



STAFF REPORT

DATE: August 18, 2020

CONSENT

AGENDA ITEM: Washington County Sheriff's Contract for Services

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

The current contract with Washington County for Police Services was approved in December 2016. Last year during the 2020 budget discussion, council discussed adding a deputy to the Lake Elmo contract in late 2020 to help cover some of the afternoon power shifts. The 2020 budget included funding for an additional deputy beginning October 1, 2020.

ISSUE BEFORE COUNCIL:

Should the City approve an amendment to the contract with Washington County for Police Services in order to add another deputy?

PROPOSAL DETAILS/ANALYSIS:

Included in the packet is a proposed amendment to the contract for police services beginning no sooner than October 1.

FISCAL IMPACT:

Attached to the contract amendment is an amended cost estimate for 2020. The 2020 budget is \$773,255 so the proposed change to \$761,334 is within the budgeted amount.

OPTIONS:

- 1) Approve the amendment to the police contract
- 2) Amend and then approve the amendment to the police contract
- 3) Keep existing contract

RECOMMENDATION:

If removed from the consent agenda:

Motion to approve amendment #1 to contract #10736 with Washington County

**AMENDMENT #1 OF
CONTRACT #10736
BETWEEN
COUNTY OF WASHINGTON
AND
CITY OF LAKE ELMO**

This Amendment No.1 is entered into by and between COUNTY OF WASHINGTON and CITY OF LAKE ELMO in order to amend Contract #10736, hereby as follows:


III. Payment

1. The City agrees to pay to the County the direct costs and expenses of providing the City with the law enforcement services provided for by this Agreement, including the full-time services of five (5) full-time equivalent (FTE) deputy sheriffs and one (1) full-time equivalent (FTE) deputy sheriff sergeant.
2. Direct costs and expenses shall mean the salaries, payroll taxes, and fringe benefits of the dedicated employees of the County who perform the law enforcement services to the City under this Agreement, as well as other related and customary costs incurred by the County as a direct result of providing the law enforcement services to the City under this Agreement. Direct costs and expenses shall be those described in Amended Exhibit A. Direct costs and expenses shall not include items of cost and expense attributable to services and facilities provided or available to the City which by state law the County must provide. Computation of costs hereunder shall be made by the Sheriff's Office, Budgeting and Accounting Division.
3. The County shall bill the City on a semi-annual basis for the provision of services under this Agreement in accordance with the cost allocations found in Amended Exhibit A, and the City shall pay the amounts required of the City on a semi-annual basis by directing to the County a check or voucher payable to the County Treasurer.

All other terms and conditions of this contract will remain in full force and effect.

COUNTY OF WASHINGTON, MINNESOTA

CITY OF LAKE ELMO, MINNESOTA

By:  | 8/10/2020
Date

By: _____ | _____
Date

Approval as to form:

/s/Brent Wartner
Assistant County Attorney

AMENDED EXHIBIT A

<p>City of Lake Elmo 2020 Amended Police Services 5.0 FTE Deputies, 1.0 FTE Sergeant *Add 1.0 FTE Deputy October 1, 2020*</p>
--

<u>WAGES</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>
Deputies Regular Pay	8,840	\$35.94	\$317,667.17
Holiday	374	\$35.94	\$13,439.76
Vacation	510	\$35.94	\$18,326.95
Sick Leave	170	\$35.94	\$6,108.98
Overtime	468	\$53.90	\$25,199.56
Sergeant Regular Pay	2,080	\$47.00	\$97,760.00
Holiday	88	\$47.00	\$4,136.00
Paid Time Off	160	\$47.00	\$7,520.00
Overtime	50	\$70.50	\$3,525.00
Shift Differential	5,720	\$1.00	\$5,720.00
Total Annual Wages			<u><u>\$499,403.43</u></u>

<u>BENEFITS</u>			
PERA		17.70%	\$88,394.41
Medicare FICA		1.45%	\$7,241.35
Employer Liability		7.00%	\$29,079.90
Medical Insurance			\$58,769.24
Life Insurance			\$99.75
Long Term Disability			\$609.00
Flex Credits			\$4,470.00
Uniform Allowance			\$4,523.75
Total Annual Benefits			<u><u>\$193,187.39</u></u>

<u>OTHER EXPENSES</u>			
Cost of Clerical Support			\$22,781.57
Cost of Supervision			\$41,698.37
Radio/Gun/Taser Replacement	5.25	\$611.58	\$3,210.78
Body Worn Cameras	5.25	\$608.52	\$3,194.73
Mileage	131,250	\$0.555	\$72,843.75
Total Annual Other Expenses			<u><u>\$143,729.20</u></u>

<u>CREDITS</u>	
State Aid Credit	(\$74,985.60)
Total Annual Credits	<u><u>(\$74,985.60)</u></u>

Total Annual Contract Cost	\$761,334.42
-----------------------------------	---------------------