



## MAYOR AND COUNCIL COMMUNICATION

DATE 3/20/2021

### **CONSENT**

**AGENDA ITEM:** Public Works Director Report

**SUBMITTED BY:** Marty Powers, Public Works Director

**REVIEWED BY:** Kristina Handt, City Administrator

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### **ISSUE BEFORE COUNCIL:**

City Council is asked to review and accept, as part of Consent Agenda, a brief description of activities that have taken place in the Public Works Department in the month of March 2021.

### **PROPOSAL DETAILS/ANALYSIS:**

#### **STREETS**

- Continue seasonal tree trimming ROW's throughout the city
- Attended to streets and sidewalks after winter weather events
- Took delivery of the remaining contracted road salt order. Both sheds are full for next season
- Installed Spring Weight Restriction signs
- Began pot hole repair
- All staff attended virtual Smart Salting Conference
- Revenues of auctioning approved disposal items neared \$1000
- Heavy rains washed out one culvert on Klondike and created a large sink hole in the Lions Park parking lot
- Spring street sweeping was completed

#### **WATER**

- Complete monthly MDH bacteria, fluoride, Lead/copper sampling and submit well water draw down reports
- Completed water meter upgrades for the year as the goal and budget have been met
- The construction of the Well 5 building continues and is nearing completion
- Added intrusion alarms to Well 2 as recommended in MDH inspections
- Complete and submit 2020 DNR water conservation report
- A vehicle collided and damaged a hydrant on Lake Elmo Blvd, the hydrant is out of service and being repaired
- Completed quarterly meter reading

#### **SURFACE WATER**

- All staff continue in virtual MS4 trainings & storm water management conference
- Several culverts and storm sewer catch basins were cleared as the temperatures increase and the water started running.
- Jason Monroe and I attended a virtual MS4 permit update meeting

PARKS

- Staff continue grooming Sunfish Lake Park Ski trails after snow events.
- The contracted buckthorn removal project continues in Sunfish Lake Park. The selected contractor continues to use equipment to make efficient work of removing the invasive brush
- Install all park nets, completed a spring cleanup and playground inspections
- The Lions Park warming house has been cleared out and returned to its intended use of a concessions stand for the summer season
- A storage container was placed near the pole shed at fire hall 2 for MORC to store tools used in maintaining the Sunfish Lake Park Bike trails.
- Several staff members attended an annual MN Shade tree short course
- Changed portable toilet providers for an annual savings of over \$2100
- Staff provided tables and chairs to a military smart home celebration

FACILITIES

- Continue planning and designing of the proposed city facilities construction and expansions

STAFF

- Monthly Employee Safety Committee monthly meeting was cancelled due to a lack of quorum. Safety inspections were completed on both City hall buildings and corrections were implemented.
- The second Labor Management Committee meeting occurred.

**RECOMMENDATION:**

Base on the activities listed above, City Council is respectfully asked to accept the March 2021 Public Works Report.