



STAFF REPORT

DATE: September 7, 2021
CONSENT

AGENDA ITEM: Approve Pay Request No. 1 (FINAL) for the 2021 Crack Seal Project.

SUBMITTED BY: Mike Rusenovich, Project Engineer

REVIEWED BY: Kristina Handt, City Administrator
Jack Griffin, City Engineer
Marty Powers, Public Works Director

ISSUE BEFORE COUNCIL: Should the City Council accept the improvements and approve Pay Request No. 1 (FINAL) for the 2021 Crack Seal Project?

BACKGROUND: The 2021 Crack Seal Project has been fully completed. The Project Engineer has prepared a Certificate of Completion and is recommending acceptance of the improvements and release of payment in full. The one-year warranty period will begin on September 7, 2021, and will extend to September 7, 2022.

PROPOSAL DETAILS/ANALYSIS: Asphalt Surface Technologies has submitted Pay Request No. 1 (FINAL) in the amount of \$40,260.00. The request has been reviewed and payment is recommended in the amount requested.

FISCAL IMPACT: None. Payment is proposed in accordance with the contract for the project. The project has been completed within the authorized scope and budget.

RECOMMENDATION: Staff is recommending that the City Council, *as part of the Consent Agenda*, accept the improvements and approve Pay Request No. 1 (FINAL) to Asphalt Surface Technologies in the amount of \$40,260.00 for the 2021 Crack Seal Project. If removed from the consent agenda, the recommended motion for the action is as follows:

“Move to accept the improvements and approve Pay Request No. 1 (FINAL) to Asphalt Surface Technologies in the amount of \$40,260.00 for the 2021 Crack Seal Project”.

ATTACHMENTS:

1. Engineer's Certificate of Completion dated September 7, 2021.
2. Asphalt Surface Technologies Invoice dated August 16, 2021.

CERTIFICATE OF COMPLETION

DATE OF ISSUANCE: September 7, 2021

OWNER:	<u>CITY OF LAKE ELMO, MN</u>
CONTRACTOR:	<u>ASPHALT SURFACE TECHNOLOGIES</u>
PROJECT NAME:	<u>2021 CRACK SEAL PROJECT</u>
PROJECT NO.:	<u>2021.109</u>

- ☒ This Certification of Completion applies to all work under the Contract Documents
☐ This Certification of Completion applies to the following specified parts of the Contract Documents

I do hereby certify that the work to which this Certificate applies has been constructed in accordance with the Contract dated July 13, 2021. The above-mentioned improvement is hereby declared to be complete and acceptance of this work is recommended.

DATE OF COMPLETION: September 7, 2021

Michael Rusenovich Reg. No. 58717



FOCUS Engineering, Inc.

THE WARRANTY PERIOD BEGINS September 7, 2021 AND ENDS September 7, 2022

ASTECH

ASPHALT SURFACE
TECHNOLOGIES
CORPORATION

P.O. BOX 1025 – ST. CLOUD, MN 56302 * 320/363-8500
FAX NO. 320/363-8700

AN EQUAL OPPORTUNITY EMPLOYER

INVOICE

INVOICE NO
21-256

SOLD TO CITY OF LAKE ELMO
3880 LAVERNE AVENUE NORTH
LAKE ELMO, MN 55042

SHIP TO LAKE ELMO MN

ACCOUNT NO	PO NUMBER	JOB NUMBER	DATE SHIPPED	TERMS	INVOICE DATE	Page
LAKELM		K21125	8/13/2021	Net 30	8/16/2021	1

2021 CRACK SEAL PROJECT - FINAL PER CONTRACT

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
1	LS SEAL CRACKS, ROUT & SEAL AS NECESSARY	40,260.00	40,260.00

TOTAL AMOUNT 40,260.00

A SERVICE CHARGE OF 1.5 % PER MONTH (OR A MINIMUM CHARGE OF \$1.00 FOR BALANCES UNDER \$50.00) WHICH IS AN ANNUAL RATE OF 18 % WILL BE MADE ON ALL PAST DUE ACCOUNTS.

****PLEASE RETURN ONE COPY OF
INVOICE WITH PAYMENT****



Your Contractor Affidavit request is Approved. A copy of this page MUST be provided to the contractor or government agency that hired you.

Submitted Date and Time: 16-Aug-2021 9:58:43 AM
Confirmation Number: 0-012-395-680
Name: ASPHALT SURFACE TECHNOLOGY CORP
ID: 3921215
Affidavit Number: 822677504
Project Owner: CITY OF LAKE ELMO
Project Number: PROJECT NO. 2021.109
Project Begin Date: 7/22/2021
Project End Date: 8/13/2021
Project Location: 2021 CRACK SEAL PROJECT
Project Amount: \$40,260.00
Subcontractors: No Subcontractors

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