

STAFF REPORT

DATE: September 17, 2019

REGULAR

AGENDA ITEM: Approve Engineering Design and Construction Standards Manual –

APRIL 2019 Revisions

SUBMITTED BY: Jack Griffin, City Engineer

REVIEWED BY: Kristina Handt, City Administrator

Ken Roberts, Planning Director Marty Powers, Public Works Director Chad Isakson, Assistant City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve the Engineering Design and Construction Standards Manual as revised APRIL 2019?

BACKGROUND: The City maintains engineering design standards, standard specifications, and standard details for public infrastructure within the City, including streets, sanitary sewer, watermain, storm water facilities, right-of-way management and boulevard layout. This information is compiled into an Engineering Design and Construction Standards Manual for use by staff and the development community. The latest version of the Manual is dated March 2017.

The standards have been established to set minimum requirements to be met for all public infrastructure projects in the City with the intent of constructing consistent and compatible infrastructure systems throughout the community; to clearly communicate with the development community these minimum expectations and requirements; and to expedite plan design, preparation and City plan review and approvals.

The engineering design standards and guidelines have been established to address the most common project elements and are to be used in conjunction with the requirements set forth by applicable codes, laws and ordinances, recognized industry standards, good engineering practice and specific project needs. Omission of reference in these standards and guidelines does not relieve responsibility for compliance with these requirements. In addition, the provisions of these standards and guidelines are not intended to prohibit the use of alternative systems, methods or components. Professional engineering judgement and ingenuity is encouraged to adapt to specific project needs. However, varying from the standards and guidelines will only be permitted with the approval of the City, after performing due diligence to ensure the design is equivalent or superior to the prescribed elements of the guideline.

PROPOSAL DETAILS/ANALYSIS: The Engineering Design and Construction Standards Manual is a living document that is reviewed and modified from time to time by City staff to adapt pro-actively to changing conditions so as to remain current, address best practices and extract additional economic value and performance as needed. Changes are often based on recommendations from Engineering, Planning, Public Works, the construction observation staff or other City staff, the development community, and other stakeholders. Changes made by the City Engineer over time are periodically brought forward as revisions to the Engineering Design and Construction Standards Manual to formalize the City's approval.

The Engineering Design and Construction Standards Manual dated APRIL 2019 includes the following revisions and updates:

- 1. Revised minimum street widths as detailed in the attached Engineering Design Standard red lines. Street width revisions were made per Council direction following the June 11, 2019 workshop.
- 2. Reconciled minor street geometric parameters.
 - o Removed tangent requirement between curves along local streets.
 - o Reduced the minimum intersection offset distance from 150 feet to 125 feet.
 - o Increased the minimum gutter grade in cul-de-sacs from 0.5% to 1.0%.
- 3. Revised the bituminous wear course mix to require a higher-grade oil in the mix (Asphalt Grade C) and eliminated the practice of "saw and seal" on local streets.
- 4. Increased the minimum pavement section for collector streets to require 24-inches of select granular borrow.
- 5. Revised the concrete strength requirements from 3,900 PSI to 4,500 PSI, consistent with the new MnDOT and industry standards.
- 6. Revised the minimum right-of-way widths and minimum boulevards to be consistent with the approved 2040 Comprehensive Plan, Transportation Chapter and to accommodate the wider streets.
- 7. Revised the City standard street light fixture and pole to reflect the City's recent change to LED lighting.
- 8. Added minimum utility easement width requirements for watermain, sanitary sewer and storm sewer to be consistent with existing practices.
- 9. Removed the requirement to have storm water facility Outlots dedicated to City ownership. The new practice will be to require drainage and utility easements over the entire Outlot.
- 10. Revised the Standard Detail Plates for pedestrian ramps to be consistent with the new MnDOT and ADA standards.
- 11. Updated the Specifications and Details to reflect MnDOT 2018 Specification updates (updated from MnDOT 2014).
- 12. Updated the specifications to require storm sewer televising, similar to sanitary sewer televising.
- 13. Reviewed and red lined the City Subdivision Ordinance, Open Space Ordinance, and Stormwater Management Ordinance design standards to be consistent with the Engineering Design Standards Manual.

The proposed revisions were presented to the Planning Commission on August 26, 2019 and were recommended for approval as presented.

FISCAL IMPACT: No fiscal impact at this time. Should the City council adopt wider street widths, the future infrastructure street and storm water construction, reconstruction and ongoing maintenance costs will increase accordingly.

RECOMMENDATION: Staff is recommending that the City Council approve the Engineering Design and Construction Standards Manual as revised APRIL 2019. The recommended motion for this action is as follows:

"Move to approve Resolution No. 2019-068 thereby approving the Engineering Design and Construction Standards Manual as revised APRIL 2019."

ATTACHMENTS:

- Resolution Approving the Engineering Design and Construction Standards Manual revised APRIL 2019.
- 2. Engineering Design Standard Updates for APRIL 2019 (red lined version).

*The full Engineering Design and Construction Standards Manual, dated APRIL 2019 is available for review at City Hall.

CITY OF LAKE ELMO WASHINGTON COUNTY STATE OF MINNESOTA

RESOLUTION NO. 2019-068 A RESOLUTION ADOPTING THE ENGINEERING DESIGN AND CONSTRUCTION STANDARDS MANUAL REVISED APRIL 2019

WHEREAS, the City of Lake Elmo, Minnesota has prepared engineering design standards, standard specifications, and standard details for public infrastructure within the city; and,

WHEREAS, the city has compiled this information into an Engineering Design and Construction Standards Manual; and,

WHEREAS, this Manual will serve as the engineering standards and guidelines for the design and construction requirements for public infrastructure within the City of Lake Elmo, including streets, sanitary sewer, watermain, storm water facilities, right-of-way and boulevard layout; and,

WHEREAS, the standards are established to set minimum requirements to be met for all public infrastructure projects in the city in the spirit of promoting consistent infrastructure systems throughout the community; to clearly communicate with the development community these minimum expectations and requirements; and to expedite plan design, preparation and city plan review and approvals; and,

WHEREAS, the standards are not intended to be all inclusive and shall be used as a design guide, thereby allowing exceptions to these standards to be considered on a case by case basis when deemed appropriate for a specific application.

NOW, THEREFORE, BE IT RESOLVED,

That the City Council of the City of Lake Elmo shall adopt the Engineering Design and Construction Standards Manual revised APRIL 2019.

ADOPTED BY THE LAKE ELMO CITY COUNCIL ON THE SEVENTEENTH DAY OF SEPTEMBER, 2019.

CITY OF LAKE ELMO

	By:	
	Mike Pearson	
(Seal) ATTEST:	Mayor	
Julie Johnson City Clerk	_	

ENGINEERING DESIGN STANDARDS

for

CITY OF LAKE ELMO

STREET DESIGN AND GEOMETRICS

•	Minimum Street Widths, Measured from Face of Curb to Face of Curb (F-F)	
	-Standard Local Residential Street (with parking allowed on both sides)	32-feet F-F
	-Standard Local Residential Street, one-way lanes with center median	19-feet F-F
	-Standard High Density Local Residential Street (with parking allowed on both side	s)36-feet F-F
	-Collector and Neighborhood CollectorVaries as Street Dete	ermined by City
	-Local Residential Street with parking on one side (when allowed by City)	28-feet F-F
	-Local Residential Street with no parking on either side (when allowed by City)	22-feet F-F
•	Geometric Design, Local Residential Street	
	-Minimum Street Width (B-B), parking both sides	28 feet
	-Minimum Street Width (B-B), parking one side (when allowed by City)	
	-Minimum Street Width (B-B), no parking (when allowed by City)	22 feet
	-Minimum Street Width, one way lanes with center median	19 feet
	-Center Crown	2.5%
	-Minimum Longitudinal Grade	0.5%
	-Maximum Longitudinal Grade	8%
	-Maximum Intersection Approach Grade, First 50-feet from curb line	2.5%
	-Minimum Vertical Curve Length, Crest (including stop conditions)	K=19
	-Minimum Vertical Curve Length, Sag (including stop conditions)	K=37
	-Minimum Horizontal Curve Radius	90-feet
	-Intersection Angles	90 degrees
	-Tangent Length at Intersection from Curb Line, Local Streets	50 feet
	-Tangent Length at Intersection from Curb Line, Higher Class Streets	100 feet
	-Tangent Minimum between curves	50 feet
	-Minimum Intersecting Street Offset, from Centerlines	125 150 -feet
	-Curb Radius, Minimum Local to Local	20-feet
	-Curb Radius, Minimum Local to Collector	25-feet
	-Minimum Diameter of Cul-de-sac	90-feet
	-Minimum Grade around Cul-de-sac	1.0% 0.5%
	-Maximum Cul-de-sac Street Length (lots less than 2.5 acres)	600-feet
	-Maximum Cul-de-sac Street Length (lots equal or greater than 2.5 acres)	1,320-feet
	-Temporary Cul-de-sac at plat line	Required
•	Geometric Design, Collector Street	
	-Design StandardsMeeting State-Aid for minimur	n design speed
	-Minimum Street Width, back of curb to back of curbVaries (as dete	rmined by City)
	-Maximum Longitudinal Grade	6%
	-Intersection Angles	
	-Tangent Length at Intersection from Curb Line	100 feet
	-Tangent Minimum between curves	

	-Minimum Vertical Curve Length, Sag and CrestState-Aid for minimum design speed -Minimum Horizontal Curve RadiusState-Aid for minimum design speed -Minimum Intersecting Street Offset, if allowed, from Centerlines250-feet -Street/Roadway AccessPer City Access Management Spacing Guidelines -Driveway Access, ResidentialProhibited -Driveway Access, CommercialPer City Access Management Spacing Guidelines -Curb Radius25-feet
•	Pavement Section Design (Pavement sections below are minimum allowed. Additional pavement section may be required based on Geotechnical Report of the subgrade soils).
	-Local Residential Street
	-Collector Street and Above
•	Draintile/Street Subsurface Drainage
	-TypeSch. 40 Rigid PVC Perforated -Size4-inch -SockMnDOT SPEC 3733
	-LocationAll Low Points in both directions; at 350 foot intervals, and Project Specific Design -LengthMinimum 100-foot runs; 100 feet in both directions from low points -Clean OutsEvery 150 feet and at all dead ends
•	Curb and Gutter
	-Material, All PurposesConcrete
	-Strength, Minimum Requirements4,500 3,900 PSI
	-Type: New Developments, Single Family ResidentialSurmountable -Type: Multifamily, Commercial, Collector Roads, Medians, ReconstructionB618
•	Utility Conduit
	-TypePVC Schedule 40 -Location/DepthPerpendicular to Street and minimum 1-foot below Street Subgrade
•	Entrances/Driveways
	-Maximum Driveway Width at Right-of-way

Signing -Design Standards......MMUTCD -Sheathing Type......Type IX Diamond Grade (DG3) -Sign Posts......Pre-punched 14 ga. Square Tube RIGHT-OF-WAY AND BOULEVARD LAYOUT Minimum Right-of-way Widths -Principal Arterial......150 feet to 300 feet -Commercial or Industrial Service Street.......80 feet -Standard High Density Local Residential Street (36-feet with parking on both sides)......70-feet -Standard Local Residential Street (32-feet with parking on both sides)......66-feet -Local Residential Street with parking on one side (when allowed by City)......60-feet -Local Residential Street with no parking on either side (when allowed by City)......60-feet -Marginal Access Street (with no trail or sidewalk)......50 feet Right of Way Widths • Boulevard, Local Residential Street -Topsoil Minimum......6-inch -Turf Treatment.....Lawn Sod -Tree Location without Sidewalk or Trail......8-feet back of curb -Tree Location with Sidewalk or Trail......5-feet back of curb -Street Light Location.....5-feet back of curb -Street Light Fixture......Traditional Colonial LED, Type B 4000 Lumens (Black) -Street Light Type/Pole......15 foot California Acorn w/Aluminum Pole (All Black) -Hydrant Location.....5-feet back of curb Sidewalks -Collector Street......Required on both sides -Local Residential Street......Required on one side -Cul-de-sac Street......Required for trail connection

Trails

-Locations	Per City trail plan and as directed
-Width, Local Trail	8-feet
-Pavement Section, Local Trail	2.25-inch Bituminous; 8-inch minimum Class 5
-Maximum Longitudinal Grade	8%
Berm Construction in Boulevard	
-Maximum Side Slope with Maintenance R	equirements3:1
-Maximum Side Slope with Natural Vegeta	tion2:1

SANITARY SEWER

•	Force Main	
	-Material	
	-PVC, 2-inch–24-inch	C900/C905
	-HDPE Class, 1-inch	SDR 9
	-HDPE Class, 2-inch–24-inch	SDR 11
	-Minimum Cover	7.5-Feet
	-Location of main in Street	Project Specific
	-Tracer Wire	12 AWG solid, PRO-TRACE HDD-CCS PE45
	-Air Relief Valve and Manhole Locations	,
	-Clean Outs	_
•	Gravity main	
	-Material	
	-Minimum Diameter	
	-Class, up to 20-feet in depth	SDR 35
	-Class, 20-25 feet in depth	SDR 26
	-Class and Material, over 25 feet in depth	Project Specific
	-Minimum cover over pipe	5.5-feet
	-Maximum depth of pipe	30-feet
	-Slope	Ten States Standards
	-Tracer Wire	12 AWG solid, PRO-TRACE HF-CCS PE45
	-Location of main in Street	
_	Conitons Course Manhalas	
•	Sanitary Sewer Manholes	Due coat Consusts
	-Type	
	-Maximum inlet/outlet elevation difference	
	-Minimum depth of Manhole	
	-Type of Casting	
	-Joints and Assembly	•
	-Location	Street Centerline
	-Maximum Spacing	400-feet
	-Flow Line Match Required	8/10ths Rule
	-Drop Across All Manholes Required	0.1-feet
	-Connections to Existing Manholes	Core Drill with Boot
	-Outside drop minimum	2-feet
	-Outside drop Material	
•	Service Pipe	
	-Material and Class	PVC SCHEDULE 40
	-Minimum Diameter	
	-Tracer Wire	
	-Drive-In Magnesium Grounding Anode Rod	
	Escaments	

Easements

-Sanitary sewer pipe and structures require minimum 30-foot easements centered over the pipe/structure if not located within the public right-of-way. Additional easement width may be required as determined by the City Engineer and Public Works Director. Easements must be dedicated to the City and be provided in the City's standard form of easement agreement.

WATERMAIN

•	Water Service Pressures -Individual Booster Pumps required	development specific
•	Main Pipe -Material	NID
	-Class	
	-Minimum Diameter – Mainline	
	-Minimum Diameter – As allowed by City Engineer	
	-Minimum Diameter – Hydrant Lead	
	-Minimum Cover	
	-Maximum Length of Dead Ends	
	-Air Release measures	
	-Tracer Wire	•
	-Location of main in Street	
•	Hydrants	
	-Type	Waterous Pacer WB-67
	-Depth of Bury	8½-feet
	-Maximum Coverage Radius, Residential	500-feet
	-Maximum Coverage Radius, Commercial	300-feet
	-Gate valve on Hydrant leads	Yes
	-Hydrant Nozzle4	l-inch Storz with Pentagon Nut end cap
	-Temporary dead end lines	Hydrant required (no air bleed valves)
•	Valves	
	-Resilient Seat Gate Valve, for 12-inch pipe & smaller	American Flow Control 2500 Series
	-Butterfly Valve, for pipe over 12-inch	Mueller Lineseal III
	-Valve Box	Tyler G-Box6860
	-Maximum area isolated by valving	20 services
	-Maximum distance between valves on Trunk Mains	800-feet
•	Service Pipe	
	-Service Material	Type "K" copper
	-Corporation Stop	A.Y. McDonald 74701B
	-Curb Stop	A.Y. McDonald 76104
	-Curb Box	A.Y. McDonald 5614 w/rod & Mpls. top
•	Easements	

-Watermain lines and hydrants require minimum 30-foot easements centered over the pipe if not located within the public right-of-way. Additional easement width may be required as determined by the City Engineer and Public Works Director. Easements must be dedicated to the City and be provided in the City's standard form of easement agreement.

STORM SEWER

•	Design	
	-Design Frequency for Storm Sewer	10-year
	-Minimum storm sewer design velocity	3-fps
	-Maximum storm sewer design velocity	15-fps
	-Maximum storm sewer outlet velocity	5-fps
	-Minimum Outfall Pipe SlopeVerify positive grade at comp	letion (no reverse grade)
•	Main Pipe	
	-Storm Sewer Pipe Material	RCP
	-Minimum Cover Depth	3-feet
	-Minimum Pipe Diameter, Main	15-inch
	-Minimum Catch Basin Lead	12-inch
	-Location of main in Street	South or East
•	Culvert pipe	
	-Culvert Material, urban road or crossing public road	RCP
	-Culvert Material, rural road private driveway	CMP
	-Minimum Culvert Size	15-inch
	-Apron and Trash Guard Required	Yes
•	Manholes	
	-Type	Precast Concrete
	-Sump Depth and Location4-feet, located at stree	t prior to discharge point
	-Minimum Structure Depth	4-feet
	-Casting	R-1642-B
	-Minimum Adjustment Rings	2
	-Maximum Adjustment Rings	1-foot
•	Catch Basins	
	-Type	Precast Concrete
	-Minimum Structure Depth	4-feet
	-Maximum run to Catch Basin	350-feet
	-Casting, Curb & Gutter, B Style Curb	R-3067V
	-Casting, Area Drain	R-4342

Easements

-Storm sewer pipe, structures and flared end sections require minimum 30-foot easements centered over the pipe/structure if not located within the public right-of-way. Additional easement width may be required as determined by the City Engineer and Public Works Director. Easements must be dedicated to the City and be provided in the City's standard form of easement agreement.

STORMWATER MANAGEMENT AND STORMWATER BMPs

Note: Stormwater facilities shall be in accordance with the requirements listed herein; in accordance with the requirements of the applicable watershed district; and in accordance with the Minnesota Pollution Control Agency NPDES Construction Storm Water Permit. In addition, all "Recommended" and "Highly Recommended" provisions of the Minnesota Stormwater Manual should be considered requirements by the City of Lake Elmo unless specifically approved otherwise by the City Engineer.

•	Site Design	
	-Facility locationsLocated in Outlots de	eded to City
	-Location and Sizeabove 10	00-year HWL
	-Building Lowest Floor above 100-year HWL	2-feet
	-Building Lowest Opening above EOF	
	-Minimum access road width (located in Outlot)	20-feet
	-Maximum grade for maintenance access roads	
	-Setback from building foundations	
	-Flood ProtectionOverland Emergency Overflows Required (No landlo	
•	Stormwater Ponds (Detention Basins)	
	-Design Frequency (DF)	av snowmelt
	-Minimum Basin Depth to HWL	=
	-Maximum Pond Depth to HWL	
	-Average Permanent Pool Depth4-fu	
	-Permanent Pool Length-to-Width Ratio	
	-Maintenance Bench Maximum side slope, first ten feet above Permanent Pool	_
	-Aquatic Bench Maximum side slope, first ten feet into Permanent Pool	
	-Maximum side slope, beyond first ten feet	
	-Pretreatment Sediment Forebay	
	-Pretreatment Sediment Forebay2-feet	
	•	
		sacifications
	-Pond LinerClay lined per VBWD sp	pecifications
_	, · · · · ·	pecifications
•	Drainage Swales	
•	Drainage Swales -Maximum side slopes on Swales (maximum slopes allowed only when necessary)	3:1
•	Drainage Swales -Maximum side slopes on Swales (maximum slopes allowed only when necessary) -Maximum side slopes on Right-of-Way Swales	3:1
•	Drainage Swales -Maximum side slopes on Swales (maximum slopes allowed only when necessary) -Maximum side slopes on Right-of-Way Swales	3:1 4:1 2%
•	Drainage Swales -Maximum side slopes on Swales (maximum slopes allowed only when necessary) -Maximum side slopes on Right-of-Way SwalesMinimum longitudinal Swale gradeMinimum Swale depth within Right-of-Way	3:1 4:1 2% 18-inches
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•	Drainage Swales -Maximum side slopes on Swales (maximum slopes allowed only when necessary) -Maximum side slopes on Right-of-Way SwalesMinimum longitudinal Swale gradeMinimum Swale depth within Right-of-WayMinimum Bottom WidthMinimum Bottom WidthInfiltration Facilities (Bioretention Areas and Rain Gardens) -Inlet control from Streets	3:12%18-inches4-feet
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-Soil infiltration rates	*By Field Testing at Facility Location
-Maximum side slope	4:1
	48 hours
-Soil medium	MnDOT 3877 E Rooting Topsoil Borrow
-Seeding	MnDOT 3876 Specifications with Type 33-261
-Plantings	Planted in conformance with City approved landscape plan

^{*} Soil borings are required to verify infiltration rates. Borings must be taken to a depth of 5 feet below proposed infiltration basin elevation.

- Minimum 2 borings per facility up to 5,000 SF. of infiltration area.
- Minimum 3 borings per facility up to 10,000 SF. of infiltration area.
- Additional boring required for every additional 2,500 SF. of infiltration area.
- **Other Stormwater BMPs:** The City of Lake Elmo has adopted the following additional BMPs and Low Impact Development practices for the City and promotes their use in accordance with these Engineering Design Standards and the applicable City Code.
 - **Open Space Developments in applicable Zoning Districts.**
 - Narrow Streets through minimized street width standards.
 - Stormwater Reuse.
 - Infiltration/filtration Practices.
 - Vegetated Swales (Ribbon Curbs and Curbless Streets in applicable Zoning Districts).
 - Temporary Erosion and Sedimentation Control using Engineering Standards Manual.
 - Stormwater Site Design.
 - -Conservation of open spaces to protect a site's natural areas.
 - -Impervious lot coverage credits for Stormwater BMPs.
 - -Use of Pervious Pavements.
 - -Adoption of Minimal Impact Design Standards (MIDS) to mimic predevelopment hydrology.

-Incorporation of Landscaping and use of Native Vegetation.

DETAIL PLATE NUMBERS AND PLAN NOTES

Pipe Installation	101,103,105
 Watermain 	200A,201,203,204,206,207A,207B, <mark>208</mark> ,210,211
 Sanitary Sewer 	300A,301,302,303,305,306,311,313,314,315
Storm Sewer	400A,402,404,405,406,407,408,409,410,411,
	<mark>412</mark> ,416,417,419,420,421
 Pavements, Curbs, Walks 	500A,501,502,504,505,506, <mark>507A,507B,507C,</mark>
	507D,507E,507F,508,509,510,511,512,513, 514
 Erosion Control 	600A,600B,600C,600D,601,603,604,605,606
 Typical Sections and Right-of-Way 	801,804,805,806,807A,807B
 Signing/Pavement Markings/Lighting 	900A,901,902,903

NOTE: Minimum and maximum design parameters identify the end range of the acceptable design in the asbuilt condition and therefore must account for construction tolerances. Minimum and maximum design parameters are intended for use in the unique and extreme circumstance and therefore should have limited use in the base design.