



## **STAFF REPORT**

DATE: January 21, 2020  
**CONSENT**

**TO:** Mayor and City Council  
**FROM:** Judie Maas, Accountant  
**AGENDA ITEM:** Payments & Disbursements  
**REVIEWED BY:** Sue Iverson, Finance Director

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### **BACKGROUND INFORMATION/STAFF REPORT:**

The City of Lake Elmo has the fiduciary responsibility to conduct normal business operations. Below is a summary of current claims to be disbursed and paid in accordance with State law and City policies and procedures.

### **FISCAL IMPACT:**

<b>Claim #</b>	<b>Amount</b>	<b>Description</b>
ACH	\$ 136,676.66	Payroll 01/16/2020
48841 – 48978	\$ 288,516.86	Accounts Payable 01/21/2020
<b>TOTAL</b>	<b>\$ 425,193.52</b>	

### **RECOMMENDATION:**

If removed from the consent agenda, the recommended motion is as follows:

***“Motion to approve the aforementioned disbursements in the amount of \$425,193.52”.***

### **ATTACHMENTS:**

1. Accounts Payable – proof list(s)

# Accounts Payable

## To Be Paid Proof List

User: JudieMaas  
 Printed: 01/09/2020 - 12:41PM  
 Batch: 00004.01.2020 - AP 011020



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description	Reference				
USPOST	United States Postal Service								
*** 20190110	1/10/2020	313.74	0.00	01/10/2020				No	0
601-494-9400-43220	Postage Utility Billing Poastage								
*** 20190110	1/10/2020	313.74	0.00	01/10/2020				No	0
602-495-9450-43220	Postage Utility Billing Poastage								
20190110 Total:		627.48							
USPOST Total:		627.48							
Report Total:		627.48							

# Accounts Payable

## To Be Paid Proof List

User: JudieMaas  
 Printed: 01/13/2020 - 10:17AM  
 Batch: 00007.01.2020 - AP 011320



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
UBARNT	Arnt, Jody								
20200113	1/13/2020	169.68	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
	20200113 Total:	169.68							
	UBARNT Total:	169.68							
UBBERG	Berg, Gregory & Judy								
20200113	1/13/2020	164.60	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
	20200113 Total:	164.60							
	UBBERG Total:	164.60							
UBBIRR	Birr, Mindy								
20200113	1/13/2020	80.00	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
	20200113 Total:	80.00							
	UBBIRR Total:	80.00							
UBBLUM	Blumer, Brett & Erin								
20200113	1/13/2020	116.12	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
	20200113 Total:	116.12							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
		116.12							
UBBLUM Total:		116.12							
UBPLACE	Place, Todd & Rhonda								
20200113	1/13/2020	249.75	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
		249.75							
20200113 Total:		249.75							
		249.75							
UBPLACE Total:		249.75							
UBPLOUR	Plourde, Wayne & Rosemary								
20200113	1/13/2020	188.28	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
		188.28							
20200113 Total:		188.28							
		188.28							
UBPLOUR Total:		188.28							
UBRITZ	Ritzer, Glenn & Marilyn								
20200113	1/13/2020	105.07	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
		105.07							
20200113 Total:		105.07							
		105.07							
UBRITZ Total:		105.07							
UBROMANO	Romano, Jennifer								
20200113	1/13/2020	141.74	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				
		141.74							
20200113 Total:		141.74							
		141.74							
UBROMANO Total:		141.74							
UBSIMON	Simon, James & Lynette								
20200113	1/13/2020	136.16	0.00	01/13/2020				No	0
603-000-0000-37300	Storm Water Utility Sales				UB Refund				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	20200113 Total:	136.16							
	UBSIMON Total:	136.16							
UBTHONG 20200113 603-000-0000-37300	Thong, Dinh 1/13/2020	80.00	0.00	01/13/2020	Storm Water Utility Sales UB Refund			No	0
	20200113 Total:	80.00							
	UBTHONG Total:	80.00							
	Report Total:	1,431.40							

# Accounts Payable

## To Be Paid Proof List

User: JudieMaas  
 Printed: 01/16/2020 - 3:00PM  
 Batch: 00003.01.2020 - AP 012120



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
ACCELA	Accele, Inc								
*** INV-ACC4995:	12/22/2019	2,801.50	0.00	01/21/2020				No	0
101-410-1520-43190	Software Programs				Springbrook Support				
*** INV-ACC4995:	12/22/2019	2,801.50	0.00	01/21/2020				No	0
601-494-9400-43190	Software Support				Springbrook Support				
*** INV-ACC4995:	12/22/2019	2,801.50	0.00	01/21/2020				No	0
602-495-9450-43190	Software Support				Springbrook Support				
*** INV-ACC4995:	12/22/2019	2,801.50	0.00	01/21/2020				No	0
603-496-9500-43190	Software Support				Springbrook Support				
INV-ACC49954 Total:		11,206.00							
ACCELA Total:		11,206.00							
AMAZON	Amazon Capital Services								
*** 177M-VL4W-6	1/5/2020	42.12	0.00	01/21/2020				No	0
601-494-9400-42000	Office Supplies				Office Supplies				
*** 177M-VL4W-6	1/5/2020	42.12	0.00	01/21/2020				No	0
602-495-9450-42000	Office Supplies				Office Supplies				
177M-VL4W-6TD1 Total:		84.24							
177M-VL4W-6TR3	1/5/2020	87.38	0.00	01/21/2020				No	0
101-430-3100-42000	Office Supplies				Office Supplies				
177M-VL4W-6TR3 Total:		87.38							
17DG-NLM3-PFQN	1/5/2020	17.75	0.00	01/21/2020				No	0
101-410-1520-42000	Office Supplies				Office Supplies				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	17DG-NLM3-PFQN Tota	17.75							
*** 19TM-HMLF-7	1/5/2020	22.26	0.00	01/21/2020				No	0
601-494-9400-42150	Operating Supplies			Operating Supplies					
*** 19TM-HMLF-7	1/5/2020	22.24	0.00	01/21/2020				No	0
602-495-9450-42150	Operating Supplies			Operating Supplies					
*** 19TM-HMLF-7	1/5/2020	22.24	0.00	01/21/2020				No	0
603-496-9500-42150	Operating Supplies			Operating Supplies					
	19TM-HMLF-7PXV Tota	66.74							
1FL3-CV66-9N6K	1/7/2020	20.24	0.00	01/21/2020				No	0
101-430-3100-42000	Office Supplies			Office Supplies/Laminated Pouches					
	1FL3-CV66-9N6K Total:	20.24							
1P4R-KG7R-JTDN	1/9/2020	38.85	0.00	01/21/2020				No	0
101-450-5200-44040	Repairs/Maint Eqpt			Equipment Maintenance					
	1P4R-KG7R-JTDN Total:	38.85							
1P9T-6KHR-HDT3	1/8/2020	43.18	0.00	01/21/2020				No	0
101-410-1520-42000	Office Supplies			Bankers Boxes - Document Storage					
	1P9T-6KHR-HDT3 Total:	43.18							
1RFC-VQD4-9QXC	1/9/2020	5.49	0.00	01/21/2020				No	0
601-494-9400-42000	Office Supplies			Office Supplies					
	1RFC-VQD4-9QXC Total	5.49							
	AMAZON Total:	363.87							
BURNET	Burnet Title								
*** 20200114	1/14/2020	0.15	0.00	01/21/2020				No	0
603-000-0000-37300	Storm Water Utility Sales			UB Overpayment Refund					
*** 20200114	1/14/2020	59.65	0.00	01/21/2020				No	0
601-000-0000-37100	Water Sales			UB Overpayment Refund					
	20200114 Total:	59.80							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
BURNET Total:		59.80							
CARGILL	Cargill, Incorporated								
2905194224	1/10/2020	8,341.04	0.00	01/21/2020				No	0
101-430-3100-42290	Sand/Salt				Treated Road Salt				
2905194224 Total:		8,341.04							
2905198236	1/13/2020	11,213.45	0.00	01/21/2020				No	0
101-430-3100-42290	Sand/Salt				Treated Road Salt				
2905198236 Total:		11,213.45							
2905200783	1/14/2020	11,172.86	0.00	01/21/2020				No	0
101-430-3100-42290	Sand/Salt				Treated Road Salt				
2905200783 Total:		11,172.86							
CARGILL Total:		30,727.35							
CINTAS	Cintas Corporation #754								
*** 4039449624	1/8/2020	81.62	0.00	01/21/2020				No	0
101-430-3100-44170	Uniforms				Uniforms				
*** 4039449624	1/8/2020	15.80	0.00	01/21/2020				No	0
101-450-5200-44170	Uniforms				Uniforms				
*** 4039449624	1/8/2020	14.45	0.00	01/21/2020				No	0
601-494-9400-44170	Uniforms				Uniforms				
*** 4039449624	1/8/2020	8.27	0.00	01/21/2020				No	0
602-495-9450-44170	Uniforms				Uniforms				
*** 4039449624	1/8/2020	3.33	0.00	01/21/2020				No	0
603-496-9500-44170	Uniforms				Uniforms				
*** 4039449624	1/8/2020	229.29	0.00	01/21/2020				No	0
101-430-3100-42150	Operating Supplies				Rags/Rugs/Soap				
4039449624 Total:		352.76							
*** 4039453677	1/8/2020	195.57	0.00	01/21/2020				No	0
221-460-6301-43150	Contract Services				Cleaning Supplies - Brookfield				
*** 4039453677	1/8/2020	65.19	0.00	01/21/2020				No	0
101-410-1940-44010	Repairs/Maint Contractual B				Cleaning Supplies - City Hall				



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	4039453677 Total:	260.76							
*** 4040040282	1/15/2020	81.61	0.00	01/21/2020				No	0
101-430-3100-44170				Uniforms					
*** 4040040282	1/15/2020	15.80	0.00	01/21/2020				No	0
101-450-5200-44170				Uniforms					
*** 4040040282	1/15/2020	14.45	0.00	01/21/2020				No	0
601-494-9400-44170				Uniforms					
*** 4040040282	1/15/2020	8.27	0.00	01/21/2020				No	0
602-495-9450-44170				Uniforms					
*** 4040040282	1/15/2020	3.33	0.00	01/21/2020				No	0
603-496-9500-44170				Uniforms					
*** 4040040282	1/15/2020	418.37	0.00	01/21/2020				No	0
101-430-3100-42150				Operating Supplies					
				Rags/Rugs/Soap					
	4040040282 Total:	541.83							
	CINTAS Total:	1,155.35							
CREHOM	Creative Homes Inc								
2019-00910	1/15/2020	3,485.00	0.00	01/21/2020				No	0
803-000-0000-22900				Deposits Payable		Refund Metro SAC			
	2019-00910 Total:	3,485.00							
	CREHOM Total:	3,485.00							
CTYROS	City of Roseville								
*** 227811	1/6/2020	100.11	0.00	01/21/2020				No	0
101-410-1110-43185				IT Support		IT Support - January 2020			
*** 227811	1/6/2020	607.55	0.00	01/21/2020				No	0
101-410-1320-43185				IT Support		IT Support - January 2020			
*** 227811	1/6/2020	48.65	0.00	01/21/2020				No	0
101-410-1450-43185				IT Support		IT Support - January 2020			
*** 227811	1/6/2020	343.58	0.00	01/21/2020				No	0
101-410-1520-43185				IT Support		IT Support - January 2020			
*** 227811	1/6/2020	500.52	0.00	01/21/2020				No	0
101-410-1910-43185				IT Support		IT Support - January 2020			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** 227811	1/6/2020	462.83	0.00	01/21/2020				No	0
101-410-1940-43185 IT Support				IT Support - January 2020					
*** 227811	1/6/2020	1,648.52	0.00	01/21/2020				No	0
101-420-2220-43185 IT Support				IT Support - January 2020					
*** 227811	1/6/2020	514.07	0.00	01/21/2020				No	0
101-420-2400-43185 IT Support				IT Support - January 2020					
*** 227811	1/6/2020	680.29	0.00	01/21/2020				No	0
101-430-3100-43185 IT Support				IT Support - January 2020					
*** 227811	1/6/2020	421.51	0.00	01/21/2020				No	0
101-450-5200-43185 IT Support				IT Support - January 2020					
*** 227811	1/6/2020	663.47	0.00	01/21/2020				No	0
601-494-9400-43185 IT Support				IT Support - January 2020					
*** 227811	1/6/2020	367.40	0.00	01/21/2020				No	0
602-495-9450-43185 IT Support				IT Support - January 2020					
*** 227811	1/6/2020	333.50	0.00	01/21/2020				No	0
603-496-9500-43185 IT Support				IT Support - January 2020					
	227811 Total:	6,692.00							
	CTYROS Total:	6,692.00							
DELTA	Delta Dental Of Minnesota								
CNS0000381071	1/1/2020	1,282.10	0.00	01/21/2020				No	0
101-000-0000-21706 Medical Insurance				Dental Insurance - January 2020					
	CNS0000381071 Total:	1,282.10							
	DELTA Total:	1,282.10							
DVS	DVS Renewal								
*** 20200106	1/6/2020	120.25	0.00	01/21/2020				No	0
101-430-3100-44300 Miscellaneous				Public Works Vehicle Registration					
*** 20200106	1/6/2020	40.00	0.00	01/21/2020				No	0
101-450-5200-44300 Miscellaneous				Public Works Vehicle Registration					
*** 20200106	1/6/2020	40.00	0.00	01/21/2020				No	0
601-494-9400-44300 Miscellaneous				Public Works Vehicle Registration					
*** 20200106	1/6/2020	40.00	0.00	01/21/2020				No	0
602-495-9450-44300 Miscellaneous Expenses				Public Works Vehicle Registration					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** 20200106	1/6/2020	10.00	0.00	01/21/2020				No	0
603-496-9500-44300	Miscellaneous Expenses			Public Works Vehicle Registration					
	20200106 Total:	250.25							
	DVS Total:	250.25							
FPMAIL	FP Mailing Solutions								
RI104321346	1/3/2020	629.40	0.00	01/21/2020				No	0
101-410-1320-43220	Postage			Postage Machine Rental - 2020					
	RI104321346 Total:	629.40							
	FPMAIL Total:	629.40							
H & L	H & L Mesabi Corp								
05590	1/13/2020	5,040.13	0.00	01/21/2020				No	0
101-430-3100-42212	Repairs/Maint. S&I			Cutting Edges					
	05590 Total:	5,040.13							
	H & L Total:	5,040.13							
INNOVAT	Innovative Office Solutions, LLC								
IN2819655	1/12/2020	24.99	0.00	01/21/2020				No	0
101-420-2400-42000	Office Supplies			Office Supplies					
	IN2819655 Total:	24.99							
	INNOVAT Total:	24.99							
IUOEDU	IUOE Local 49								
20200106	1/6/2020	315.00	0.00	01/21/2020				No	0
101-000-0000-21712	Union Dues			Union Dues - January 2020					
	20200106 Total:	315.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	IUOEDU Total:	315.00							
IUOEHE 20200101	IUOE Local 49 Fringe Benefit Fund 1/1/2020	11,160.00	0.00	01/21/2020				No	0
	101-000-0000-21713 Union Health Insurance				Union Health Insurance - February 2020				
	20200101 Total:	11,160.00							
	IUOEHE Total:	11,160.00							
JANKIN	Jani-King of Minnesota, Inc								
*** MIN01200004	1/1/2020	63.48	0.00	01/21/2020				No	0
	101-430-3100-43150 Contract Services				Cleaning Service - January 2020				
*** MIN01200004	1/1/2020	42.32	0.00	01/21/2020				No	0
	101-450-5200-43150 Contracted Services				Cleaning Service - January 2020				
*** MIN01200004	1/1/2020	42.32	0.00	01/21/2020				No	0
	601-494-9400-43150 Contract Services				Cleaning Service - January 2020				
*** MIN01200004	1/1/2020	42.32	0.00	01/21/2020				No	0
	602-495-9450-43150 Contract Services				Cleaning Service - January 2020				
*** MIN01200004	1/1/2020	21.18	0.00	01/21/2020				No	0
	603-496-9500-43150 Contract Services				Cleaning Service - January 2020				
	MIN01200004 Total:	211.62							
	JANKIN Total:	211.62							
KATH	Kath Fuel Oil Service Co								
*** 673989	1/6/2020	384.00	0.00	01/21/2020				No	0
	101-430-3100-42120 Fuel, Oil and Fluids				Unleaded Fuel				
*** 673989	1/6/2020	192.27	0.00	01/21/2020				No	0
	101-450-5200-42120 Fuel, Oil and Fluids				Unleaded Fuel				
*** 673989	1/6/2020	192.27	0.00	01/21/2020				No	0
	601-494-9400-42120 Fuel, Oil, and Fluids				Unleaded Fuel				
*** 673989	1/6/2020	125.00	0.00	01/21/2020				No	0
	602-495-9450-42120 Fuel, Oil, and Fluids				Unleaded Fuel				
*** 673989	1/6/2020	67.83	0.00	01/21/2020				No	0
	603-496-9500-42120 Fuel, Oil, and Fluids				Unleaded Fuel				
*** 673989	1/6/2020	174.62	0.00	01/21/2020				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-420-2400-42120	Fuel, Oil and Fluids			Unleaded Fuel					
	673989 Total:	1,135.99							
673990	1/6/2020	678.48	0.00	01/21/2020				No	0
101-430-3100-42120	Fuel, Oil and Fluids			Diesel Fuel Dyed					
	673990 Total:	678.48							
674003	1/6/2020	2,024.27	0.00	01/21/2020				No	0
101-430-3100-42120	Fuel, Oil and Fluids			Diesel Fuel					
	674003 Total:	2,024.27							
	KATH Total:	3,838.74							
KODIAK	Kodiak Power Systems								
KPS0478	1/11/2020	158.05	0.00	01/21/2020				No	0
602-495-9450-44040	Repairs/Maint. Equip.			Keats Generator Issue					
	KPS0478 Total:	158.05							
	KODIAK Total:	158.05							
MENOAK	Menards - Oakdale								
*** 94551	1/2/2020	81.59	0.00	01/21/2020				No	0
602-495-9450-42210	Repair/Maintenance Supplies			Shop Supplies					
*** 94551	1/2/2020	8.95	0.00	01/21/2020				No	0
101-410-1320-44300	Miscellaneous			City Hall Shovel					
*** 94551	1/2/2020	79.54	0.00	01/21/2020				No	0
404-480-8000-45805	Other Project Costs			Hammes Park Sign					
	94551 Total:	170.08							
94895	1/7/2020	14.71	0.00	01/21/2020				No	0
101-430-3100-44030	Repairs/Maint Imp Not Bldg			Shop Supplies					
	94895 Total:	14.71							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	MENOAK Total:	184.79							
METALDOC	Metal Doctor Inc.								
*** 3048	1/14/2020	542.00	0.00	01/21/2020				No	0
	602-495-9450-42400 Small Tools & Minor Equipm				F450 Plowmount/Harness				
*** 3048	1/14/2020	1,000.00	0.00	01/21/2020				No	0
	601-494-9400-42400 Small Tools & Minor Equipm				F450 Plowmount/Harness				
	3048 Total:	1,542.00							
	METALDOC Total:	1,542.00							
METCOU	Metropolitan Council								
0001104911	1/10/2020	19,157.27	0.00	01/21/2020				No	0
	602-495-9450-43820 Sewer Utility - Met Council				Waste Water Services - February 2020				
	0001104911 Total:	19,157.27							
	METCOU Total:	19,157.27							
METROCIT	Metro Cities								
476	12/27/2019	3,914.00	0.00	01/21/2020				No	0
	101-410-1110-44330 Dues & Subscriptions				2020 Metro Cities Membership Dues				
	476 Total:	3,914.00							
	METROCIT Total:	3,914.00							
MNPEIP	MN PEIP								
924565	1/10/2020	1,375.94	0.00	01/21/2020				No	0
	101-000-0000-21706 Medical Insurance				Health Insurance Premiums - February 2020				
	924565 Total:	1,375.94							
	MNPEIP Total:	1,375.94							
POMPS	Pomp's Tire Service, Inc.								
210454262	1/7/2020	275.50	0.00	01/21/2020				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-430-3100-44040	Repairs/Maint Eqpt				Truck/Trailer Tires				
	210454262 Total:	275.50							
	POMPS Total:	275.50							
RITCHI	Ricci Media Group LLC.								
20200113	1/13/2020	55.00	0.00	01/21/2020				No	0
101-410-1450-43152	Cable Operations				Planning Commision				
	20200113 Total:	55.00							
	RITCHI Total:	55.00							
STILLMED	Stillwater Medical Group								
1100034	1/7/2020	148.00	0.00	01/21/2020				No	0
101-450-5200-44300	Miscellaneous				Drug Testing				
	1100034 Total:	148.00							
	STILLMED Total:	148.00							
TDSMET	TDS Metrocom - LLC								
*** 20200113	1/13/2020	248.85	0.00	01/21/2020				No	0
101-430-3100-43210	Telephone				Analog Lines - Public Works				
*** 20200113	1/13/2020	123.85	0.00	01/21/2020				No	0
602-495-9450-43210	Telephone				Analog Lines - Lift Station Alarms				
*** 20200113	1/13/2020	61.92	0.00	01/21/2020				No	0
601-494-9400-43210	Telephone				Analog Lines - Alarm Well No 2				
	20200113 Total:	434.62							
	TDSMET Total:	434.62							
TRISTATE	Tri State Bobcat, Inc.								
A67632	1/7/2020	110.52	0.00	01/21/2020				No	0
101-430-3100-42210	Repair/Maint. Supplies				Chipper Bolts/Blades				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	A67632 Total:	110.52							
	TRISTATE Total:	110.52							
WASHSHER 169557	Washington County Sheriff 1/9/2020	634.22	0.00	01/21/2020				No	0
	101-420-2100-43150 Law Enforcement Contract			2020 Code Red					
	169557 Total:	634.22							
	WASHSHER Total:	634.22							
WASHTAX 169469	Washington County Property Records & Taxpayer Ser 1/6/2020	1,095.40	0.00	01/21/2020				No	0
	101-410-1320-43510 Legal Publishing			2020 Truth in Taxation					
	169469 Total:	1,095.40							
	WASHTAX Total:	1,095.40							
WHITEJAS 20200107	White, Jason 1/7/2020	55.00	0.00	01/21/2020				No	0
	101-410-1450-43152 Cable Operations			City Council Meeting					
	20200107 Total:	55.00							
	WHITEJAS Total:	55.00							
	Report Total:	105,581.91							



# Accounts Payable

## To Be Paid Proof List

User: JudieMaas  
 Printed: 01/16/2020 - 2:11PM  
 Batch: 00005.01.2020 - AP 123119B



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			
AMAZON	Amazon Capital Services								
*** 1KXN-J6H4-X:	12/24/2019	9.63	0.00	01/21/2020				No	0
601-494-9400-42150					Operating Supplies	Flash Drive - Neptune Meter Readings			
*** 1KXN-J6H4-X:	12/24/2019	9.64	0.00	01/21/2020				No	0
602-495-9450-42150					Operating Supplies	Flash Drive - Neptune Meter Readings			
1KXN-J6H4-X3HD Total:		19.27							
AMAZON Total:		19.27							
BIFFS	Biff's Inc.								
W750901	1/1/2020	70.00	0.00	01/21/2020				No	0
101-450-5200-44120					Rentals - Buildings	Portable Toilet - Sunfish Lake Park - December 2019			
W750901 Total:		70.00							
W750902	1/1/2020	80.00	0.00	01/21/2020				No	0
101-450-5200-44120					Rentals - Buildings	Portable Toilet - Lions Park - December 2019			
W750902 Total:		80.00							
W750903	1/1/2020	80.00	0.00	01/21/2020				No	0
101-450-5200-44120					Rentals - Buildings	Portable Toilet - Tablyn Park - December 2019			
W750903 Total:		80.00							
BIFFS Total:		230.00							
BRESKI	Breski Plumbing LLC								
3752	1/3/2020	145.00	0.00	01/21/2020				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-450-5200-44010 Repairs/Maint Bldg				Plumbing Repair - Warminghouse - December 2019					
	3752 Total:	145.00							
	BRESKI Total:	145.00							
CINTAS	Cintas Corporation #754								
*** 4037140301	12/11/2019	195.57	0.00	01/21/2020				No	0
221-460-6301-43150 Contract Services				Cleaning Supplies - December 2019 - Brookfield					
*** 4037140301	12/11/2019	65.19	0.00	01/21/2020				No	0
101-410-1940-44010 Repairs/Maint Contractual B				Cleaning Supplies - December 2019 - City Hall					
	4037140301 Total:	260.76							
	CINTAS Total:	260.76							
COMPAC	Companion Animal Control, LLC								
*** 20190831	8/31/2019	500.00	0.00	01/21/2020				No	0
101-420-2700-43150 Contract Services				Monthly Retainer - August 2019					
*** 20190831	8/31/2019	1,401.70	0.00	01/21/2020				No	0
101-420-2700-43150 Contract Services				Call Response/Impoundment - August 2019					
	20190831 Total:	1,901.70							
*** 20191231	12/31/2019	212.92	0.00	01/21/2020				No	0
101-420-2700-43150 Contract Services				Call Response/Impoundment - December 2019					
*** 20191231	12/31/2019	500.00	0.00	01/21/2020				No	0
101-420-2700-43150 Contract Services				Monthly Retainer - December 2019					
	20191231 Total:	712.92							
	COMPAC Total:	2,614.62							
CULGAN	Culligan of Stillwater								
306X0156402	12/31/2019	75.40	0.00	01/21/2020				No	0
101-410-1940-44300 Miscellaneous				Water/Cooler Rental - December 2019					
	306X0156402 Total:	75.40							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	CULGAN Total:	75.40							
DELMRK	Dell Marketing L.P.								
10336420658	9/25/2019	147.41	0.00	01/21/2020	Computers and Minitors -Planning			No	0
101-410-1910-43180	Information Technology/Web								
	10336420658 Total:	147.41							
10336892609	8/28/2019	846.27	0.00	01/21/2020	Computers and Minitors -Planning			No	0
101-410-1910-43180	Information Technology/Web								
	10336892609 Total:	846.27							
10338557856	9/5/2019	698.86	0.00	01/21/2020	Computers and Minitors -Public Works			No	0
101-430-3100-43180	Information Technology/Web								
	10338557856 Total:	698.86							
10338805514	9/6/2019	698.86	0.00	01/21/2020	Computers and Minitors -Public Works			No	0
101-430-3100-43180	Information Technology/Web								
	10338805514 Total:	698.86							
10338805530	9/6/2019	698.86	0.00	01/21/2020	Computers and Minitors -Public Works			No	0
101-430-3100-43180	Information Technology/Web								
	10338805530 Total:	698.86							
10339076630	9/7/2019	698.86	0.00	01/21/2020	Computers and Minitors -Public Works			No	0
101-430-3100-43180	Information Technology/Web								
	10339076630 Total:	698.86							
10339171920	9/8/2019	841.79	0.00	01/21/2020	Computers and Minitors -Building			No	0
101-420-2400-43180	Information Technology/Web								
	10339171920 Total:	841.79							
10340817880	9/16/2019	694.38	0.00	01/21/2020	Computers and Minitors -Fire			No	0
101-420-2220-43180	Information Technology/Web								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	10340817880 Total:	694.38							
10340817898	9/16/2019	694.38	0.00	01/21/2020	Computers and Minitors - Planning			No	0
101-410-1910-43180	Information Technology/Web								
	10340817898 Total:	694.38							
10340817900	9/16/2019	694.38	0.00	01/21/2020	Computers and Minitors -Fire			No	0
101-420-2220-43180	Information Technology/Web								
	10340817900 Total:	694.38							
10340817919	9/16/2019	694.38	0.00	01/21/2020	Computers and Minitors -Fire			No	0
101-420-2220-43180	Information Technology/Web								
	10340817919 Total:	694.38							
10342048652	9/22/2019	841.79	0.00	01/21/2020	Computers and Minitors -Fire			No	0
101-420-2220-43180	Information Technology/Web								
	10342048652 Total:	841.79							
10342607484	9/25/2019	1,027.41	0.00	01/21/2020	Computers and Minitors -Public Works			No	0
101-430-3100-43180	Information Technology/Web								
	10342607484 Total:	1,027.41							
	DELMRK Total:	9,277.63							
ECMPUB	ECM Publishers, Inc								
749830	12/27/2019	347.60	0.00	01/21/2020	Bid Notice - Well No 5			No	0
601-494-9400-44300	Miscellaneous								
	749830 Total:	347.60							
749831	12/27/2019	474.00	0.00	01/21/2020	Legal Notice - Well No 5			No	0
601-494-9400-44300	Miscellaneous								
	749831 Total:	474.00							
749832	12/27/2019	134.30	0.00	01/21/2020				No	0

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
101-410-1910-43510	Legal Publishing				Public Hearing Notice				
	749832 Total:	134.30							
	ECMPUB Total:	955.90							
EMERRESP	Emergency Response Solutions								
14280	12/16/2019	115.33	0.00	01/21/2020				No	0
101-420-2220-42400	Small Tools & Equipment				Small Tools & Equipment				
	14280 Total:	115.33							
	EMERRESP Total:	115.33							
GOODTECH	Goodpoint Technology, Inc								
4021	12/5/2019	1,750.00	0.00	01/21/2020				No	0
101-430-3100-43185	IT Support				Standard Support				
	4021 Total:	1,750.00							
	GOODTECH Total:	1,750.00							
GOPONE	Gopher State One Call								
*** 9120514	12/31/2019	52.20	0.00	01/21/2020				No	0
601-494-9400-43150	Contract Services				Locates				
*** 9120514	12/31/2019	52.20	0.00	01/21/2020				No	0
602-495-9450-43150	Contract Services				Locates				
*** 9120514	12/31/2019	52.20	0.00	01/21/2020				No	0
603-496-9500-43150	Contract Services				Locates				
	9120514 Total:	156.60							
	GOPONE Total:	156.60							
HAWKINS	Hawkins, Inc.								
4637652	12/27/2019	15.00	0.00	01/21/2020				No	0
601-494-9400-42160	Chemicals				Chemicals				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	4637652 Total:	15.00							
	HAWKINS Total:	15.00							
HLDYCC	Holiday Stationstores, LLC								
20191215	12/15/2019	336.69	0.00	01/21/2020				No	0
	101-420-2220-42120 Fuel, Oil and Fluids				Fuel/Oil				
	20191215 Total:	336.69							
	HLDYCC Total:	336.69							
INNOVAT	Innovative Office Solutions, LLC								
IN2813472	12/31/2019	113.85	0.00	01/21/2020				No	0
	101-410-1320-42000 Office Supplies				Office Supplies				
	IN2813472 Total:	113.85							
	INNOVAT Total:	113.85							
JOHNTURN	Johnson & Turner Attorneys								
84219	12/31/2019	3,816.00	0.00	01/21/2020				No	0
	101-420-2150-43045 Attorney Criminal				Prosecution Services - December 2019				
	84219 Total:	3,816.00							
	JOHNTURN Total:	3,816.00							
KENNGRAV	Kennedy & Graven Chartered								
*** 152624	1/14/2020	92.50	0.00	01/21/2020				No	0
	101-410-1320-43040 Legal Services				Hazardous Bldg - 9240 31st St N				
*** 152624	1/14/2020	488.25	0.00	01/21/2020				No	0
	101-410-1320-43040 Legal Services				Personnel Matters				
*** 152624	1/14/2020	2,597.07	0.00	01/21/2020				No	0
	101-410-1320-43040 Legal Services				General Matters				
*** 152624	1/14/2020	3,943.91	0.00	01/21/2020				No	0
	101-410-1320-43040 Legal Services				City of Lake Elmo vs Hamlet on Sunfish Lake HOA				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** 152624	1/14/2020	2,536.69	0.00	01/21/2020				No	0
803-000-0000-22910	Developer Payments			Four Corners - 1st					
*** 152624	1/14/2020	1,290.00	0.00	01/21/2020				No	0
803-000-0000-22910	Developer Payments			Springs Apartments - Continental Properties					
*** 152624	1/14/2020	712.50	0.00	01/21/2020				No	0
803-000-0000-22910	Developer Payments			Inwood 6th - Kwik Trip					
*** 152624	1/14/2020	752.50	0.00	01/21/2020				No	0
803-000-0000-22910	Developer Payments			Inwood 7th					
	152624 Total:	12,413.42							
	KENNGRAV Total:	12,413.42							
KODIAK	Kodiak Power Systems								
KPS0474	12/27/2019	289.95	0.00	01/21/2020				No	0
101-430-3100-44030	Repairs/Maint Imp Not Bldg			Generator Repair - PW Shop					
	KPS0474 Total:	289.95							
	KODIAK Total:	289.95							
KWIKTR	Kwik Trip Inc								
20191231	12/31/2019	185.12	0.00	01/21/2020				No	0
101-420-2220-42120	Fuel, Oil and Fluids			Fuel					
	20191231 Total:	185.12							
	KWIKTR Total:	185.12							
MADISON	Madison National Life Ins. Co, Inc								
20191231	12/31/2019	1,280.80	0.00	01/21/2020				No	0
101-000-0000-21708	Other Benefits			Short Term Disability					
	20191231 Total:	1,280.80							
	MADISON Total:	1,280.80							
MARONEYS	Maroney's Sanitation, Inc								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** 808709	1/7/2020	137.33	0.00	01/21/2020				No	0
101-410-1940-43840 Refuse				Trash Service - City Hall					
*** 808709	1/7/2020	57.22	0.00	01/21/2020				No	0
101-420-2220-43840 Refuse				Trash Service - Fire Station 2					
*** 808709	1/7/2020	251.76	0.00	01/21/2020				No	0
101-450-5200-43840 Refuse				Trash Service - Parks Bldg/Storage					
*** 808709	1/7/2020	297.54	0.00	01/21/2020				No	0
101-430-3100-43840 Refuse				Trash Service - Public Works					
*** 808709	1/7/2020	400.53	0.00	01/21/2020				No	0
221-460-6301-43840 Refuse				Trash Service - Brookfield Building					
	808709 Total:	1,144.38							
	MARONEYS Total:	1,144.38							
MENOAK	Menards - Oakdale								
94373	12/30/2019	69.02	0.00	01/21/2020				No	0
101-450-5200-42230 Building Repair Supplies				Warminghouse Maintenance					
	94373 Total:	69.02							
	MENOAK Total:	69.02							
METCOU	Metropolitan Council								
*** 20191231	12/31/2019	63,616.00	0.00	01/21/2020				No	0
602-000-0000-20802 SAC due Met Council				Sac Charges - December 2019					
*** 20191231	12/31/2019	-636.16	0.00	01/21/2020				No	0
602-000-0000-37220 SAC Early Pay discount/reve				Sac Charges - December 2019 - Prompt Pay Discount					
	20191231 Total:	62,979.84							
	METCOU Total:	62,979.84							
MUNICODE	Municiple Code Corporation								
00337680	12/12/2019	5,300.00	0.00	01/21/2020				No	0
101-410-1320-43510 Legal Publishing				Initial Payment - Recodification Services					
	00337680 Total:	5,300.00							



Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	MUNICODE Total:	5,300.00							
NORTHSEC 5960	Northland Securities, Inc. 1/8/2020	1,750.00	0.00	01/21/2020				No	0
	101-410-1520-43150 Contract Services			Annual Continuing Disclosure Report for 2018					
	5960 Total:	1,750.00							
	NORTHSEC Total:	1,750.00							
PLUNKT 6472857	Plunkett's Pest Control Inc 11/7/2019	133.69	0.00	01/21/2020				No	0
	101-430-3100-44010 Repairs/Maint Bldg			Pest Control - Quarterly - Public Works					
	6472857 Total:	133.69							
	PLUNKT Total:	133.69							
RIVCOU 20191130	River Country Cooperative 11/30/2019	1,444.33	0.00	01/21/2020				No	0
	101-420-2220-42120 Fuel, Oil and Fluids			Fuel & Oils					
	20191130 Total:	1,444.33							
	RIVCOU Total:	1,444.33							
SHI B10462849	SHI International Corp 8/22/2019	268.00	0.00	01/21/2020				No	0
	101-420-2400-43190 Software Programs			Windows Office - New Computer - Building					
	B10462849 Total:	268.00							
B10508376	8/30/2019	268.00	0.00	01/21/2020				No	0
	101-410-1320-43190 Software Programs			Windows Office - New Computer - Public Works					
	B10508376 Total:	268.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	SHI Total:	536.00							
SHORT	Short Elliott Hendrickson, Inc								
379746	1/8/2020	661.00	0.00	01/21/2020	OV 5 & 6 Improvements			No	0
	431-480-8089-45805 Other Project Costs								
	379746 Total:	661.00							
380196	1/9/2020	1,869.25	0.00	01/21/2020	Village Parkway UPRR Crossing Improvements			No	0
	430-480-8091-45805 Other Project Costs								
	380196 Total:	1,869.25							
	SHORT Total:	2,530.25							
SHRDIT	Shred-It USA								
8128912751	12/31/2019	136.84	0.00	01/21/2020	Shredding Services December 2019			No	0
	101-410-1320-43150 Contract Services								
	8128912751 Total:	136.84							
	SHRDIT Total:	136.84							
TKDA	TKDA, Inc.								
*** 002019005880	12/11/2019	7,442.96	0.00	01/21/2020	Heritage Farms Street/Utility Improvements			No	0
	602-480-8094-45805 Other Project Costs								
*** 002019005880	12/11/2019	14,954.42	0.00	01/21/2020	Heritage Farms Street/Utility Improvements			No	0
	434-480-8094-45805 Other Project Costs								
*** 002019005880	12/11/2019	433.80	0.00	01/21/2020	Heritage Farms Street/Utility Improvements			No	0
	601-480-8094-45805 Other Project Costs								
	002019005880 Total:	22,831.18							
*** 00219005881	1/10/2020	8,666.08	0.00	01/21/2020	Heritage Farms Street/Utility Improvements			No	0
	602-480-8094-45805 Other Project Costs								
*** 00219005881	1/10/2020	17,411.90	0.00	01/21/2020	Heritage Farms Street/Utility Improvements			No	0
	434-480-8094-45805 Other Project Costs								
*** 00219005881	1/10/2020	505.08	0.00	01/21/2020	Heritage Farms Street/Utility Improvements			No	0
	601-480-8094-45805 Other Project Costs								

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	00219005881 Total:	26,583.06							
	TKDA Total:	49,414.24							
TRISTATE	Tri State Bobcat, Inc.								
*** C69893	12/31/2019	58.26	0.00	01/21/2020				No	0
	101-450-5200-44040 Repairs/Maint Eqpt				Skidsteer Service				
	C69893 Total:	58.26							
	TRISTATE Total:	58.26							
USSOLR	USS Minnesota One MT LLC								
*** 2019000356	1/15/2020	10.03	0.00	01/21/2020				No	0
	101-410-1940-43810 Electric Utility				US Solar Subscription - December 2019				
*** 2019000356	1/15/2020	30.12	0.00	01/21/2020				No	0
	101-420-2220-43810 Electric Utility				US Solar Subscription - December 2019				
*** 2019000356	1/15/2020	110.44	0.00	01/21/2020				No	0
	101-430-3100-43810 Electric Utility				US Solar Subscription - December 2019				
*** 2019000356	1/15/2020	80.32	0.00	01/21/2020				No	0
	101-450-5200-43810 Electric Utility				US Solar Subscription - December 2019				
*** 2019000356	1/15/2020	10.04	0.00	01/21/2020				No	0
	221-460-6301-43810 Utilities				US Solar Subscription - December 2019				
*** 2019000356	1/15/2020	60.24	0.00	01/21/2020				No	0
	601-494-9400-43810 Electric Utility				US Solar Subscription - December 2019				
*** 2019000356	1/15/2020	50.20	0.00	01/21/2020				No	0
	602-495-9450-43810 Electric Utility				US Solar Subscription - December 2019				
	2019000356 Total:	351.39							
	USSOLR Total:	351.39							
WASCON	Washington Conservation Dist.								
4726	12/31/2019	675.00	0.00	01/21/2020				No	0
	603-496-9500-43150 Contract Services				4th Quarter 2019 Billing				
	4726 Total:	675.00							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
	WASCON Total:	675.00							
WASHRR	Washington County								
*** 20200102	1/2/2020	322.00	0.00	01/21/2020				No	0
	101-410-1910-43150 Contract Services				Encroachment Agreements				
*** 20200102	1/2/2020	46.00	0.00	01/21/2020				No	0
	101-410-1910-43150 Contract Services				Calatlantic Group Recording Fee				
	20200102 Total:	368.00							
	WASHRR Total:	368.00							
WENCK	Wenck Associates Inc.								
*** 11909314	1/6/2020	3,322.50	0.00	01/21/2020				No	0
	101-410-1910-43150 Contract Services				5th Street - City				
*** 11909314	1/6/2020	397.50	0.00	01/21/2020				No	0
	803-000-0000-22910 Developer Payments				Royal Golf				
*** 11909314	1/6/2020	142.50	0.00	01/21/2020				No	0
	803-000-0000-22910 Developer Payments				Southwind				
*** 11909314	1/6/2020	169.00	0.00	01/21/2020				No	0
	803-000-0000-22910 Developer Payments				Inwood 1st - 3rd				
*** 11909314	1/6/2020	403.00	0.00	01/21/2020				No	0
	803-000-0000-22910 Developer Payments				Springs of Lake Elmo				
*** 11909314	1/6/2020	26.00	0.00	01/21/2020				No	0
	803-000-0000-22910 Developer Payments				Applewood Senior				
	11909314 Total:	4,460.50							
	WENCK Total:	4,460.50							
XCEL	Xcel Energy								
667599932	1/3/2020	3,767.86	0.00	01/21/2020				No	0
	101-430-3100-43811 Street Lights				Electric Utility - Street Lights - December 2019				
	667599932 Total:	3,767.86							
*** 667967942	1/7/2020	1,077.37	0.00	01/21/2020				No	0
	602-495-9450-43810 Electric Utility				Electric Utility - December 2019				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number				Description		Reference			
*** 667967942	1/7/2020	4,531.23	0.00	01/21/2020				No	0
601-494-9400-43810 Electric Utility				Electric Utility - December 2019					
*** 667967942	1/7/2020	254.71	0.00	01/21/2020				No	0
101-410-1940-43810 Electric Utility				Electric Utility - December 2019					
*** 667967942	1/7/2020	1,350.08	0.00	01/21/2020				No	0
101-420-2220-43810 Electric Utility				Electric Utility - December 2019					
*** 667967942	1/7/2020	779.54	0.00	01/21/2020				No	0
101-430-3100-43810 Electric Utility				Electric Utility - December 2019					
*** 667967942	1/7/2020	735.42	0.00	01/21/2020				No	0
101-450-5200-43810 Electric Utility				Electric Utility - December 2019					
*** 667967942	1/7/2020	1,404.57	0.00	01/21/2020				No	0
221-460-6301-43810 Utilities				Electric Utility - December 2019					
		<hr/>							
667967942 Total:		10,132.92							
		<hr/>							
XCEL Total:		13,900.78							
YALMEC Yale Mechanical									
207613	12/17/2019	402.95	0.00	01/21/2020				No	0
101-410-1940-44010 Repairs/Maint Contractual B				Building Maintenance - City Hall					
		<hr/>							
207613 Total:		402.95							
208547	12/17/2019	466.95	0.00	01/21/2020				No	0
101-420-2220-44010 Repairs/Maint Bldg				Building Maintenance - Fire Station					
		<hr/>							
208547 Total:		466.95							
209725	12/31/2019	441.36	0.00	01/21/2020				No	0
101-450-5200-44010 Repairs/Maint Bldg				Building Maintenance - Public Works					
		<hr/>							
209725 Total:		441.36							
209728	12/30/2019	260.95	0.00	01/21/2020				No	0
602-495-9450-44010 Repairs/Maint Imp Bldgs				Building Maintenance - Booster Station					
		<hr/>							
209728 Total:		260.95							
		<hr/>							
YALMEC Total:		1,572.21							

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Task Label	Type	PO #	Close PO	Line #
Account Number					Description	Reference			

Report Total:

180,876.07