



## STAFF REPORT

DATE: October 6, 2020  
**CONSENT**

**AGENDA ITEM:** Accept Improvements and Approve Pay Request No. 1 (FINAL) for the 2020 Pavement Striping Project

**SUBMITTED BY:** Cara Geheren, Project Engineer

**REVIEWED BY:** Kristina Handt, City Administrator  
Jack Griffin, City Engineer  
Marty Powers, Public Works Director

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**ISSUE BEFORE COUNCIL:** Should the City Council accept the improvements and approve Pay Request No. 1 (FINAL) for the 2020 Pavement Striping Project?

**BACKGROUND:** The 2020 Pavement Striping Project has been fully completed. The Project Engineer has prepared a Certificate of Completion and is recommending acceptance of the improvements and release of payment in full. The one-year warranty period will begin on October 6, 2020, and will extend to October 6, 2021.

**PROPOSAL DETAILS/ANALYSIS:** Sir Lines-A-Lot LLC has submitted Pay Request No. 1 (FINAL) in the amount of \$13,833.94. The request has been reviewed and payment is recommended in the amount requested.

**FISCAL IMPACT:** None. Payment is proposed in accordance with the contract for the project. Payment remains within the authorized scope and budget amount.

**RECOMMENDATION:** Staff is recommending that the City Council, *as part of the Consent Agenda*, accept the improvements and approve Pay Request No. 1 (FINAL) to Sir Lines-A-Lot LLC in the amount of \$13,833.94 for the 2020 Pavement Striping Project. If removed from the consent agenda, the recommended motion for the action is as follows:

***“Move to accept the improvements and approve Pay Request No. 1 (FINAL) to Sir Lines-A-Lot LLC in the amount of \$13,833.94 for the 2020 Pavement Striping Project”.***

**ATTACHMENTS:**

1. Engineer’s Certificate of Completion dated October 6, 2020.
2. Sir Lines-A-Lot Invoice dated September 30, 2020.

**CERTIFICATE OF COMPLETION**

DATE OF ISSUANCE: OCTOBER 6, 2020

OWNER: CITY OF LAKE ELMO, MN

CONTRACTOR: SIR LINES-A-LOT, LLC.

PROJECT NAME: 2020 PAVEMENT STRIPING PROJECT

PROJECT NO.: 2020.108

This Certification of Completion applies to all work under the Contract Documents

This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated August 18, 2020. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: OCTOBER 6, 2020

Cara Geheren Reg. No. 41616



FOCUS Engineering, Inc.

THE WARRANTY PERIOD BEGINS October 6, 2020 AND ENDS October 6, 2021



**INVOICE - Application for Payment**

**Project:** Lake Elmo Sealcoat Project

**Project No.:**

**Remit To:** Sir Lines-A-Lot LLC  
7175 Cahill Rd  
Edina MN 55439

**Invoice No.:** H20-0726-002  
**Invoice Date:** 09/30/20  
**Period Thru:** 09/30/20  
**Customer Project No.:**

**To:** City of Lake Elmo  
3800 Laverne Ave N  
Lake Elmo MN 55042

ITEM NO.	ITEM	UM	\$ PRICE	----- TO DATE -----		----- THIS PERIOD -----	
				UNITS	\$ AMOUNTS	UNITS	\$ AMOUNT
1	4 SOLID LINE - WHITE EPOXY	LF	0.22	29,273.00	6,440.06	0.00	0.00
2	4 SOLID LINE - YELLOW EPOXY	LF	0.22	1,868.00	410.96	0.00	0.00
3	4 BROKEN LINE - YELLOW EPOXY	LF	0.22	250.00	55.00	0.00	0.00
4	4 DOUBLE SOLID LINE - YELLOW EPOXY	LF	0.44	9,693.00	4,264.92	0.00	0.00
5	12 SOLID LINE - STOP BARS	LF	7.00	259.00	1,813.00	259.00	1,813.00
6	PAVEMENT MESSAGE TURN ARROWS - EPOXY	EA	85.00	10.00	850.00	10.00	850.00
	*Does not include 2,906 LF of double yellow incorrectly sprayed on Eagle point Blvd.						

**Billing Totals:**

**\$13,833.94**

**\$2,663.00**