



## STAFF REPORT

DATE: January 5, 2021

### **CONSENT**

**AGENDA ITEM:** Designate Official Publication Newspaper of Record

**SUBMITTED BY:** Julie Johnson, City Clerk

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#### **BACKGROUND:**

Pursuant to Minn. State Statute § 412.831, the City Council is to select an official newspaper of record for legal publications. From a financial and timeliness perspective, City Staff has had an effective working relationship with the *Stillwater Gazette* as its official newspaper for the past several weeks. The *Stillwater Gazette* meets all statutory requirements for legal publications, has a reasonable publication schedule/deadline for submission, and its rates for publication are very competitive.

#### **ISSUE BEFORE COUNCIL:**

What newspaper should the City use for official publications?

#### **PROPOSAL:**

The City Council is asked to select an official newspaper.

#### **RECOMMENDATION:**

The City Council is respectfully requested to designate *Stillwater Gazette* as the City's official newspaper of record for 2021. The *Stillwater Gazette* publishes weekly and is readily available to residents, therefore staff recommends choosing the *Stillwater Gazette*. As part of its consent agenda, no specific motion is required. Should council choose to remove this item from its consent agenda, the recommended motion for this action is as follows:

***“Move to adopt Resolution 2021-002 designating the Stillwater Gazette as the official newspaper of record for 2021.”***

**CITY OF LAKE ELMO  
WASHINGTON COUNTY  
STATE OF MINNESOTA**

**RESOLUTION NO. 2021-002**

*A RESOLUTION DESIGNATING THE STILLWATER GAZETTE AS THE CITY'S OFFICIAL  
NEWSPAPER*

**WHEREAS**, Minnesota Statutes Section 412.831 states that a city council shall annually at its first meeting of the year, designate a local newspaper of general circulation in the city as its official newspaper for the publication of ordinances and other matters that are required by law and deemed advisable by the council to be published; and

**WHEREAS**, the Stillwater Gazette is a newspaper of general circulation in the City and the City wishes to designate it as its official newspaper.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council does hereby approve the following:

That the City's official newspaper is the Stillwater Gazette.

This resolution was adopted by the City Council of the City of Lake Elmo on this 5th day of January, 2021.

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Charles Cadenhead, Mayor

ATTEST:

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Julie Johnson, City Clerk