

**CITY OF LAKE ELMO  
ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
November 15, 2022**

**Call to Order/Roll Call**

Vice President Tony Manzara called the meeting to order at 6:02pm.

**PRESENT: Jeff Holtz, Charles Cadenhead, Ninna Waldoch, Linda Larson and Tony Manzara.**

**ABSENT: Paul Ryberg**

Staff Present: City Administrator Handt

**August 16, 2022 Minutes:**

Motion to approve the August 16, 2022 minutes by Holtz, seconded by Waldoch. Motion passed.

**Solar Farm on City Landfill Property**

Evan Carlson of Enterprise Energy addressed the commission and discussed the process to place a solar installation on city land near the old landfill site on Jamaca Ave. He shared images from his website [enterpriseenergy.com](http://enterpriseenergy.com) He shared the 10 acre site on the north is ideal because it is near phase 3 power, in Xcel's territory and a brownfield site which provides additional financial benefits from the federal government. Current state law limits community solar to 1 megawatt but that may change. Notices from MPCA and an interconnection agreement with Xcel would be the focus after signing a land lease with development rights for 5years then 25 years of operation that are allowed under the current state program.

**Business Retention and Expansion Survey Updates and key findings to deliver to City Council**

Commission discussed options for moving forward including sharing a report with businesses, meeting with council and an interim report with summary highlights. Commission discussed what they saw as the highlights: signage, the process to get permits or explanation of denial and website updates to be more user friendly.

Motion by Cadenhead, seconded by Manzara to put out an interim report with summary highlights. Motion passed.

**Annual Review of Work Plan**

Commission reviewed the current work plan and discussed possible changes. It was noted solar farm may fall into the third goal identified for 2024.

Motion by Holtz, seconded by Cadenhead to recommend keeping the current work plan as is with continuing the BRE into 2023 and rework goal 2 to reflect the county is doing a labor market survey so the city won't need to hire one in 2023. Motion passed.

**Future Agenda/Reports**

The next meeting will be Tuesday, February 21, 2023 at 6pm. Agenda topics will include the interim report on the BRE.

**Adjourn**

Motion by Holtz, seconded by Larson to adjourn at 7:01pm.

Respectfully Submitted,  
Kristina Handt