

**CITY OF LAKE ELMO
CITY COUNCIL MINUTES
JULY 20, 2021**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Cadenhead called the meeting to order at 7:00 pm.

PRESENT: Mayor Charles Cadenhead and Councilmembers Katrina Beckstrom, Dale Dorschner, Jeff Holtz and Lisa McGinn.

Staff present: Administrator Handt, City Attorney Sonsalla, City Engineer Griffin, Planning Director Roberts, Fire Chief Kalis, Finance Director Magureanu and City Clerk Johnson

APPROVAL OF AGENDA

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO ADD “AUTHORIZE ADVERTISING FOR PLANNING DIRECTOR” TO THE END OF THE CONSENT AGENDA. Motion passed 5 – 0.

Councilmember Holtz, seconded by Mayor Cadenhead, moved TO APPROVE THE AGENDA AS AMENDED. Motion passed 5 – 0.

ACCEPT MINUTES

Councilmember Dorschner, seconded by Mayor Cadenhead, moved TO ACCEPT THE MINUTES OF THE JULY 6, 2021 CITY COUNCIL MEETINGS AS PRESENTED AND ACCEPT THE MINUTES OF THE JULY 13, 2021 WORKSHOP AS AMENDED TO CORRECT THE ATTENDANCE PORTION. Motion passed 5 – 0.

PUBLIC COMMENTS/INQUIRIES

Jim Ogren, 11790 Little Bluestem Ct., commented on the sign at Tana Ridge Park and requested that the sign be replaced with a smaller sign or removed.

PRESENTATIONS

Mayor Cadenhead recognized the contributions of Bruce Dunn to the City and offered condolences to the Dunn family on his recent passing.

CONSENT AGENDA

2. Approve Payment of Disbursements
3. Accept June 2021 Building Department Report
4. Accept June 2021 Public Works Department Report
5. Accept June 2021 Fire Department Report

6. Accept June 2021 Sheriff's Office Report
7. Approve Purchase of PID 13.029.21.32.0086
8. Approve Sale of Excess Equipment
9. Accept 2nd Quarter Financials
10. Approve MOU with Valley Branch Watershed District for Installation of Ground Water Monitoring Wells on City Property
11. Authorize Posting of City Planner Position
12. Approve 2021 Recycling Grant Agreement
13. Approve Transfer of Fund Balance to Close Old Village Fund – *Resolution 2021-079*
14. Approve Special Event Permit and Temporary Liquor License for Lake Elmo Jaycees Huff N Puff Days
15. Authorize Installation of Ethernet Network Services at Public Works
16. Approve Pay Request No. 2 for the 2021 Mill and Overlay Project
17. Approve Change Order No. 1 for Old Village Phase 5 and 6 Street and Utility Improvements
18. Approve Pay Request No. 3 for Heritage Farms Street and Utility Improvements
19. Approve Pay Request No. 3 for Hamlet on Sunfish Lake Street and Utility Improvements
20. Authorize Feasibility Report, and Plans and Specifications for the Parkview Estates- Cardinal Ridge/View Street and Utility Improvements – *Resolution 2021-080*
- 20.5 Authorize Posting Planning Director Position

Councilmember Dorschner, seconded by Mayor Cadenhead, moved TO APPROVE THE CONSENT AGENDA AS PRESENTED. Motion passed 5 - 0.

ITEM 21: Accessory Structures (Shoreland District) Zoning Code Text Amendment

City Planner Prechal presented proposed updates to the zoning code to address placement of accessory structures on lake lots.

Councilmember Holtz, seconded by Councilmember Beckstrom, moved TO APPROVE ORDINANCE 08-246 WHICH ALLOWS THE PLACEMENT OF ACCESSORY BUILDINGS WITHIN THE FRONT YARDS AND IN FRONT OF THE PRINCIPLE STRUCTURES ON PROPERTIES IDENTIFIED AS RIPARIAN LOTS. Motion passed 5 – 0.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO AUTHORIZE SUMMARY PUBLICATION OF ORDINANCE 08-246 WITH APPROVAL OF RESOLUTION 2021-081. Motion passed 5 – 0.

ITEM 22: Sunfish Lake Park Trail Reroute and Addition

City Planner Prchal presented proposed changes to the trails in Sunfish Lake Park to better accommodate multiple types of use. Planner Prchal noted that the Parks Commission recommended approval of the proposed changes and reviewed staff recommendations.

Tony Manzarra, 5050 Kirkwood Avenue, commented on the work done by the volunteer groups in the park.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION 2021-082 WHICH ALLOWS THE RECONFIGURATION OF WALKING TRAILS AND INSTALLATION OF ENTRANCE AND EXIT TRAILS FOR MOUNTAIN BIKES IN SUNFISH LAKE PARK AS OUTLINED BY STAFF, SUBJECT TO VERIFICATION OF PROJECT FUNDING AND THE EXECUTION OF AN MOU BETWEEN THE CITY AND MORC. Motion passed 5 – 0.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPROVE RESOLUTION 2021-083 ACCEPTING SIGNAGE DONATION FROM THE SALLY MANZARA NATURE CENTER. Motion passed 5 – 0.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO ALLOCATE \$6,000 FROM THE PARK DEDICATION FUND FOR UPDATED SIGNAGE WITHIN SUNFISH LAKE PARK, ONLY TO BE USED IF THE DONATED SIGNS ARE NOT INSTALLED TO THE EXPECTATIONS OF RESOLUTION 2021-083. Motion passed 5 – 0.

ITEM 23: Approve Site Improvement Agreement for Crossroads East PUD

Planning Director Roberts reviewed the proposed site improvement agreement, noting that the developer is anxious to get as much work as possible done this fall.

Councilmember McGinn, seconded by Mayor Cadenhead, moved TO ADOPT RESOLUTION 2021-084 APPROVING THE SITE IMPROVEMENT AGREEMENT FOR THE PROPOSED CROSSROADS EAST PUD OFFICE-WAREHOUSE DEVELOPMENT TO BE LOCATED AT THE INTERSECTION OF HUDSON BOULEVARD NORTH AND LAKE ELMO AVENUE NORTH. Motion passed 5 – 0.

ITEM 24: Tree Preservation Ordinance Update

Planning Director Roberts presented proposed updates to the City's tree preservation ordinance that would clarify the City's standards and requirements. Discussion was held concerning tree size and warranty requirements.

Councilmember McGinn, seconded by Councilmember Holtz, moved TO ADOPT ORDINANCE 08- 247, AN ORDINANCE AMENDING THE TREE PRESERVATION ORDINANCE AS PROPOSED BY CITY STAFF. Motion passed 5 – 0.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO APPROVE SUMMARY PUBLICATION OF ORDINANCE 08-247 (THE TREE PRESERVATION ORDINANCE CODE AMENDMENTS) WITH APPROVAL OF RESOLUTION 2021-085. Motion passed 5 – 0.

ITEM 25: Permanent Water Use Restrictions Amendment

City Administrator Handt reviewed the proposed restrictions and need for residents to conserve water, particularly during peak demand times.

Mayor Cadenhead, seconded by Councilmember Dorschner, moved TO ADOPT ORDINANCE NO 08-245, AN ORDINANCE AMENDING SECTION 50.40(B) (2) AMENDING THE HOURS WATERING IS PROHIBITED. Motion passed 5 – 0.

Mayor Cadenhead, seconded by Councilmember Holtz, moved TO RESCIND RESOLUTION 2021-068, EXTENDING A LOCAL EMERGENCY WITH RESPECT TO WATER USAGE IN THE CITY. Motion passed 5 – 0.

COUNCIL REPORTS

Councilmember Holtz: Noted inaccuracies in recent article in the Pioneer Press related to the 3M settlement.

Councilmember McGinn: Noted National Night Out events on August 3rd.

STAFF REPORTS AND ANNOUNCEMENTS

Administrator Handt: Noted that due to National Night Out the next Council Meeting will be held on Wednesday, August 4th.

Sergeant Erickson: Reported on an increase in vehicle break ins.

Fire Chief Kalis: Reported that the haze in the air is not from local fires.

Meeting adjourned at 9:00 pm.

LAKE ELMO CITY COUNCIL

ATTEST:

Charles Cadenhead, Mayor

Julie Johnson, City Clerk