



## MAYOR AND COUNCIL COMMUNICATION

DATE: 6/11/2019

**CONSENT**

**AGENDA ITEM:** Public Works Director Report

**SUBMITTED BY:** Marty Powers, Public Works Director

**REVIEWED BY:** Kristina Handt, City Administrator

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### **ISSUE BEFORE COUNCIL:**

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of May, 2019.

### **PROPOSAL DETAILS/ANALYSIS:**

- Welcomed as new Public Works Director
- Meet one on one with Public Works staff, city staff and engineers
- Tours from Jamie and Kristina
- Attended Employee recognition dinner at Sally Manzara Nature Preserve
- In-house Public Work's shop floor drain corrections
- Attend to several afterhours down trees in ROW
- Focused on Pebble Park clean up, dead tree removal and trimming of branches.
- Requested bids for Pebble Park security lighting improvements
- Lead Worker Jamie Colemer graduated from Hamline Pubic Works Leadership Academy
- Install Volleyball, tennis court and basketball nets for the season
- Bi-weekly ball field grooming, weekly park garbage collection
- Attended monthly Park Commission Meeting
- Remove city spring road restriction signs
- Fill potholes as often as weather allows
- Grade gravel roads and parking lots
- Hydrant & Water main directional flushing completed
- Reinstalled insulation at old parks building
- Completed Pressure Reducing Valve inspection and maintenance
- Redesigned daily lift station inspections and record sheets
- Adjusted daily chlorine and fluoride sampling techniques
- Investigated future use of old water tower
- Completed and filed 2018 Consumer Confidence Report

- Update Public Works CIP plan
- Proposed five year CIP items to Maintenance Advisory Committee
- Replace chlorine chemical pump at well
- Attended weekly Old Village Phase 4 construction meetings
- Disposed of stock piled buckthorn from Sunfish Lake Park
- Vac 94 and Lisbon sanitary lift stations to remove excess grease and solid build ups
- Jet sanitary main from Machine Shed restaurant to 94 lift station
- Replace Overhead doors and one opener at Public Works shop
- Final Walk through Inwood Development
- Spring fertilizer and weed control application on city parks
- Completed monthly MDH bacteria samples
- Safety Training

**RECOMMENDATION:**

Base on the activities listed above, City Council is respectfully asked to accept the May 2019 Public Works Report.