



**City of Lake Elmo Planning Commission  
Meeting**

**City Council Chambers – 3800 Laverne  
Avenue North**

**Minutes of Regular Meeting of  
December 12, 2022**

**CALL TO ORDER:** Commission Chair Risner called to order the meeting of the Lake Elmo Planning Commission at 7:00 p.m.

**COMMISSIONERS PRESENT:** Risner, Steil, Vrieze

**COMMISSIONERS ABSENT:** Mueller, Rehkamp

**STAFF PRESENT:** Planning Director Molly Just

**Pledge of Allegiance** at 7:00 PM

**Approve Agenda:**

M/S/P: Steil / Vrieze: made a motion to approve the agenda. **Vote: 3-0, motion carried unanimously.** (Mueller, Rehkamp absent)

**Approve Minutes:**

M/S/P: Vrieze / Steil made a motion to approve the 11-14-22 meeting minutes. **Vote: 3-0, motion carried unanimously.** (Mueller, Rehkamp absent)

**Public Hearing:**

N/A

**New/Unfinished Business**

**a) 2023 Planning Department Work Plan:** The Planning Commission is asked to review the proposed Planning Department Work Plan for 2023.

Director Just gave presentation and answered questions.

M/S/P: Vrieze / Steil made a motion to recommend approval of the draft 2023 Planning Department Work Plan **Vote: 3-0, motion carried unanimously.** (Mueller, Rehkamp absent) no discussion.

**b) Impervious Surface Text Amendments:** The Planning Commission is asked to make a recommendation to the City Council on the proposed text amendment to the definition of impervious surface.

Director Just gave presentation and answered questions.

**PROPOSED DEFINITION CHANGES:**

*Impervious surface* means any structure or surface which interferes to any degree with the direct absorption of water into the ground, ~~including, but not limited to, building footprints, sidewalks, paved or gravel driveways and parking~~

~~areas, patios, sport courts, or any other similar surface.~~ Decks, pervious landscaping fabric, the surface water of pools and retaining walls shall not be included as impervious surface.

M/S/P: Vrieze / Steil made a motion to recommend adoption of the proposed text amendment, amending the impervious surface definition in Section 1.08.010 Definitions as presented **Vote: 3-0, motion carried unanimously.** (Mueller, Rehkamp absent) no discussion.

### **Communications/Updates - City Council Updates**

- a) 8265 Hidden Bay Trail – Variance for Septic Setback from Wetland – Approved
- b) 8243 Demontreville Trail – Jesuit Retreat House CUP – Approved
- c) Inwood 7th Addition - Replat Outlot, Preliminary Plat Extension – Approved
- d) PUD Amenity Categories – Tabled for discussion at 12/13 work session

### **Upcoming Meetings**

- a) December 28, 2022 - Cancelled
- b) January 9, 2023

Meeting adjourned at 7:23 PM.

Respectfully submitted,

Diane Wendt  
Permit Technician