



MAYOR AND COUNCIL COMMUNICATION

DATE: 9/17/2019

CONSENT

AGENDA ITEM: Public Works Director Report

SUBMITTED BY: Marty Powers, Public Works Director

REVIEWED BY: Kristina Handt, City Administrator

ISSUE BEFORE COUNCIL:

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of August, 2019.

PROPOSAL DETAILS/ANALYSIS:

STREETS

- Pothole Repair Continued
- Attend to Storm Related Down Trees in ROW After Hours
- Collected bids for Discovery Crossing Bridge Block Retaining Wall Repairs/Improvements
- Work on 2020 Budget
- Continue Tree Trimming in ROW's
- Continue Upgrading Street Signs To Meet Compliance
- Washington County Completed a Hazardous Material Facility Inspections
- Landscaped and seeded the area around the new septic holding tanks at Fire Hall 2
- Graded Gravel Roads
- Legacy 1st addition, Old Village phase 3 and Lake Elmo Ave walkthroughs
- Wash, clean and maintain equipment & shop on rain day
- Meeting with engineering regarding water reuse options/standards
- Schedule CDL class A training for newer staff
- Pull out speed trailer from storage and investigate operating issues
- All Public Works Staff attended OSHA mandated CPR and Basic First AID training provided by Lake Elmo Fire Department

PARKS

- Installed playground safety chips in Firefly, Savona, Tana, Reid, Ridge and Carriage Station Parks
- Begin Inspecting and Tree Trimming of City Owned Trails
- Relocate stock piled buckthorn at Sunfish Lake Park
- Fire Department Assisted in Watering the New Sod at Lions Park
- Installed Lions Park Sign with Wood Chips and Boulders
- The Lions Park Pickle Ball Court Surface Continues to be Leveled to Reduce Ponding
- Public Works Attended National Night Out at Lions Park With Equipment
- Delivered Barricades and prepare for Huff and Puff Lions Park Softball Event

- Added new garbage receptacles to several park
- Completed Playground Inspections
- Submit ski grant application
- Park Weed Control
- Add Red Ball Lime to VFW ball field
- Weekly Park Garbage Collection and Bi-weekly Ball Field Grooming
- Continue Monthly Mowing of Sunfish Lake Park Trails
- Attended monthly Park Commission Meeting

WATER

- Continue locating, GPS marking and mapping of water curb stops valves
- Daily Rounds and fluoride/chloride sampling
- Pump Down Pressure Reducing Valve Vaults
- Complete Monthly Generator and Safety Inspections of Equipment and Facilities
- Continue Correcting Water Meter Reading Issues
- Upgrade SCADA Control System with Added Alarms, Backup Alarms, Security Log-in Feature and an alarm inhibitor
- Completed Hydrant Water Pressure Test Through Out The City For Engineering Records
- Scheduled the 1st annual Water Main Valve Exercising Program
- I attended a Minnesota Water Well Association conference regarding contaminations in the water
- Meet with Total Control Systems as a potential service provider for SCADA systems
- Removed brush and trees for a driveway access into Tana Park for the Test Well
- Complete Monthly MDH fluoride and Water Sampling
- Implemented ID badges for all Public Works Employees, as we are entering homes and properties for meter change outs and surface water inspections these will help identify us

SEWER

- Continue Daily Locates and Rounds
- Royal South Lift Station Trees have been Relocated
- Continue Weekly Proactive Pump downs of all Lift stations & Monthly Float Cleaning
- Scheduled Annual Lift station Pump Inspections
- Scheduled to begin an Annual Sanitary Sewer Main Jetting Program to Comply With MLC Insurance
- Mowed Drain fields

SURFACE WATER

- Repaired and Clean Multiple Storm Sewer Catch Basins, Pipes and Faired Ends To Insure Proper Flow
- Implemented and Begin Mandatory MS4 Inspections of the City's Storm Sewer System including Ponds, Raingardens, flared End Sections, Sumps and Facilities to Comply With the MPCA
- Respond to flooding concerns afterhours due to 6" rain event
- Clean up mud slides on Lake Jane Rd several times due to heavy rain events

RECOMMENDATION:

Base on the activities listed above, City Council is respectfully asked to accept the August 2019 Public Works Report.