

If removed from the consent agenda:

“Move to accept the resignation of Joan Ziertman.”

ATTACHMENTS: None