

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
JANUARY 19, 2021**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Cadenhead called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Charles Cadenhead. Present via video: Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, Assistant Administrator Dickson and City Clerk Johnson. Participating via video: Planning Director Roberts. Public Works Director Powers, Fire Chief Kalis, City Engineer Griffin and City Attorney Sonsalla.

**APPROVAL OF AGENDA**

*Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.*

**ACCEPT MINUTES**

*Councilmember McGinn, seconded by Councilmember Holtz, moved TO APPROVE THE MINUTES OF THE JANUARY 5, 2021 MEETING AS PRESENTED. Motion passed 5 – 0.*

**PUBLIC COMMENTS/INQUIRIES**

None

**PRESENTATIONS**

None

**CONSENT AGENDA**

2. Approve Payment of Disbursements
3. Accept December 2020 Building Department Report
4. Accept December 2020 Public Works Department Report
5. Accept December 2020 Fire Department Report
6. Approve Pay Request No. 4 for Pumphouse No. 5.
7. Approve Security Reduction for Lake Elmo Senior Living (Independent Living).
8. Approve Plans and Specifications for the Hamlet on Sunfish Lake Street and Utility improvements.
9. Approve Water Meter Purchase
10. Approve Final Plat Recording Time Extension (Wyndham Village)
11. Accept Resignation of Paid on Call Firefighter
12. Approve Advertisement for Utility Billing Clerk

*Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.*

**ITEM 13: Reconsideration of Council Representative Appointments to the EDA**

*Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO RECONSIDER THE VOTE TO APPOINT COUNCIL REPRESENTATIVES TO THE EDA FROM THE JANUARY 5<sup>TH</sup> MEETING. Motion passed 5 – 0.*

*Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO APPOINT CHARLES CADENHEAD AND JEFF HOLTZ TO THE EDA. Motion passed 5 – 0.*

**ITEM 14: Tamarack Farm Estates Street and Utility Improvements**

City Engineer Griffin presented the project scope, estimated assessments and recommendations for widening the street and storm sewer reconstruction.

*Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO OPEN THE PUBLIC HEARING. Motion passed 5 – 0.*

Kathy Leonidas, 5049 Linden Trail and HOA Secretary, stated that the HOA is very supportive of the street portion of the project as designed.

Steve Schumacher, 5038 Linden Trail, stated he is in favor of the street project but not the utility portion.

*Councilmember Holtz, seconded by Mayor Cadenhead, moved TO CLOSE THE PUBLIC HEARING. Motion passed 5 – 0.*

*Councilmember Dorschner, seconded by Councilmember Holtz, moved TO ADOPT RESOLUTION NO. 2021-007 ORDERING THE TAMARACK FARM ESTATES STREET IMPROVEMENTS AND THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE RECOMMENDED STREET IMPROVEMENTS AS OUTLINED IN THE FEASIBILITY REPORT APPROVED ON DECEMBER 15, 2020. Motion passed 5 – 0.*

*Councilmember Dorschner, seconded by Councilmember Beckstrom, moved TO APPROVE A PROFESSIONAL ENGINEERING DESIGN AND CONSTRUCTION SUPPORT SERVICES CONTRACT TO TKDA, INC IN THE NOT TO EXCEED AMOUNT OF \$54,700 FOR THE TAMARACK FARM ESTATES STREET IMPROVEMENTS. Motion passed 5 – 0.*

**ITEM 15: Heritage Farms Street and Utility Improvements**

City Engineer Griffin reviewed the project history, design options, feasibility, cost estimates and assessment breakdown. Options regarding curbs in response to resident concerns were discussed.

*Councilmember Dorschner, seconded by Councilmember McGinn, moved TO OPEN THE PUBLIC HEARING. Motion passed 5 – 0.*

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Dale Young, 5246 Lisbon Ave, stated his support for the project.

Dan Pierpont & Karen Wagner, 2958 Lisbon Ave., stated they are against the sewer portion of the project as the cost is too high and their septic system has been upgraded.

John Krueger representing Manning Tree Farm read a statement on behalf of Neil & Deb Krueger related to a request for payment from the City for an easement over their property for construction activities.

Micah Solseth, 2933 Lisbon Ave., stated support for the project.

Paul Matschi, 2932 Lisbon Ave., stated opposition for the project due to the cost.

Ryan Strop, 2930 30<sup>th</sup> St. Cir., stated opposition to the project due to the cost.

Bill Hafner, 2718 Lisbon Ave., stated he is opposed to no parking on the streets and is in favor of the project with drive over curbs.

Brandon Mueller, 2867 Lisbon Ave., stated support for the project with drive over curbs.

Steve Menzel, 2978 30<sup>th</sup> St. Cir., stated support for the project but not in favor of no parking signs.

Justin Bloespflug, 2820 Lisbon Ave., stated support for the sewer project.

***Councilmember Dorschner, seconded by Mayor Cadenhead, moved TO CLOSE THE PUBLIC HEARING. Motion passed 5 – 0.***

***Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO ADOPT RESOLUTION NO. 2021-008 ORDER THE IMPROVEMENTS FOR THE HERITAGE FARMS STREET AND UTILITY IMPROVEMENTS.***

***Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO AMEND THE PRIMARY MOTION BY ADDING CHANGEOUT OF HIGHBACK CURBS FOR MOUNTABLE CURBS THROUGHOUT THE DEVELOPMENT. Motion passed 4 – 1. (Beckstrom – nay)***

**Primary motion passed 5 – 0.**

***Councilmember Holtz, seconded by Councilmember McGinn, moved TO ADOPT RESOLUTION NO. 2021-009 ADOPTING THE FINAL ASSESSMENT ROLL FOR THE HERITAGE FARMS STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.***

***Councilmember Holtz, seconded by Mayor Cadenhead, moved TO DIRECT STAFF TO REEXAMINE THE AGREEMENT WITH THE KRUEGERS FOR USE OF THEIR PROPERTY FOR THE HERITAGE FARM PROJECT. Motion passed 3 – 1 – 1. (McGinn – abstain, Dorschner – nay).***

**ITEM 16: Accepting Bids and Awarding Contract for Heritage Farm Street and Utility Improvements**

City Engineer Griffin reviewed staff recommendations for awarding the contract to S.R. Weidema.

*Mayor Cadenhead, seconded by Councilmember McGinn, moved TO APPROVE RESOLUTION NO. 2021-010, ACCEPTING BIDS AND AWARDING A CONTRACT TO S R WEIDEMA, INC. FOR THE BASE BID AMOUNT OF \$3,121,483.80 FOR THE HERITAGE FARMS STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.*

**ITEM 17: Stillwater School District School Bus Terminal Conditional Use Permit**

Planning Director Roberts reviewed the request from the Stillwater School District for approval of a CUP to allow operation of a school bus terminal at 11530 Hudson Boulevard North.

*Mayor Cadenhead, seconded by Councilmember McGinn, moved TO ADOPT RESOLUTION 2021 – 011, APPROVING A CONDITIONAL USE PERMIT (CUP) AS REQUESTED BY THE STILLWATER AREA PUBLIC SCHOOLS TO ALLOW A SCHOOL DISTRICT TRANSPORTATION CENTER AT THE PROPERTY LOCATED AT LOT 1, BLOCK 1, FOUR CORNERS ADDITION (11530 HUDSON BOULEVARD NORTH) SUBJECT TO THE RECOMMENDED FINDINGS AND CONDITIONS OF APPROVAL AS LISTED IN THIS STAFF REPORT. Motion passed 5 – 0.*

**ITEM 18: Schiltgen Farm Property Concept Planned Unit Development Review**

Planning Director Roberts reviewed the revised concept PUD plan for a housing development at 10880 Stillwater Boulevard North. Ben Schmidt of the Excelsior Group spoke on behalf of the applicant, commenting on the proposed amenities and project layout.

*Councilmember Holtz, seconded by Mayor Cadenhead, moved TO ADOPT RESOLUTION 2021 – 012 APPROVING THE REVISED PUD CONCEPT PLAN (DATED JANUARY 7, 2021) AS REQUESTED BY EXCELSIOR GROUP FOR THE RESIDENTIAL DEVELOPMENT PROPOSED FOR THE SCHILTGEN FARM PROPERTY LOCATED AT 10880 STILLWATER BOULEVARD, BASED ON THE FINDINGS OF APPROVAL LISTED IN THE STAFF REPORT, SUBJECT TO THE RECOMMENDED CONDITIONS OF APPROVAL. Motion passed 4 – 1. (Dorschner – nay)*

**ITEM 19: Municipal Consent for TH36-Manning Avenue Interchange**

City Engineer Griffin presented the project details and fiscal impacts of the proposed project.

*Councilmember Dorschner, seconded by Mayor Cadenhead, moved TO APPROVE RESOLUTION NO. 2021-013 APPROVING MUNICIPAL SUPPORT FOR THE TRUNK HIGHWAY (TH) 36 AND MANNING AVENUE (CSAH15) INTERCHANGE PROJECT BY WASHINGTON COUNTY. Motion passed 5 – 0.*

**ITEM 20: Resolution Granting Waiver to the Noise Ordinance for the TH36-Manning Avenue Interchange**

*Councilmember Dorschner, seconded by Mayor Cadenhead, moved TO APPROVE RESOLUTION NO. 2021-014 EXTENDING CONSTRUCTION HOURS FOR THE TH36 AND MANNING INTERCHANGE PROJECT. Motion passed 5 – 0.*

**ITEM 21: Planning Commission Appointments**

City Administrator Handt reviewed the vacancies on the Planning Commission and staff recommendations.

*Councilmember Dorschner, seconded by Councilmember Beckstrom, moved TO REAPPOINT JORDAN GRAEN TO THE PLANNING COMMISSION FOR A TERM ENDING 12/31/23 AND TO APPOINT JIM ALDINGER TO THE PLANNING COMMISSION FOR A TERM ENDING 12/31/23 AND TO CONTINUE ADVERTISING FOR ADDITIONAL APPLICANTS. Motion passed 5 – 0.*

**ITEM 22: Parks Commission Appointments**

City Administrator Handt reviewed the rankings of the candidates based on feedback received from Councilmembers.

*Councilmember Dorschner, seconded by Mayor Cadenhead, moved TO APPOINT JUAN RIVERA TO THE PARKS COMMISSION FOR A TERM ENDING 12/31/23; PETER KASTLER TO A TERM ENDING 12/31/22; AND HANK HOELSCHER TO A TERM ENDING 12/31/21. Motion passed 5 – 0.*

**STAFF REPORTS AND ANNOUNCEMENTS**

**Administrator Handt:** Reported on Minnesota Cities Workgroup.

Meeting adjourned at 12:00 a.m.

LAKE ELMO CITY COUNCIL

ATTEST:

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Charles Cadenhead, Mayor

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Julie Johnson, City Clerk