

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
APRIL 6, 2021**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead. Present via video conference: Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, City Clerk Johnson. Present via video conference: Assistant Administrator Dickson, Planning Director Roberts, Public Works Director Powers, Fire Chief Kalis, City Attorney Sonsalla, City Engineer Griffin, Planning Director Roberts, and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember Holtz, seconded by Councilmember McGinn, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.

ACCEPT MINUTES

Mayor Cadenhead, seconded by Councilmember McGinn, moved TO ACCEPT THE MINUTES AS PRESENTED. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

City Administrator Handt was presented with and award for fire years of service with the City. -

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Approve the Release of Warranty Security for the Royal Golf Club 2nd Addition.
4. Approve Maintenance Agreement with City of Stillwater for the TH36 and Manning Avenue Local Improvements – *Resolution 2021-038*
5. Approve Abatements for 11127 3rd St. N. and City of Lake Elmo – *Resolution 2021-036 & 2021-037*
6. Approve Step Increase for Permit Technician
7. Approve Step Increase for Deputy Clerk
8. Approve Cost of Living Increase for Building Inspector

9. Approve Amendment to MPCA Water Grant for Hamlet on Sunfish Lake
10. Approve Southwind LOC Security Reduction
11. Approve Union Park Second Addition Final Plat-*Resolution 2021-039*
12. Approve Development Agreement – Union Park Second Addition – *Resolution 2021 - 040*

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 13: Public Hearing-Cimarron Manufactured Home Park Grading Permit

Planning Director Roberts reviewed the request for a grading permit to allow for maintenance and improvement of existing rapid infiltration basins in the Cimarron mobile home park.

Councilmember Beckstrom, seconded by Councilmember Holtz, moved TO OPEN THE PUBLIC HEARING. Motion passed 5 – 0.

No comments were received.

Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO CLOSE THE PUBLIC HEARING. Motion passed 5 – 0.

Councilmember McGinn, seconded by Councilmember Beckstrom, moved TO APPROVE RESOLUTION 2021-035 WHICH GRANTS APPROVAL OF THE GRADING PERMIT TO REMOVE SEDIMENT AND REPAIR THE RIB(S) WITH THE CIMARRON MANUFACTURED HOME PARK WITH CONDITIONS OF APPROVAL AS PRESENTED. Motion passed 5 – 0.

ITEM 14: Cable Franchise Agreement with Comcast

Assistant Administrator Dickson introduced the proposed cable franchise agreement between Ramsey Washington Suburban Cable Commission and Comcast. Representatives of RWSCC presented a review of the terms of the agreement.

Councilmember Dorschner, seconded by Councilmember Beckstrom, moved TO APPROVE ORDINANCE 08-249 GRANTING A CABLE FRANCHISE TO COMCAST OF MINNESOTA, INC. Motion passed 5 – 0.

Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE RESOLUTION 2021-043 AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE 08-249. Motion passed 5 – 0.

ITEM 15: Special Event Permit and Road Closure for National Night Out, August 3, 2021

Assistant Administrator Dickson reviewed the request for National Night Out events.

Councilmember McGinn, seconded by Mayor Cadenhead, moved TO APPROVE THE SPECIAL EVENT PERMIT FOR THE CITYWIDE NATIONAL NIGHT OUT EVENT AT LION'S PARK AND THE CLOSURE OF LAVERNE AVE N FROM THE FIRE STATION NORTH TO 36TH ST FROM 4:00PM TO 8:00PM ON TUESDAY, AUGUST 3RD 2021. Motion passed 5 – 0.

ITEM 16: Approve Plans and Specifications and Order Advertisement for Bids for 38th-39th Street Neighborhood Street and Utility Improvements

City Engineer Griffin reviewed the plans and specifications for the 38th – 39th Street Neighborhood project to extend municipal water to the area and reconstruct the streets.

Councilmember Holtz, seconded by Councilmember Dorschner, moved TO APPROVE RESOLUTION NO. 2021-042, APPROVING THE PLANS AND SPECIFICATIONS AND AUTHORIZING STAFF TO ADVERTISEMENT FOR BIDS FOR THE 38TH-39TH STREET NEIGHBORHOOD STREET AND UTILITY IMPROVEMENTS. Motion passed 4 – 0. (Councilmember Dorschner was not available for the vote due to a power outage).

ITEM 17: Approve Legacy at North Star 4th Addition Final Plat & Final PUD

Planning Director Roberts presented the final plat and planned unit development plans for Legacy at North Star 4th Addition, noting a reduction in the number of lots initially proposed in this phase.

Councilmember Holtz, seconded by Mayor Cadenhead, moved TO ADOPT RESOLUTION 2021-043 APPROVING THE LEGACY AT NORTH STAR FOURTH ADDITION FINAL PLAT AND FINAL PUD PLANS AS RECOMMENDED BY CITY STAFF AND THE PLANNING COMMISSION WITH THE RECOMMENDED FINDINGS AND CONDITIONS OF APPROVAL AS LISTED IN THE STAFF REPORT. Motion passed 5 – 0

Councilmember Holtz, seconded by Mayor Cadenhead, moved TO ADOPT RESOLUTION 2021 – 044 APPROVING THE REQUESTED VACATION OF THE DRAINAGE AND UTILITY EASEMENTS ON OUTLOT B AND OUTLOT E OF LEGACY NORTH STAR THIRD ADDITION FOR THE PURPOSES OF FINAL PLATTING THE LEGACY AT NORTH STAR FOURTH ADDITION WITH THE FINDINGS AND CONDITIONS OF APPROVAL AS LISTED IN THE STAFF REPORT. Motion passed 5 – 0.

ITEM 18: Approve Development Agreement – Legacy at North Star 4th Addition

Planning Director Roberts provided an overview of the proposed Development Agreement.

Councilmember McGinn, seconded by Councilmember Holtz, moved TO ADOPT RESOLUTION 2021 - 045 APPROVING THE DEVELOPMENT AGREEMENT FOR LEGACY AT NORTH STAR FOURTH ADDITION FINAL PLAT. Motion passed 5 – 0.

ITEM 19: MPCA Water Grant for Whistling Valley

City Administrator Handt provided an overview of the proposed project.

Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE THE WHISTLING VALLEY GRANT AGREEMENT #188422 WITH MPCA. Motion passed 5 – 0.

ITEM 20: MPCA Water Grant for Torre Pines

City Administrator Handt provided an overview of the proposed project.

Councilmember McGinn, seconded by Councilmember Dorschner, moved TO APPROVE THE TORRE PINES GRANT AGREEMENT #188423 WITH MPCA. Motion passed 5 – 0.

ITEM 21: MPCA Water Grant for Parkview Estates, Cardinal Ridge and Cardinal View

City Administrator Handt provided an overview of the proposed project.

Councilmember McGinn, seconded by Councilmember Dorschner, moved TO APPROVE THE PARKVIEW ESTATES, CARDINAL RIDGE AND CARDINAL VIEW NEIGHBORHOODS GRANT AGREEMENT #188424 WITH MPCA. Motion passed 5 – 0.

COUNCIL REPORTS

Councilmember McGinn: Reported on an event held for a disabled veteran in Lake Elmo.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Reported on the upcoming goal setting session on April 13th, applications for the Capital Improvement Committee, Hamlet Trail Easements, Sanctuary outlot closing, 3M water work group, Metro Inet board meeting and labor management meetings.

Fire Chief Kalis: Reported on the new tender truck delivery.

City Attorney Sonsalla: Working on development agreements and the closing on the Sanctuary outlot.

City Engineer Griffin: Preparing for construction season.

Meeting adjourned at 9:40 p.m.

LAKE ELMO CITY COUNCIL

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ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk