



STAFF REPORT

DATE: February 2, 2021

CONSENT

AGENDA ITEM: Inwood Avenue (CSAH 13) & 5th Street Traffic Signal Improvements –
Approve Cooperative Agreement Payment No. 3

SUBMITTED BY: Jack Griffin, City Engineer

REVIEWED BY: Kristina Handt, City Administrator
Marty Power, Public Works Director

ISSUE BEFORE COUNCIL: Should the City Council approve Payment No. 3 for the Inwood Avenue (CSAH 13) & 5th Street Traffic Signal Improvements?

BACKGROUND: In June 2020, the City of Lake Elmo entered into Cooperative Agreement No. 13509 with Washington County for the cost sharing of the Inwood Avenue (CSAH 13) & 5th Street Traffic Signal Improvements. Contractor bids were taken and the cost share split was revised in accordance with the approved Cooperative Agreement using the actual contractor bid amounts. Construction is substantially completed and the Traffic Signal was made operational in time for the opening of the new Kwik Trip Store. Remaining work items to be completed this spring include the installation of the fiber interconnect and final restoration.

PROPOSAL DETAILS/ANALYSIS: In accordance with the payment schedule, Washington County has submitted Invoice #185113 in the amount of \$13,089.60. The amount requested reflects the City's share of the total estimated construction cost, the City's share of design and construction engineering incurred to date, and the City's share of County supplied materials. The invoice has been reviewed and payment is recommended in the amount requested.

FISCAL IMPACT: This invoice does not reflect final payment. Additional costs will be incurred as the County works to close-out the project and makes final payment to the contractor. However, the projected final costs appear to be within or below the approved Cooperative Agreement No. 13509 with Washington County.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, payment to Washington County in the amount of \$13,089.60 for the Inwood Avenue (CSAH 13) & 5th Street Traffic Signal Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve payment to Washington County in the amount of \$13,089.60 for Inwood Avenue (CSAH 13) & 5th Street Traffic Signal Improvements in accordance with Invoice #185113 attached and per Section G of Cooperative Agreement No. 13509.”

ATTACHMENTS:

1. Washington County Invoice No. 185113.



To: CITY OF LAKE ELMO
3880 LAVERNE AVE N
LAKE ELMO MN 55042

<i>Invoice</i>	
Invoice Number:	185113
Account Number:	20498
Due Date	2/6/21
Amount Enclosed:	\$ _____
Federal Tax Id:41-6005919	

Please return top portion with payment. Thank You.

Invoice					
Date	Number	Type	Due Date	Remark	Amount
1/14/21	185113	Invoice	2/6/21 2/6/21 2/6/21 2/6/21	CSAH 13 @ 5th Street North Coop Agr 13509 Costs through PE2	\$13,089.60
I declare under the penalties of law that this account claim or demand, is just and correct and no part of it has been paid. Please make check payable to Washington County and mail to the address above.				Invoice Total	\$13,089.60
				Sales Tax	
				Balance Due	\$13,089.60

CSAH 13 at 5th Street North
City of Lake Elmo
County/City Cooperative Agreement #13509
Costs through PE 2
1/12/2021

	Estimated Cost (from Cooperative Agreement)		Current Cost	Previously Paid	Current Amount Due
Construction	\$ 95,679.00		\$ 87,812.70	\$ 75,692.70	\$ 12,120.00
Design Engineering	\$ 5,665.00		\$ 5,632.00	\$ 5,632.00	\$ -
Construction Engineering/Contract Administration	\$ 9,521.00		\$ 7,025.02	\$ 6,055.42	\$ 969.60
County Furnished Materials	\$ 23,333.00		\$ 17,149.16	\$ 17,149.16	\$ -
TOTAL	\$ 134,198.00		\$ 117,618.87	\$ 104,529.28	\$ 13,089.60