



STAFF REPORT

DATE: August 7, 2019

CONSENT

AGENDA ITEM: Test Well No. 5 – Change Order No. 1

SUBMITTED BY: Jack Griffin, City Engineer

REVIEWED BY: Kristina Handt, City Administrator
Marty Powers, Public Works Director
Chad Isakson, Assistant City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Change Order No. 1 for Test Well #5?

BACKGROUND: Traut Companies was awarded a construction contract on July 2, 2019 to complete the Test Well No. 5. The City and Contractor met at Tana Ridge Park to identify the best location for both the permanent well and temporary test well.

PROPOSAL DETAILS/ANALYSIS: Traut Companies and City staff have prepared a change order to address changes in the scope of work to include tree removal for access to the site and to remove PFAS testing that will be completed directly by the State of Minnesota.

FISCAL IMPACT: This change order will result in a net decrease for the contract in the amount of \$180.00. There is an increase of \$460 for tree removal and a decrease of \$640 for PFAS testing costs. With this change order, the project remains within the authorized project budget and contingencies.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Change Order No. 1 for Test Well No. 5. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 1 for Test Well No. 5, thereby decreasing the contract amount by \$180.00”.

ATTACHMENTS:

1. Change Order No. 1.

CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA
TEST WELL NO. 5
PROJECT NO. 2019.114

FOCUS ENGINEERING, inc.

CHANGE ORDER NO. 1

DATE: August 7, 2019

TO: TRAUT COMPANIES

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

This change order is being processed at the request of City staff to remove PFAS testing from the contractors scope of work after confirming that this work will be completed by the State of Minnesota. The scope of work is also being amended to include tree removal to facilitate access to the site following a site review by the City and contractor.

Attachments (list documents supporting change): Itemization of Items

ITEM#	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
	**See attached Itemization				(\$180.00)
NET CONTRACT CHANGE					(\$180.00)

Amount of Original Contract \$ 52,168.00
 Sum of Additions/Deductions approved to date (CO Nos.) \$ 0.00
 Contract Amount to date \$ 52,168.00
 Amount of this Change Order (ADD) (DEDUCT) (NO-CHANGE) \$ (180.00)
 Revised Contract Amount \$ 51,988.00

The Contract Period for Completion will be (UNCHANGED) (INCREASED) (DECREASED) 0 days

APPROVED BY ENGINEER: FOCUS Engineering, inc.

APPROVED BY CONTRACTOR

ENGINEER [Signature]
 DATE July 29, 2019

BY [Signature]
 DATE 7-29-19

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA

BY _____ BY _____
 DATE _____ DATE _____

CHANGE ORDER NO. 1

TEST WELL NO. 5
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2019.114

FOCUS ENGINEERING, inc.

ITEM	DESCRIPTION OF PAY ITEM	UNIT	CHANGE ORDER			DESCRIPTION / JUSTIFICATION
			QUANTITY	UNIT PRICE	AMOUNT	
CO1-1	TREE CLEARING FOR SITE ACCESS	LS	1.0	\$460.00	\$460.00	This item was added after determination of test well location and site access requirements.
CO1-2	OMIT PFAS 537 TESTING	LS	1.0	-\$640.00	-\$640.00	Item is being removed from contract after confirmation with State of Minnesota that PFAS testing costs will be completed at the State Lab.

TOTALS - CHANGE ORDER NO. 1

-\$180.00

Traut Companies

PO Box 547
Waite Park, MN 56387
320-251-5090
Email
joet@trautcompanies.com

Quote - Lake Elmo - TW 5 - Tree clearing

DATE: 7/23/2019

PHONE # _____

NAME: City of Lake Elmo

FAX # _____

ADDRESS _____

ATTN: Steve Nelson

JOB # 30-0000

RE: Not included: Removal of brush and wood from site

Excavator & Operator
Chainsaw & Operator

Description

Unit	Unit Price	QTY	Totals
HR.	125.00	2	\$ 250.00
HR.	105.00	2	\$ 210.00

TOTAL MATERIALS	
TOTAL LABOR	\$ 460.00
INCOMING FREIGHT	
TOTAL	\$ 460.00

Contact Information

Account Name Traut Wells #5

Quote Number 00062172

Prepared By Isaac Schmidt

Email isaac.schmidt@pacelabs.com

Project Information

Quote Name Traut Wells_Lake Elmo_061719

Created Date 6/19/2019

Project Location MN

Report Level II

Turn Around Time 10 Business Days

Certification Requirements Minnesota

Address Information

Bill To Name Traut Wells

Ship To Name

Traut Wells

Bill To 141 28th Ave S,

Waite Park, MN 56387

Quote Details

Quantity	Method	Product	Sales Price	Sub-Total	Total Price
1.00	SM 9223B	Total Coliforms, Bacteria (Coli/ert w/E, Coli)	\$30.00	\$30.00	\$30.00
1.00	EPA 8260	Volatile Organic Compounds (VOCs) (water)	\$70.00	\$70.00	\$70.00
1.00	SM 2320B	Alkalinity, as CaCO3 (bicarbonate/carbonate) (water)	\$17.50	\$17.50	\$17.50
1.00	EPA 300.0	Chloride (water)	\$12.00	\$12.00	\$12.00
1.00	EPA 300.0	Fluoride (water)	\$15.00	\$15.00	\$15.00
1.00	EPA 300.0	Nitrogen, Nitrate+Nitrite (water)	\$17.00	\$17.00	\$17.00
1.00	EPA 300.0	Sulfate (water)	\$22.00	\$22.00	\$22.00
1.00	SM 2340	Hardness, Total (water) (Calculation Only)	\$10.00	\$10.00	\$10.00
1.00	SM 4500H+B	pH (Corrosivity) (water)	\$5.00	\$5.00	\$5.00
1.00	SM 2540C	Solids, Total Dissolved (TDS)	\$15.00	\$15.00	\$15.00
1.00	EPA 180.1	Turbidity	\$12.00	\$12.00	\$12.00
1.00	SM 2120B	Color	\$12.00	\$12.00	\$12.00
1.00	SM 2330B	Langeller Index - Corrosivity (Calculation only)	\$12.00	\$12.00	\$12.00
1.00	EPA 900.0	Gross Alpha Radioactivity (aqueous)	\$60.00	\$60.00	\$60.00
1.00	EPA 903.1	Radium-226; Radon Emanation (aqueous)	\$90.00	\$90.00	\$90.00
1.00	EPA 904.0	Radium-228 (aqueous)	\$90.00	\$90.00	\$90.00
1.00	EPA 9060	Total Organic Carbon (TOC) (water)	\$60.00	\$60.00	\$60.00
1.00	EPA 350.1	Nitrogen, Ammonia (water)	\$15.00	\$15.00	\$15.00
1.00	MPCA PFC Guidance	Per- and Polyfluoroalkyl Substances (PFAS) (Minnesota DW)	\$320.00	\$320.00	\$320.00
1.00	EPA 537M	Per- and Polyfluoroalkyl Substances (PFAS) Field Reagent Blank	\$320.00	\$320.00	\$320.00