



STAFF REPORT

DATE: July 21, 2020

CONSENT

AGENDA ITEM: Downtown Phase 1 & 2 Improvements – Approve Phase 1 and 2 Final Reconciliation Payment to Washington County

SUBMITTED BY: Chad Isakson, Project Engineer

REVIEWED BY: Kristina Handt, City Administrator
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Invoice No. 5 (FINAL) for the Downtown Street, Drainage and Utility Improvement Projects (Phase 1 and 2 reconciliation payment)?

BACKGROUND, PROPOSAL DETAILS/ANALYSIS: In July 2016, the City of Lake Elmo entered into Cooperative Agreement No. 10196 with Washington County for the cost sharing of the Downtown Phase 1 and Phase 2 Improvements. Washington County has submitted Invoice No. 5 (FINAL) in the amount of \$37,046.12. The amount requested reflects a decrease of \$48,790.15 from the Phase 1 Improvements to reconcile final project costs. The Phase 2 invoice amount is \$85,836.26 and reflects final project costs. The final project cost for Old Village Phase 1 and Phase 2 (\$10,036,311.42) is \$279,544.58 less than the total project cost identified in the cooperative agreement (\$10,315,856). The invoice has been reviewed and payment is recommended in the amount requested.

FISCAL IMPACT: No additional fiscal impact. Payment is proposed in accordance with Cooperative Agreement No. 10196 with Washington County including final reconciliation for the Downtown Phase 1 and Phase 2 Improvements.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, payment to Washington County in the amount of \$37,046.12. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve payment to Washington County in the amount of \$37,046.12 per Cooperative Agreement No. 10196.”

ATTACHMENTS:

1. Washington County Invoice No. 175974 and supporting detail.



WACO PUBLIC WORKS DEPT
 11660 MYERON RD N
 STILLWATER MN 55082

<i>Invoice</i>	
Invoice Number:	175974
Account Number:	20498
Due Date:	6/26/20
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

To: CITY OF LAKE ELMO
 3880 LAVERNE AVE N
 LAKE ELMO MN 55042

Please return top portion with payment. Thank You.

Invoice					
Date	Number	Type	Due Date	Remark	Amount
6/3/20	175974	Invoice	6/26/20	CSAH 17 - Phase II	\$37,046.12
			6/26/20	Final Invoice	
			6/26/20	City / County Cooperative	
			6/26/20	Agreement No. 10196	
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid. Please make check payable to Washington County and mail to the address above.					Invoice Total \$37,046.12
					Sales Tax
					Balance Due \$37,046.12



WACO PUBLIC WORKS DEPT
 11660 MYERON RD N
 STILLWATER MN 55082

<i>Invoice</i>	
Invoice Number:	175973
Account Number:	20513
Due Date:	6/26/20
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

To: WILLERNIE CITY
 PO BOX 487
 111 WILDWOOD RD
 WILLERNIE MN 55090

Please return top portion with payment. Thank You.

Invoice					
Date	Number	Type	Due Date	Remark	Amount
6/3/20	175973	Invoice	6/26/20	Change in gross amount	
			6/26/20	Change in gross amount	
			6/26/20	Change in gross amount	
			6/26/20	Change in gross amount	
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid. Please make check payable to Washington County and mail to the address above.					Invoice Total Sales Tax Balance Due

Lake Elmo Old Village
 Invoice Summary
 6/2/2020

PHASE I - COST SUMMARY FOR PHASE 1 - CITY/COUNTY AGREEMENT #10196										
	Estimated Total Cost (from Coop Agree)	Total Amount to Date	City Cost %	Current City Cost	Amount Paid Invoice #1	Amount Paid Invoice #2	Amount Paid Invoice #3	Amount Due Invoice #4	Amount Due Final Invoice	Note:
<i>Right-of-Way and Easements</i>										
Upper 33rd St. N, 36th St. N. and Laverne Avenue	\$ 91,902.00	\$ 89,452.10	100%	\$ 89,452.10	\$ 8,945.21	\$ 82,956.89	\$ -	\$ -	\$ (2,450.00)	Attachment A
Regional Drainage Pond	\$ 1,154,190.00	\$ 1,158,870.86	50%	\$ 579,435.43	\$ 21,370.33	\$ 557,792.17	\$ -	\$ -	\$ 272.93	Attachment A
<i>Engineering</i>										
Preliminary Design	\$ 131,600.00	\$ 131,600.00	91.2%	\$ 120,019.20	\$ 12,001.92	\$ 108,017.28	\$ -	\$ -	\$ -	Attachment B
Final Design	\$ 233,460.00	\$ 233,460.00	91.2%	\$ 212,915.52	\$ 21,291.55	\$ 191,623.97	\$ -	\$ -	\$ -	Attachment B
Construction Inspection/Administration	\$ 295,200.00	\$ 244,089.17	91.2%	\$ 222,609.32	\$ 29,463.07	\$ 235,499.30	\$ 4,260.02	\$ -	\$ (46,613.08)	Attachment C
Precondition Survey	\$ 27,133.00	\$ 21,173.25	91.2%	\$ 19,310.00	\$ -	\$ 19,310.00	\$ -	\$ -	\$ -	Attachment D
<i>Construction</i>										
	\$ 4,668,601.00	\$ 4,623,766.15	89.1%	\$ 4,117,494.78	\$ 405,794.27	\$ 3,851,969.85	\$ (36,449.21)	\$ (103,820.12)	\$ -	Attachment E
TOTAL	\$ 6,602,086.00	\$ 6,502,411.53		\$ 5,361,236.35	\$ 498,866.35	\$ 5,047,169.46	\$ (32,189.19)	\$ (103,820.12)	\$ (48,790.15)	

PHASE II - COST SUMMARY FOR PHASE 2 - CITY/COUNTY AGREEMENT #10196										
	Estimated Total Cost (from Coop Agree)	Total Amount to Date	City Cost %	Current City Cost	Amount Paid Invoice #1	Amount Paid Invoice #2	Amount Due Invoice #3	Amount Due Invoice #4	Amount Due Final Invoice	
<i>Right-of-Way and Easements</i>										
CSAH 17 (Lake Elmo Ave)	\$ 284,760.00	\$ 348,306.37	55.0%	\$ 191,568.50			\$ 32,436.00	\$ 135,662.01	\$ 23,470.49	Attachment F
30th Street N.	\$ 147,550.00	\$ 119,616.28	100%	\$ 119,616.28			\$ 25,135.58	\$ 108,697.30	\$ (14,216.60)	Attachment F
35th St. N, 36th St. N, and Other Local	\$ 55,000.00	\$ 28,873.98	100%	\$ 28,873.98			\$ 6,810.80	\$ 31,507.93	\$ (9,444.75)	Attachment F
<i>Engineering</i>										
Preliminary Design	\$ 189,400.00	\$ 245,460.06	56.1%	\$ 137,703.09			\$ 21,221.45	\$ 84,885.79	\$ 31,595.86	Attachment B
Final Design	\$ 461,000.00	\$ 456,050.77	56.1%	\$ 255,844.48			\$ 57,458.84	\$ 201,162.16	\$ (2,776.52)	Attachment B
Construction Inspection/Administration	\$ 578,200.00	\$ 745,641.16	56.1%	\$ 418,304.69			\$ 64,874.04	\$ 342,194.85	\$ 11,235.80	Attachment G
Precondition Survey	\$ 27,173.00	\$ 22,963.00	56.1%	\$ 12,882.24			\$ 3,048.81	\$ 9,032.32	\$ 801.11	Attachment H
Construction Materials Testing		\$ 62,002.56	56.1%	\$ 34,783.44			\$ 6,814.30	\$ 10,431.26	\$ 17,537.88	Attachment I
<i>Construction</i>										
	\$ 6,593,389.00	\$ 6,384,011.70		\$ 3,467,027.61			\$ 700,475.60	\$ 2,747,389.76	\$ 19,162.25	Attachment J
Railroad Crossing Surface		\$ 17,841.50	50.0%	\$ 8,920.75					\$ 8,920.75	Attachment K
3200 Lake Elmo Ave Pillar Removal		\$ (450.00)	100.0%	\$ (450.00)					\$ (450.00)	
TOTAL		\$ 8,430,317.38		\$ 4,675,075.07			\$ 918,275.40	\$ 3,670,963.40	\$ 85,836.26	

INVOICE TOTALS	\$ 498,866.35	\$ 5,047,169.46	\$ 886,086.22	\$ 3,567,143.28	\$ 37,046.12
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