



STAFF REPORT

DATE: January 19, 2021

REGULAR

AGENDA ITEM: Planning Commission Appointments

SUBMITTED BY: Kristina Handt, City Administrator

BACKGROUND:

The Planning Commission is established to meet the requirements of state statute; to develop and enforce the Comprehensive Plan and amendments to the plan, subject to Council approval and the requirements of the Municipal Planning Act; and to review and make recommendations on subdivisions, zoning applications, planned unit developments, and site and building plans as provided by ordinance. No expenditures by the Commission shall be made unless and until authorized for the purpose by the Council. The Planning Commission shall consist of 7 voting members. The voting members shall be appointed for a 3-year term so that only 1/3 of the appointments will expire on December 31 of each year.

The terms of Charles Cadenhead and Jordan Graen expired 12/31/20. There is also a third vacancy on the Planning Commission due to Jeff Holtz's election to council. That term expires 12/31/22.

Current members live in the Old Village, Stonegate, Hunter's Crossing, and Heritage Farms.

ISSUE BEFORE COUNCIL:

Who should the Council appoint to the Planning Commission?

PROPOSAL:

Applicants were interviewed at a special meeting prior to the council's regular meeting on January 5th. Applications were received from Jim Aldinger, Jordan Graen and Ann Bucheck. Diana Hafdahl had to withdraw her application for personal reasons. At the time of the writing of this report, no additional applications have been received but the city continues to advertise.

OPTIONS:

Council may appoint any of the above individuals and/or continue advertising for additional applications.

RECOMMENDATION:

"Move to appoint _____ to the Planning Commission for a term ending 12/31/23."

"Move to appoint _____ to the Planning Commission for a term ending 12/31/23."

"Move to appoint _____ to the Planning Commission for a term ending 12/31/22."