

ITEM: Comprehensive Planning Efforts and Authorizations to Proceed on the Transportation and Surface Water Management System Plans

SUBMITTED BY: Kyle Klatt, Planning Director

REVIEWED BY: Jack Griffin, City Engineer
Ryan Stempski, Assistant City Engineer

SUMMARY AND ACTION REQUESTED: The city council is being asked to authorize TKDA to proceed with the preparation of the local transportation and surface water system plans necessary to complete the 2030 Comprehensive Plan updates and to meet the requirements of the local watershed districts.

On December 6, 2008, it is expected that the Metropolitan Council will act on a request to allow an extension to May 29, 2009 to require Lake Elmo's Comprehensive Plan be updated and submitted for comment. The initial request to the Metropolitan Council was for a two-year extension that would have given the City until December 31, 2010 to complete the required updates. The later deadline was sought to provide additional time to incorporate information from the Village AUAR planning process into the overall update and to complete a more extensive review of the transportation plan. With the expected decision by the Met Council to grant a shorter extension, the scope of the proposed work has been scaled back by removing any Village area updates (which can be processed, if needed, at a later date) and reducing the amount of time that would be spent on the transportation plan.

To ensure that the May 29, 2008 deadline is met, the comprehensive plans for transportation, wastewater (includes surface water and water supply), and regional parks must be updated in accordance with the Metropolitan Council's System Statement.

- TKDA is currently under authorization to complete the water supply plan. No additional authorization is being asked at this time.
- On September 4, 2007, the City Council authorized staff to send a Request for Proposals (RFPs) to complete the Transportation Comprehensive Plan. To date, this RFP has not been released. Given the May 29, 2009 deadline, staff is recommending that TKDA be authorized to proceed with this work.
- The local surface water management plan is required as part of the local comprehensive plan. The local surface water management is also required to be submitted and approved by the watershed districts, including Valley Branch, Brown's Creek and South Washington Watershed Districts. The deadline to submit to the Valley Branch Watershed District was November 10, 2007. At the city request, the Valley Branch Watershed District has provided the city an extension to March 31, 2009.

The goal of these authorizations is to complete the minimal requirements of the Metropolitan Council's System Statements and watershed districts to comply with the given deadlines. All plans will be completed on the basis of the current land use plan adopted in 2005.

BACKGROUND

As required by the Metropolitan Land Planning Act, local governmental units must have prepared a comprehensive plan to be reviewed and approved by the Metropolitan Council within three years following the receipt of the metropolitan system statement. The official issue date of the City of Lake Elmo's system statement was September 12, 2005.

System statements explain the implications of metropolitan system plans for each individual community in the metropolitan area. They are intended to help communities prepare or update their comprehensive plan.

The system statement includes forecasts at densities that assure regional growth is achieved consistent with adopted policies. The system statement also contains an overview of the transportation and aviation, transit, wastewater, and regional parks system plan updates, and system changes affecting each community.

The following forecasts are part of the 2030 *Regional Development Framework* (adopted January 14, 2004 and updated on August 24, 2005). They are used by the Metropolitan Council to plan for regional systems. Communities are asked to base their planning work on these forecasts.

Forecast of Lake Elmo's population, households and employment:

	Revised Development Framework				
	1990	2000	2010	2020	2030
Population	5,903	6,863	9,952	18,403	24,000
Households	1,973	2,347	3,619	6,324	8,727
Employment	1,011	1,636	2,250	7,200	14,000

ADDITIONAL INFORMATION

The May 29, 2008 deadline represents the date that the plan must be submitted to the Met Council. There would still be a mandatory 6 month review period for adjacent communities that would commence on this submission date.

RECOMMENDATION

It is hereby recommended that the City Council authorize TKDA to complete the Transportation and Surface Water Local System Plans per the System Statement requirements of the Metropolitan Council.

SUGGESTED MOTION FOR CONSIDERATION

Move to authorize the Acting City Administrator to execute Authorizations with TKDA to complete the Transportation and Surface Water Management System Plans in the estimated amount of \$69,100.

ATTACHMENTS

- 1. Surface Water Management Plan Authorization.*
- 2. Transportation Plan Authorization.*

ORDER OF BUSINESS:

- Introduction* *Kyle Klatt, Planning Director*
- Report by staff or other presenter* *Jack Griffin, City Engineer*
- Questions from city council members to the presenter* *Mayor and council members*

- *Questions/comments from the public to the city council* *Mayor facilitates*
(a maximum of three minutes per question/statement)
- *Action on motion* *City Council*