



STAFF REPORT

DATE: June 15, 2021

CONSENT

AGENDA ITEM: Approve Change Order No. 1 for the Hamlet on Sunfish Lake Street and Utility Improvements

SUBMITTED BY: Mark Scholle, Project Engineer

REVIEWED BY: Kristina Handt, City Administrator
Marty Powers, Public Works Director
Jack Griffin, City Engineer

ISSUE BEFORE COUNCIL: Should the City Council approve Change Order No. 1 for the Hamlet on Sunfish Lake Street and Utility Improvements?

BACKGROUND: A-1 Excavating, Inc. was awarded a construction contract on March 16, 2021 to complete the Hamlet on Sunfish Lake Street and Utility Improvements. Work remains in progress with a substantial completion date of October 15, 2021 and final completion date of June 30, 2022.

PROPOSAL DETAILS/ANALYSIS: A-1 Excavating, Inc has submitted a change order to address additional work required to grade and smooth out access routes located in the HOA Outlot K, that is being used for access to the site to clean and restore the drainage swales from the street storm sewer outlets.

FISCAL IMPACT: This change order will increase the contract in the amount of \$11,670.00 bringing the revised construction contract to \$2,888,078.00. With this change order, the project remains within the authorized budget and contingencies.

RECOMMENDATION: Staff is recommending that the City Council approve, *as part of the Consent Agenda*, Change Order No. 1 for the Hamlet on Sunfish Lake Street and Utility Improvements. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to approve Change Order No. 1 for the Hamlet on Sunfish Lake Street and Utility Improvements, thereby increasing the contract amount by \$11,670.00”.

ATTACHMENTS:

1. Change Order No. 1.

CONTRACT CHANGE ORDER FORM

CITY OF LAKE ELMO, MINNESOTA
HAMLET ON SUNFISH LAKE STREET AND UTILITY IMPROVEMENTS
PROJECT NO. 2019.125

FOCUS ENGINEERING, inc.

CHANGE ORDER NO. 1

DATE: June 15, 2021

TO: A-1 Excavating, 8237 State Hwy 64, PO Box 90, Bloomer, WI 54724

This Document will become a supplement to the Contract and all provisions will apply hereto. The Contract Documents are modified as follows upon execution of this Change Order.

CHANGE ORDER DESCRIPTION / JUSTIFICATION:

This change order is being processed at the direction of the City to amend the Contract as follows:

Grade/Smooth-out access-haul routes within Outlot K after grading of the storm sewer outlet swales between lots 4141 & 4127 and 3947 & 3899.

Attachments (list documents supporting change): Swale Access Map

ITEM	DESCRIPTION OF PAY ITEM	UNIT	QTY	UNIT PRICE	INCREASE/(DECREASE)
CO1-1	Grade/Smooth-out Access-Haul Routes	LS	1	\$11,670.00	\$11,670.00
NET CONTRACT CHANGE					\$11,670.00

Amount of Original Contract	\$	2,876,408.00
Sum of Additions/Deductions approved to date (CO #1)	\$	0.00
Contract Amount to date	\$	2,876,408.00
Amount of this Change Order (ADD) (DEDUCT) (NO CHANGE)	\$	11,670.00
Revised Contract Amount	\$	2,888,078.00

The Contract Period for Completion will be (~~UNCHANGED~~) (~~INCREASED~~) (~~DECREASED~~) days

APPROVED BY ENGINEER: FOCUS Engineering, inc.

APPROVED BY CONTRACTOR

ENGINEER

Mark A. Scholtz

6-8-21

DATE

BY

B/A

6-8-21

DATE

APPROVED BY OWNER: CITY OF LAKE ELMO, MINNESOTA

BY

BY

DATE

DATE

CHANGE ORDER NO. 1

HAMLET ON SUNFISH LAKE STREET AND UTILITY IMPROVEMENTS
CITY OF LAKE ELMO, MINNESOTA
PROJECT NO. 2019.125



ITEM	DESCRIPTION OF PAY ITEM	UNIT	CHANGE ORDER			DESCRIPTION / JUSTIFICATION
			QUANTITY	UNIT PRICE	AMOUNT	
CO1-1	Grade/Smooth-out Access-Haul Routes	LS	1.0	\$11,670.00	\$11,670.00	Grade/Smooth-out access-haul routes within Outlot K after grading of the storm sewer outlet swales between lots 4141 & 4127 and 3947 & 3899.

TOTALS - CHANGE ORDER NO. 1 \$11,670.00

