

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JULY 6, 2021**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Roberts, Fire Chief Kalis, Finance Director Magureanu and City Clerk Johnson

APPROVAL OF AGENDA

Councilmember McGinn, seconded by Councilmember Dorschner, moved TO APPROVE THE AGENDA AS PRESENTED. Motion passed 5 – 0.

ACCEPT MINUTES

Councilmember Dorschner, seconded by Councilmember Beckstrom, moved TO ACCEPT THE MINUTES OF THE JUNE 15, 2021 CITY COUNCIL MEETING AS PRESENTED. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

None

PRESENTATIONS

Mayor Cadenhead presented Lake Elmo resident Even Erickson with a Proclamation recognizing his accomplishments and being chosen to represent the United States Physics Traveling team in the International Physics Olympiad.

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Accept May 2021 Sheriff's Office Report
4. Approve Donation to the Fire Department from Centerpoint Energy - *Resolution 2021-069*
5. Approve Donation to the Fire Department from Emily & Andrew Gilbertson - *Resolution 2021-070*
6. Approve Lake Elmo Lake Association Grant
7. Approve Resolution Accepting American Rescue Plan Act (ARPA) Funds - *Resolution 2021-071*
8. Approve Massage Therapy Premises Permit for Emerald Bodywork by Leah

9. Approve Water Tower Option Agreement
10. Approve Updated Job Description and Posting for Fire Department Captain
11. Approve Updated Job Description and Posting for Fire Department Lieutenant
12. Approve Release of Warranty Security for Boulder Ponds 2nd Addition
13. Accept Improvements and Approve Security Reduction for Wildflower 3rd Addition
14. Accept Quotes and Award Contract for the 2021 Crack Seal Project
15. Accept Quotes and Award Contract for the 2021 Seal Coat Project
16. Authorize Plans and Specifications for Water Tower No. 3 and Trunk Watermain Extension
17. Authorize Feasibility Report, Topographic Survey and Final Design for the Torre Pines Street and Utility Improvements – *Resolution 2021-072*
18. Authorize Feasibility Report, Topographic Survey and Final Design for the Whistling Valley Street and Utility Improvements – *Resolution 2021-073*
19. Approve Statewide Health Improvement Partnership (SHIP) Grant Request
20. Approve Easton Village 7th Addition Development Agreement – *Resolution 2021-074*
21. Approve Final Plat Extension for Royal Golf 3rd Addition
22. Approve Royal Golf 3rd Addition Development Agreement – *Resolution 2021-075*
23. Approve 2nd Amendment to Royal Golf 1st Addition Development Agreement and 1st Amendment to Royal Golf 2nd Addition – *Resolution 2021-076; 2021-077*

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 24: Receive Petition, Authorize Feasibility Report, Topographic Survey and Final Design for the Tapestry Sanitary Sewer Improvements

City Engineer Griffin reviewed the petition requesting connection to municipal sewer service from the Tapestry neighborhood and presented the scope of improvements. Discussion was held regarding the anticipated cost of the project and potential assessments to the benefitting properties.

Councilmember Dorschner, seconded by Councilmember Beckstrom, moved TO APPROVE RESOLUTION NO. 2021-078, DECLARING ADEQUACY OF PETITION, AND ORDERING PREPARATION OF A FEASIBILITY REPORT AND PREPARATION OF PLANS AND SPECIFICATIONS FOR THE TAPESTRY SANITARY SEWER EXTENSION TO BE COMPLETED JOINTLY BY FOCUS ENGINEERING, INC. AND BOLTON AND MENK, INC. IN THE NOT TO EXCEED AMOUNT OF \$26,484.00. Motion passed 5 – 0.

Councilmember Holtz, seconded by Councilmember McGinn, moved TO APPROVE A PROFESSIONAL ENGINEERING DESIGN AND CONSTRUCTION SUPPORT SERVICES CONTRACT TO BOLTON AND MENK, INC IN THE NOT TO EXCEED AMOUNT OF \$165,027 FOR THE TAPESTRY SANITARY SEWER EXTENSION. Motion passed 5 – 0.

ITEM 25: Old Village Phase 5 & 6 Change Order

City Engineer Griffin reviewed the proposed change order options for the Old Village Phase 5 & 6 sanitary sewer design due to difficulties in tunneling on 32nd Street North.

Councilmember Holtz, seconded by Councilmember McGinn, moved TO DIRECT STAFF TO CONTINUE WORKING ON THE REDESIGN FOR THE SANITARY SEWER FOR THE OLD VILLAGE PHASE 5 AND 6 STREET DRAINAGE, AND UTILITY IMPROVEMENTS, FOR OPTION 2 TO INCLUDE A LIFT STATION TO BE LOCATED AT THE CITY OWNED PROPERTY ON 32ND STREET NORTH, AND TO DIRECT THE CONTRACTOR TO CONTINUE WORK ON THE PROJECT IN ACCORDANCE WITH THE OPTION 2 SANITARY SEWER REDESIGN LAYOUT. Motion passed 5 – 0.

ITEM 26: Appointment to the Planning Commission

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPOINT MICAH FRIEZE TO THE PLANNING COMMISSION FOR A THREE YEAR TERM. Motion passed 5 – 0.

ITEM 27: Appointment to the EDA

Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO APPOINT TOM TRIPLETT TO THE EDA. Motion passed 5 – 0.

COUNCIL REPORTS

Mayor Cadenhead: Thanked staff, volunteers and the Lake Elmo Rotary for their assistance with the 4th of July kids parade and celebration.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Provided a reminder of Family Nature Day July 10th at the Sunfish Lake Park Nature Center.

City Attorney Sonsalla: Railroad crossing meeting is scheduled for July 14th.

Planning Director Roberts: Working on Launch/Crossroads project grading and reported a concept plan is anticipated for the Schiltgen property.

City Engineer Griffin: Working on managing multiple construction projects.

Finance Director Magureanu: Tax settlements received July 2nd from Washington County.

Fire Chief Kalis: Reported that the holiday weekend was busy with calls.

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Sergeant Erickson: Reported on spend enforcement conducted over the holiday weekend and stated that Sheriff Department staff would be moving from the City Hall Building to the Washington County Government Center at the end of the month.

Meeting adjourned at 8:24 p.m.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk