

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
FEBRUARY 16, 2021**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead. Present via video conference: Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Assistant Administrator Dickson and City Clerk Johnson. Present via video conference: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Roberts, Fire Chief Kalis, Finance Director Magureanu and Sergeant Harris.

APPROVAL OF AGENDA

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

ACCEPT MINUTES

Minutes of the February 2, 2021 Regular Meeting were accepted as amended. Minutes of the February 9, 2021 Workshop were accepted as presented.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

Lake Elmo Jaycees presented the city with a donation of \$9,000.

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Approve Sanctuary Outlot F Purchase Agreement
4. Approve Amendment to 38th/39th St MPCA Grant
5. Authorize Engineering Services to Prepare the City's Water System Risk and Resilience Assessment & Emergency Response Plan.
6. Approve Local Road Improvement Program (LRIP) Grant Application for the CSAH 15 (Manning Avenue) and 30th Street Intersection Improvements –*Resolution 2021-020*
7. Approve Village Low Density Residential Zoning Code Text Amendment – *Ordinance 08-245*
8. Approve Accountant Step Increase
9. Accept Part Time Firefighter Resignation
10. Authorize Advertising & Hire of Summer Interns

11. Authorize Advertising & Hire of Public Works Seasonal Employees
12. Authorize Issuance of Request for Proposals for Purchase of City Land
13. Authorize Issuance of Request for Proposals for Operational Audit of Building and Planning Departments
14. Adopt Resolution Accepting Donation from the Lake Elmo Jaycees – *Resolution 2021-018*
15. Approve Reimbursing Resolution for 2021 Capital Projects – *Resolution 2021-021*

Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 16: Presentation of Feasibility Report. Council accepts Report and Calls for Improvement Hearing; Declares Costs to be Assessed and Calls for Hearing on Assessment for the Old Village Phase 5 and 6 Street and Utility improvements

City Engineer Griffin presented the feasibility report including project costs, proposed assessments and project schedule.

Brett Emmons, 3280 Klondike Ave. N., commented on water runoff and road widths.

Councilmember McGinn, seconded by Councilmember Beckstrom, moved TO APPROVE RESOLUTION NO. 2021-022, RECEIVING THE FEASIBILITY REPORT AND CALLING A PUBLIC HEARING FOR THE OLD VILLAGE PHASE 5 AND 6 STREET, DRAINAGE AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.

ITEM 17: Consider Request to Assess Sanitary Sewer System Costs for the Hamlet on Sunfish Lake Street and Utility Improvements

City Engineer Griffin presented the request to assess the sanitary sewer related costs for the Hamlet on Sunfish Lake project.

Councilmember McGinn, seconded by Mayor Cadenhead, moved TO ADOPT RESOLUTION NO. 2021-019 DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS FOR THE HAMLET ON SUNFISH LAKE PUBLIC IMPROVEMENT PROJECTS (PROJECT 2020 AND PROJECT 2021). Motion passed 5 – 0.

ITEM 18: Zoning Code Text Amendments Regarding Lake and Stream Frontage, Minimum Lot Size for Lots with Septic and Permitted Encroachments

Planning Director Roberts presented proposed changes to the zoning code for clarification purposes. Discussion was held concerning egress areas, minimum lot size for mound septic systems and shoreland setbacks.

Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO TABLE THE PROPOSED ORDINANCES AND DIRECT PLANNING DIRECTOR ROBERTS TO GO BACK TO THE PLANNING COMMISSION WITH INFORMATION FROM STAFF ON MINIMUM LOT SIZE FOR MOUND SEPTIC SYSTEMS, EGRESS IN EASEMENTS AND INFORMATION RELATED BODIES OF WATER. Motion passed 5 – 0.

COUNCIL REPORTS

Councilmember Holtz: reported on 3M settlement workgroup meetings.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: reported on 3M workgroup meetings, meetings with union representatives, Building Committee meetings and an issue with building permits in Easton Village and Northport developments.

Planning Director Roberts: reported on Legacy at Northstar 4th Addition and Launch Properties revised plans.

Fire Chief Kalis: thanked neighboring fire departments for assistance with a grass fire and reported on a grant application.

Meeting adjourned at 9:27 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk