

Lake Elmo City Council Agenda Item

Executive Summary

*Title of Item:* **2007 City Work Plan Items**

*Meeting Date:* **3-6-07**

*Staff/Guest Reporting:* **Ben Gozola, City Planner**

**Summary:** On February 13<sup>th</sup>, the Planning Commission and City Council held a joint meeting at which the priority work items for 2007 were discussed. At that meeting, staff was requested to assemble a complete list of items for prioritization and consideration by the Planning Commission. Such a list was recently presented to the Planning Commission, and was subsequently recommended for approval by the City Council.

Please note that in the future, staff will bring this matter forward every September as called for by code.

**Planning Commission Recommendation:** As discussed at the February 13<sup>th</sup> meeting, the highest priority item for the city in the short term is:

1. Creation and adoption of zoning codes in the old village area and I-94 corridor that conform to the approved comprehensive plan (due by July).

The remaining items in the priority order established by the planning commission are:

2. Zoning map update to ensure the City's official map reflects all ordinances approved since 1995.
3. Interim use ordinance to allow for such permits and to define what constitutes an interim use.
4. Revisions to the NC zoning district to address multiple problems which result in too many variances.
5. Billboard sign ordinance to study and possibly adopt regulations governing the use of LCD billboard signs. A year long moratorium on this matter was recently approved by the City Council, so action must be taken on this topic within the year.

- (cont.)
6. Sexually oriented businesses ordinance to regulate where such facilities could potentially locate within the City of Lake Elmo. A year long moratorium on this matter was also recently approved by the City Council, so action must be taken on this topic within the year.
  7. Other non-comprehensive plan related zoning district updates (by priority).
  8. Zoning Code recodification to incorporate all text changes adopted by ordinance since the last recodification.
  9. Conditional Use Permit ordinance to update current regulations to establish specific criteria for different conditionally permitted uses.
  10. Sign Code ordinance to examine all other sign issues beyond LCD billboards.
  11. Outdoor Lighting Standards ordinance to review and address what types and levels of lighting are appropriate for different uses in Lake Elmo.
  12. Street Design Standards ordinance to update the city's requirements for new roadways being constructed within the City.
  13. Home Occupations ordinance to address what is appropriate in the different areas of the City.
  14. 2007 to 2011 Capital Improvement Plan will be part of the work plan every year during the budget process.

Once adopted, this priority list will guide staff's work throughout the coming year. From time to time, the planning commission may recommend amendments to the work plan and/or City Council may elect to change the work plan as deemed necessary.

**Recommendation:** Please review the itemized list, make changes if necessary, and adopt a final version of the 2007 City Work Plan.