



City of Lake Elmo

651/777-5510

3800 Laverne Avenue North / Lake Elmo, MN 55042

City of Lake Elmo
City Council Meeting & Workshop
3800 Laverne Avenue North
Lake Elmo, MN 55042
Tuesday, November 9, 2010

6:30 p.m. – 8:30 p.m. (?)

6:30 p.m. – 6:45 p.m. Special Meeting

1. Canvass 2010 Election Results, Resolution No. 2010-061
2. Adjourn Special Meeting

7:00 p.m. – 8:30 p.m. City Council Workshop

1. Proposed 2011-15 Capital Improvement Program
2. Green Seminars
3. Consideration of Waste Hauling Survey Results and City Objectives
4. Adjourn

A social gathering may or may not be held at the Lake Elmo Inn following the meeting.



MAYOR & COUNCIL COMMUNICATION

DATE: 11/09/2010
SPECIAL
ITEM #: 1
MOTION Resolution 2010-061

AGENDA ITEM: A Resolution Canvassing the Returns and Declaring the Winners of the 2010 Local Election

SUBMITTED BY: Sharon Lumby, City Clerk

THROUGH: Bruce A. Messelt, City Administrator *BAM*

REVIEWED BY: - NA -

SUMMARY AND ACTION REQUESTED: It is respectfully requested that the City Council receive a brief presentation by City Clerk Sharon Lumby regarding the official election results from the November 2nd, 2010 general election. Following this, it is respectfully recommended that the City Council undertake its legal obligation to canvass the election returns and certify the election results. The draft resolution to do so is attached, with a proposed motion of:

“Move to adopt Resolution No. 2010-061, A Resolution Canvassing the Returns and Declaring the Winners of the 2010 Local Elections”

BACKGROUND INFORMATION & STAFF REPORT: Under Minnesota Statute § 205.185 subd. (3), the City Council is required to canvass and certify the official results between 3 and 10 days following a regular election. As a result, a Special Meeting of the City Council is scheduled for Tuesday, November 9th, beginning at 6:30 PM, to certify the results of the municipal election and declare the results. A draft resolution is provided for Council Consideration.

RECOMMENDATION: It is respectfully recommended that the City Council receive a brief presentation by City Clerk Sharon Lumby regarding results from the November 2nd, 2010 general election and, following this, undertake action to canvass the returns and declare the winners. The recommended motion and resolution to do so is:

“Move to adopt Resolution No. 2010-061, A Resolution Canvassing the Returns and Declaring the Winners of the 2010 Local Elections”

Alternatively, the City Council does have limited authority under Minnesota Statute § 205.185 to further discuss and act on this responsibility. Should the Council desire to do so, additional legal

and procedural advice should be sought from the City Attorney and City Clerk. Should any changes be made following such action, the Council may elect to undertake the following:

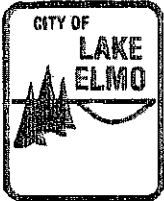
“Move to adopt Resolution No. 2010-061, A Resolution Canvassing the Returns and Declaring the Winners of the 2010 Local Elections [as amended and/or modified at tonight’s meeting]”

ATTACHMENTS:

1. Resolution 2010-061
2. Final 2010 Election Results (to be handed out at Council Meeting)

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Report/Presentation..... City Clerk
- Questions from Council to Staff..... Mayor Facilitates
- Public Input, if Appropriate Mayor Facilitates
- Call for Motion Mayor & City Council
- Discussion Mayor & City Council
- Action on Motion..... Mayor Facilitates



MAYOR & COUNCIL WORKSHOP

DATE: 11/09/2010
WORKSHOP
ITEM #: 1
DISCUSSION

AGENDA ITEM: Proposed 2011-2015 Capital Improvement Program

SUBMITTED BY: Tom Bouthilet, Finance Director

THROUGH: Bruce Messelt, City Administrator *BAM*

REVIEWED BY: Joe Rigdon, Financial Consultant
Dave Snyder, City Attorney

SUMMARY AND ACTION REQUESTED: Pursuant to State law and following its September 2010 adoption of the *proposed* 2011 Budget, subsequent deliberations by and recommendations emanating from the Budget & Finance Sub-committee, and recent Council action to refinance outstanding 2004 G.O. Bonds, the City Council is asked to review and provide final direction regarding the preparation of the 2011-2015 CIP.

BACKGROUND INFORMATION: The City of Lake Elmo has both the legal and fiduciary responsibility under Minnesota State Statute to adopt a Capital Improvement Program (CIP). In September, the City of Lake Elmo adopted for submission to the Washington County Auditor the *proposed* 2011 general fund budget, as required under state law.

STAFF REPORT: City staff has prepared the proposed 2011-15 CIP for Council review and consideration at tonight's Workshop. The 2011 CIP is recommended significant programs and related expenditures emanating from Parks (Park Dedication Fees), Seal-coating and Transportation Improvements (General Fund, MSA Funds, Property Tax Levy and Special Assessments), specific public utility Improvements (revenue, reserves or other revenue sources).

The proposed 2011-15 CIP is also scheduled for review by the Parks Commission, Planning Commission, and Maintenance Advisory Commission.

State law requires submission to Washington County of the City's final 2011 Budget and 2011-2015 CIP by mid-December 2010.

RECOMMENDATION: It is recommended that the City Council consider and provide direction regarding the proposed 2011-15 CIP. However, it should be noted that the City may not increase its Tax Levy higher than that submitted to Washington County in September, thereby constraining somewhat major increases in the City's CIP without additional non-taxable revenues. It should also be noted that the CIP can be amended and/or modified by the City Council during the 2011 fiscal year. .

ATTACHMENTS: Proposed 2011-15 CIP (to be handed out at Workshop)

SUGGESTED ORDER OF BUSINESS:

- Introduction..... Bruce Messelt, City Administrator
- Staff Report/Presentation..... Tom Bouthilet, Finance Director
- Questions from Council to Staff..... Mayor Facilitates
- Public input, if Appropriate Mayor & City Council
- Discussion..... Mayor & City Council
- Council Direction..... Mayor Facilitates



MAYOR & COUNCIL WORKSHOP

DATE: 11/09/2010
WORKSHOP
ITEM #: 2
DISCUSSION

AGENDA ITEM: Green Seminars
SUBMITTED BY: Council Member Emmons
THROUGH: Bruce A. Messelt, City Administrator *BAW*
REVIEWED BY: - NA -

SUMMARY AND ACTION REQUESTED: It is respectfully requested that the City Council discuss the topic of Green Seminars and related issues, as requested by Council Member Emmons.

BACKGROUND INFORMATION & STAFF REPORT: With the consent of the City Council, this item has been scheduled at the request of Council Member Emmons to allow time for discussion of Green Seminars and related topics.

RECOMMENDATION: It is respectfully recommended that the City Council discuss the topic of Green Seminars and related issues, as requested by Council Member Emmons, and provide and direction, as appropriate.

ATTACHMENTS: None

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item Council Member Emmons
- Discussion Mayor & City Council
- Public input, if Appropriate Mayor & City Council
- Council Direction Mayor Facilitates



MAYOR & COUNCIL WORKSHOP

DATE: 11/09/2010
WORKSHOP
ITEM #: 3
DISCUSSION

AGENDA ITEM: Waste Hauling Survey Results and City Objectives

SUBMITTED BY: City Council

THROUGH: Bruce A. Messelt, City Administrator *BAM*

REVIEWED BY: - NA -

SUMMARY AND ACTION REQUESTED: It is respectfully requested that the City Council discuss the topic of community solid waste hauling and related issues, as requested by the City Council on November 3rd, 2010.

BACKGROUND INFORMATION & STAFF REPORT: With the consent of the City Council, this item has been scheduled at the request of the City Council to allow time for discussion of the 2009 Waste Hauling Survey and Citywide objectives as they relate to solid waste collection and recycling.

RECOMMENDATION: It is respectfully recommended that the City Council discuss the topic of solid waste collection and recycling, as well as related topics, as requested by the City Council, and provide and direction, as appropriate.

ATTACHMENTS: None

SUGGESTED ORDER OF BUSINESS:

- Introduction of Item City Administrator
- Discussion Mayor & City Council
- Public input, if Appropriate Mayor & City Council
- Council Direction Mayor Facilitates