

**CITY OF LAKE ELMO  
CITY COUNCIL MINUTES  
JUNE 1, 2021**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

*Mayor Cadenhead called the meeting to order at 7:00 pm.*

**PRESENT:** Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Roberts, Fire Chief Kalis, Finance Director Magureanu and City Clerk Johnson.

**APPROVAL OF AGENDA**

Item 5, "Accept Donation to the Fire Department From Ox & Crow Coffee Roasters" was moved to the Regular Agenda.

*Councilmember Holtz, seconded by Councilmember McGinn, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.*

**ACCEPT MINUTES**

*Councilmember Dorschner, seconded by Councilmember Holtz, moved TO ACCEPT THE MINUTES OF THE MAY 18, 2021 CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.*

**PUBLIC COMMENTS/INQUIRIES**

None

**PRESENTATIONS**

None

**CONSENT AGENDA**

2. Approve Payment of Disbursements
3. Approve Assistant Fire Chief Appointment
4. Approve Professional Services Agreement for the Planning and Building Department Audit
5. ~~Accept Donation to the Fire Department from Ox & Crow Coffee Roasters~~ *Resolution 2021-062*
6. Approve Pay Request No. 4 for Production Well No. 5
7. Approve Cooperative Agreement Payment No. 1 for the TH36-Manning Avenue Interchange

***Councilmember McGinn, seconded by Councilmember Beckstrom, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.***

**ITEM 5: Accept Donation to the Fire Department from Ox & Crow Coffee Roasters**

Mayor Cadenhead thanked Ox & Crow for supporting the Lake Elmo Fire Department.

***Mayor Cadenhead, seconded by Councilmember Holtz, moved TO ADOPT RESOLUTION 2021-062 ACCEPTING A DONATION. Motion passed 5 – 0.***

**ITEM 8: Public Improvement Hearing, Council Orders the Improvement for the 38th-39th Street Neighborhood Street and Utility Improvements. Accept Bids & Award Contract**

City Engineer Griffin reviewed the project status, scope of improvements, regional drainage study, feasibility report and preliminary assessment roll. Griffin also stated that neighborhood meetings were held for the affected residents.

***Councilmember Dorschner, seconded by Councilmember McGinn, moved TO OPEN THE PUBLIC HEARING. Motion passed 5 – 0.***

Patrick Conlin, 8160 38<sup>th</sup> Street North, expressed concerns regarding water runoff and drainage.

***Councilmember Dorschner, seconded by Councilmember Holtz, moved TO CLOSE THE PUBLIC HEARING. Motion passed 5 – 0.***

***Councilmember Dorschner, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION NO. 2021-063, ORDERING THE IMPROVEMENTS, ACCEPTING BIDS AND AWARDING A CONTRACT TO A-1 EXCAVATING, INC. FOR THE BID AMOUNT OF \$2,716,277.00 FOR THE 38TH-39TH STREET NEIGHBORHOOD: STREET AND UTILITY IMPROVEMENTS. Motion passed 5 – 0.***

***Councilmember Dorschner, seconded by Councilmember Holtz, moved TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO A MATERIAL TESTING CONTRACT FOR PROJECT CONSTRUCTION SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$35,000 FOR THE 38TH-39TH STREET NEIGHBORHOOD: STREET AND UTILITY IMPROVEMENTS. Motion passed 4 – 0 – 1. (Cadenhead – abstain).***

**ITEM 9: Accept Bids & Award Contract for the Tamarack Farm Estates Street Improvements**

City Engineer Griffin reviewed the proposed improvements to the streets and storm sewer, reviewed bids and reviewed the project schedule.

Kathy Leonidas, 5049 Linden Trail, spoke in support of the project due to the current condition of the pavement and commented in favor of the proposal for additional parking.

***Councilmember Dorschner, seconded by Councilmember McGinn, moved TO APPROVE RESOLUTION NO. 2021-064, ACCEPTING BIDS AND AWARDING A CONTRACT TO OMG MIDWEST INC. DBA MINNESOTA PAVING AND MATERIAL IN THE AMOUNT OF \$585,765.39 FOR THE TAMARACK FARM ESTATES STREET IMPROVEMENTS CONTINGENT ON A FINAL DECISION FROM THE HOA REGARDING THE ADDITION OF PARKING SPACES. Motion withdrawn.***

***Councilmember Beckstrom, seconded by Mayor Cadenhead, moved TO APPROVE RESOLUTION NO. 2021-064, ACCEPTING BIDS AND AWARDING A CONTRACT TO OMG MIDWEST INC. DBA MINNESOTA PAVING AND MATERIAL IN THE AMOUNT OF \$585,765.39 FOR THE TAMARACK FARM ESTATES STREET IMPROVEMENTS. Motion passed 5 – 0.***

***Councilmember Holtz, seconded by Councilmember Dorschner, moved TO AUTHORIZE THE CITY ADMINISTRATOR TO ENTER INTO A MATERIAL TESTING CONTRACT FOR PROJECT CONSTRUCTION SERVICES IN THE NOT-TO-EXCEED AMOUNT OF \$10,000 FOR THE TAMARACK FARM ESTATES STREET IMPROVEMENTS. Motion passed 5 – 0.***

**ITEM 10: Crossroads East (Launch Properties and Crossroads Properties) Preliminary PUD and Preliminary Plat**

Planning Director Roberts presented the proposed site plan and discussed water system issues in the area.

David Johnson, Crossroads Properties, described the current properties operated by Crossroads and noted tenants that will be displaced by the purchase of a property in Oakdale for the Gold Line bus rapid transit.

Dan Regan, Launch Properties, commented on difficulties encountered in working with the City.

***Councilmember Holtz, seconded by Councilmember McGinn, moved TO TABLE LAUNCH PROPERTIES AND CROSSROADS PUD AND PRELIMINARY PLAT APPLICATION. Motion passed 5 – 0.***

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Discussion was held concerning the need for a new water tower in the I-94 area to accommodate further development in the area due to the lack of sufficient municipal water for fire suppression demands.

**Mayor Cadenhead, seconded by Councilmember Holtz, moved *TO AUTHORIZE STAFF TO SELECT THE LOWEST BIDDER FOR SOIL BORINGS TO DEEM THE SITE OF A NEW WATER TOWER FEASIBLE AND AUTHORIZE THE EXPENDITURE OF UP TO \$20,000.* Motion passed 5 – 0.**

**COUNCIL REPORTS**

**Mayor Cadenhead:** Noted that he has asked staff to bring information regarding agricultural setbacks to the next worksession.

**Councilmember Beckstrom:** Received calls regarding a significant change in the building codes regarding deck footings, commented on the incident in the Inwood neighborhood.

**Councilmember Holtz:** Reported on the Lake Elmo Airport Committee meeting and upcoming sound study.

**Councilmember McGinn:** Reported on large volume of calls received regarding a recent incident in the Inwood neighborhood.

**STAFF REPORTS AND ANNOUNCEMENTS**

**Administrator Handt:** Provided an update on the City Center project meetings and timeline update.

**City Attorney Sonsalla:** Reported on an hearing with MNDOT on June 10<sup>th</sup> for the Village Parkway crossing and upcoming DNR water appropriation permit hearing.

**Fire Chief Kalis:** Thanked Ox & Crow for their support of the fire department and stated that the donated funds will be used to purchase a new AED. Reported on a grant received from Centerpoint to purchase replacement safety equipment.

**City Engineer Griffin:** Reported on work plans for expedited project grants.

**CLOSED SESSION**

**Mayor Cadenhead, seconded by Councilmember Holtz, moved *TO ENTER INTO CLOSED SESSION PURSUANT TO MINNESOTA STATUTES SECTION 13D.05, SUBDIVISION 3 (C)(3) – TO CONSIDER OFFERS FOR THE SALE OF THE FORMER 3M PROPERTY ON IDEAL AVENUE, SOUTH OF CSAH 14 (TAX PARCEL ID 16.029.21.24.0002 (PORTION SOUTH OF CSAH 14 ONLY).* Motion passed 5 – 0.**

Closed session held.

**Mayor Cadenhead, seconded by Councilmember Holtz, moved *TO RETURN TO OPEN SESSION.* Motion passed 5 – 0.**

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**Councilmember Holz, seconded by Councilmember Beckstrom, moved *TO APPROVE LETTER OF INTENT FROM NORTHPORT AND DIRECT THE MAYOR AND CLERK TO SIGN*. Motion passed 5 – 0.**

Meeting adjourned at 9:50 pm.

**LAKE ELMO CITY COUNCIL**

ATTEST:

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Charles Cadenhead, Mayor

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Julie Johnson, City Clerk