



STAFF REPORT

DATE: June 1, 2021

CONSENT

TO: Honorable Mayor and City Council

FROM: Jake Dickson, Assistant City Administrator

AGENDA ITEM: Appointment of Paid On Call Assistant Fire Chief

REVIEWED BY: Dustin Kalis, Fire Chief

BACKGROUND:

The Paid On Call Assistant Fire Chief position has been vacant since April 8th. Staff advertised the Assistant Fire Chief vacancy from May 7th-14th and received two internal applicants. The Fire Chief conducted interviews of qualified applicants.

ISSUE BEFORE COUNCIL:

Should the Council promote Nick Witter to Assistant Fire Chief?

PROPOSAL DETAILS/ANALYSIS:

Staff is recommending the Council promote Nick Witter to Assistant Fire Chief.

Witter has served the Lake Elmo Fire Department as a firefighter since 2009, attaining the rank of Captain in 2014, and as the Administrative Assistant since 2016.

FISCAL IMPACT:

Paid-on-call hourly rate does not change. Increased officer stipend of \$836.20 annually. **Asst. Chief annual 2513.22 vs Cptn: \$1677.02 **

OPTIONS:

- 1) Appoint Nick Witter as Assistant Fire Chief
- 2) Do not promote.

RECOMMENDATION:

If removed from the Consent Agenda

“Motion to Appoint Nick Witter as Assistant Fire Chief.”

ATTACHMENTS:

None