



MAYOR AND COUNCIL COMMUNICATION

DATE 3/17/2020

CONSENT

AGENDA ITEM: Public Works Director Report

SUBMITTED BY: Marty Powers, Public Works Director

REVIEWED BY: Kristina Handt, City Administrator

ISSUE BEFORE COUNCIL:

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of February, 2020.

PROPOSAL DETAILS/ANALYSIS:

STREETS

- Attended to streets, parking lots and city owned sidewalks after winter weather events
- Wing back snow banks along road ways to increase storage area
- Wash trucks and equipment after snow events
- Continue tree trimming in ROWs
- Place radar trailer on Lake Elmo Ave for one week
- Work with engineering to backfill test bore holes in Heritage Farms project
- Annual League of MN Cities insurance facility review
- Clean up scrap metal pile at shop
- Compile Public Works asset photos and information for improving our records along with the Insurance Company's
- Applied for cost sharing of the new tandem plow truck's pre-wet road salting system
- Enforce winter sidewalk ordinance
- Replenish road salt supply
- Continue street sign replacement program
- Begin filling potholes on City streets
- Complete annual Fire extinguisher inspection and maintenance
- Complete and submit the 2019 hazardous material inventory reports for MPCA and the annual MDPS tier II emergency report
- Continue ongoing maintenance on trucks and equipment
- Identified radiator coolant leak in Public Works shop generator. Collect pricing and scheduled repair
- Set up and take down election booths

PARKS

- Weekly garbage collection continues
- Continue clearing snow and flooding skating rinks
- Continue to groom Sunfish Lake Park trails after snow events
- Award mowing contract
- Attempted to burn the buckthorn pile at Sunfish Lake Park. Will retry after the wood dries out more
- Closed ice rinks and warming house for the season on 2/24/2020 due to ice conditions

WATER

- PW staff continue meter replacement program
- Complete monthly bacteria and fluoride sampling
- Complete Monthly Generator and Safety Inspections of Equipment and Facilities
- Continue daily rounds, chlorine/fluoride sampling and locates
- Replace well 2 pre-lube solenoid
- Completed annual above ground well and booster pump inspections. No issues identified
- Changed oil and grease well motors
- MDH annual inspection and sampling of wells and water
- Soft start component failure at 94 lift station cabinet, alarms and replacement
- Complete and submit 2019 ESPS water report and the DNR's 2019 water conservation report
- Replace well 2 fluoride chemical pump

SEWER

- Continue Weekly Proactive Pump downs of all Lift stations & Monthly Float Cleaning
- TPC continued to resolve software update issues
- Assist with inspecting Hamlet sanitary sewer
- Replace damaged mix flush valve on a pump in the 94 lift station
- Spec out and present to MAC the Utility Van replacement
- Took delivery of new service truck, attached decals, began outfitting and staff training
- Public Works staff attended OSHA monthly training
- Complete and submit 2019 Met Council sewer survey
- Continue to investigate pressure reducing valve inconsistencies and planning for engineering

SURFACE WATER

- Continue MS4 bee hive software formatting and data entry
- Unthaw frozen culverts and storm sewers proactively to minimize spring thaw issues using our new steamer/jetting unit
- Attended Washington County's Flood meeting
- Met with Woodbury Public Works regarding their use of the asset management tool Beehive, their MS4 program and street sign management
- Scheduled spring street sweeping for the first part of April, weather dependent

RECOMMENDATION:

Base on the activities listed above, City Council is respectfully asked to accept the February 2020 Public Works Report.