



STAFF REPORT

DATE: December 1, 2020

CONSENT

TO: Honorable Mayor and City Council
FROM: Jake Dickson, Assistant City Administrator
REVIEWED BY: Dustin Kalis, Fire Chief
AGENDA ITEM: Approve Hire of Part Time Firefighters

BACKGROUND:

The City authorized the creation of a Part Time Firefighter wait list on November 5, 2019 to fill vacancies that may arise in the Part Time Firefighter staff. As of September 21, 2020 there are 2 vacancies in the Part Time Firefighter staff. Staff received applications in the fall and interviewed candidates from November 19 to November 24.

ISSUE BEFORE COUNCIL:

Should the Council make a conditional job offer to Chris Mellen and Tim Oachs?

PROPOSAL DETAILS/ANALYSIS:

Staff is recommending the Council approve the offer to applicants.

The applicants have met the minimum requirements of the hiring process as well as the interview process. Upon approval of this Conditional Job Offer, applicants will move forward in the process. Pending successful completion of the Psychological Evaluation, Medical Evaluation, Abilities Test, Background Screening, and Drug Screening, the applicants will be placed on the department as Part Time Firefighters under a six month probationary period.

The addition of two Part Time Firefighters will bring Part Time Fire staff to 7 members, which is fully staffed and will allow for seven days a week coverage.

FISCAL IMPACT:

Wage of \$17.99/hour when shift coverage starts. Wage and benefits are provided within the 2020 adopted budget. Cost to equip both Firefighters with turnout gear is \$6,450.

OPTIONS:

- 1) Make conditional job offer to continue with process.
- 2) Do not approve conditional job offers

RECOMMENDATION:

If removed from consent agenda:

“Motion to hire Chris Mellen and Tim Oachs as Part Time Firefighters at a wage of \$17.99/hour.”

ATTACHMENTS:

None