



## MAYOR AND COUNCIL COMMUNICATION

DATE 3/16/2021

**CONSENT**

**AGENDA ITEM:** Public Works Director Report

**SUBMITTED BY:** Marty Powers, Public Works Director

**REVIEWED BY:** Kristina Handt, City Administrator

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### **ISSUE BEFORE COUNCIL:**

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of February 2021.

### **PROPOSAL DETAILS/ANALYSIS:**

#### **STREETS**

- Continue seasonal tree trimming ROW's throughout the city
- Continue virtual monthly OSHA safety meetings
- Attended to streets and sidewalks after several snow and ice events
- Continue upgrading street signs
- Enforce sidewalk snow/ice removal after winter weather events
- Submitted Annual Tier II Manager report for Homeland Security And Emergency Management Dept.
- Dropped several large dead trees in ROW and removed

#### **SEWER**

- Continue daily rounds for preventive measures, compare pump run times and resolve alarms
- Continue Weekly Proactive Pump downs of all Lift stations, Monthly Float Cleaning
- Staff members attended a virtual sanitary continuing Ed course

#### **WATER**

- Complete monthly MDH bacteria and fluoride sampling
- Complete Monthly Generator and Safety Inspections of Equipment and Facilities
- Completed Lead/copper sampling
- Continue upgrading water meters.
- Submit monthly well water draw down reports to DNR
- The construction of the Well 5 building continues
- Complete annual above ground well inspections
- Staff participated in several virtual continuing ed water classes

PARKS

- The Lions Park skating rinks closed at the end of February for the season
- Staff continue grooming Sunfish Lake Park Ski trails after snow events.
- The contracted buckthorn removal project continues in Sunfish Lake Park. The selected contractor continues to use equipment to make efficient work of removing the invasive brush
- Attended Virtual Tree City USA conference

SURFACE WATER

- All staff continue in virtual MS4 trainings & storm water management conference
- Several culverts, cutters and storm sewer catch basins were cleared as the temperatures increase and the water started running.

FACILITIES

- Continue planning and designing of the proposed city facilities construction and expansions
- Completed City wide Annual Fire Extinguisher Inspection

STAFF

- Lead the City of Lake Elmo's employee safety committee monthly meeting. The committee reviewed one incident/accident, reviewed the quarterly Public Works Facility Safety inspection and plans to make a recommendation regarding supplying necessary PPE to the building department inspecting staff.
- PW staff participated in a CPR training put on by LE fire department

**RECOMMENDATION:**

Base on the activities listed above, City Council is respectfully asked to accept the February 2021 Public Works Report.