



MAYOR AND COUNCIL COMMUNICATION

DATE 1/7/2020

CONSENT

AGENDA ITEM: Public Works Director Report

SUBMITTED BY: Marty Powers, Public Works Director

REVIEWED BY: Kristina Handt, City Administrator

ISSUE BEFORE COUNCIL:

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of December, 2019.

PROPOSAL DETAILS/ANALYSIS:

STREETS

- Attended to streets, parking lots and city owned sidewalks after multiple winter weather events
- Wash and clean trucks and equipment after snow event
- Continue tree trimming in ROWs
- Proposed 2020 single axle plow truck to MAC
- List Fire Department surplus items on public auction site
- Enforce winter sidewalk ordinance
- Public Works staff holiday lunch
- Replenish road salt supply

PARKS

- Weekly garbage collection continues
- Clear snow from skating rinks
- Began flooding Lions Park skating rinks. Staff battled the fluctuating temperatures and the warm air flowing through the floor drain
- Groom Sunfish Lake Park trails after multiple snow events
- Major cleaning of Lions Park warming house, repaired plumbing leak and replaced bathroom door knobs with locking knobs
- Hammes Park sign was ordered
- I attended monthly Park Commission Meeting
- Repair and maintain snow blowers

WATER

- Continue correcting water meter issues
- Complete monthly bacteria and fluoride sampling
- Complete Monthly Generator and Safety Inspections of Equipment and Facilities
- Continue daily rounds, sampling and locates
- Repair water leak on Lake Elmo Ave
- Reprogram Neptune meter reading equipment
- Complete quarterly meter reading
- Document yearly flushing and valve exercising tasks into Beehive asset management software

SEWER

- Attended to continuing Legion lift station issues. Repair second pump
- Continue Weekly Proactive Pump downs of all Lift stations & Monthly Float Cleaning
- Investigate options to reduce solids and grease build up in the Lisbon lift station
- Document yearly jetting tasks into Beehive asset management software
- Replace failed battery tender serving Royal South Generator
- Assist resident with troubleshooting sanitary issue
- Two staff members attended one day continuing education class for sewer license
- The mixing valve on one of the pumps located at the 94 lift station had fell off recently. It was located, retrieved and will be repaired and reinstalled.
- Vacuumed out the solids and grease from the Lisbon lift station

SURFACE WATER

- Two staff members attended additional MS4 training
- Continue advance training on the Beehive asset management software
- Staff member Jason Monroe and I attended EMWREP partners meeting
- Works with emergency manager, Cimarron and residents to prepare for potential spring flooding

RECOMMENDATION:

Base on the activities listed above, City Council is respectfully asked to accept the December 2019 Public Works Report.