



STAFF REPORT

DATE: January 7, 2020

CONSENT

AGENDA ITEM: Planning Commission and Parks Commission Appointments

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

The Planning Commission is established to meet the requirements of state statute; to develop and enforce the Comprehensive Plan and amendments to the plan, subject to Council approval and the requirements of the Municipal Planning Act; and to review and make recommendations on subdivisions, zoning applications, planned unit developments, and site and building plans as provided by ordinance. No expenditures by the Commission shall be made unless and until authorized for the purpose by the Council. The Planning Commission shall consist of 7 voting members. The voting members shall be appointed for a 3-year term so that only 1/3 of the appointments will expire on December 31 of each year.

The terms of Jess Hartley and Jeff Holtz expired 12/31/19. There is also a third vacancy on the Planning Commission due to Stuart Johnson's resignation earlier. That term expires 12/20/20.

The Parks Commission is established to review and make recommendations to the Council on the future development of city parks, including the establishment of and improvements to the parks, and to make recommendations to the Council on policies governing the maintenance and public use of the parks within the city. The Parks Commission shall consist of 7 members. The voting members shall be appointed by the City Council for a 3-year term.

The terms of Mike Zeno, John Ames, and Isak Nightingale expired 12/31/19. All were three year terms.

ISSUE BEFORE COUNCIL:

Who should the Council appoint to the Planning and Parks Commission?

PROPOSAL:

The city received one application for Planning Commission, Jeff Holtz, and on application for Parks Commission, John Ames.

OPTIONS:

Either of the above individuals would be eligible for re-appointment to the commission.

RECOMMENDATION:

“Move to appoint Jeff Holtz to the Planning Commission for a term ending 12/31/22.”

“Move to appoint John Ames to the Parks Commission for a term ending 12/31/22”