



## STAFF REPORT

DATE: September 7, 2021  
CONSENT

**AGENDA ITEM:** Approve Revised 2021 Meeting Calendar

**SUBMITTED BY:** Julie Johnson, City Clerk

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### **BACKGROUND:**

Adopting a meeting calendar serves as the official notice for the year of all upcoming meetings; thereby, satisfying legal requirements and increasing transparency to the general public. If approved, the meeting calendar will be posted at City Hall and on the City's website. The 2021 meeting calendar was approved by Council at the December 15, 2020 meeting.

### **PROPOSAL:**

As part of its Consent Agenda, the City Council is respectfully requested to approve the revised 2021 City Meeting Calendar or amend as necessary. Staff is recommending that the Tuesday, November 3, 2021 City Council Meeting be moved to Wednesday, November 3, 2021 due to school district elections that will be held on November 2<sup>nd</sup>. Minnesota State Statutes prohibit public meetings on election day and we will be using the Council Chambers as the City's combined polling place.

### **RECOMMENDATION:**

If removed from the Consent Agenda:

***"Move to approve the amended 2021 Meeting Calendar."***

### **FISCAL IMPACT:**

None

### **ATTACHMENTS:**

Updated 2021 Meeting Calendar with proposed change.



## **2021 REGULAR MEETING DATES**

<b>January 5</b>	<b>City Council</b>	<b>July 6</b>	<b>City Council</b>
<b>January 11</b>	<b>Planning Commission</b>	<b>July 12</b>	<b>Planning Commission</b>
<b>January 12</b>	<b>City Council Workshop</b>	<b>July 13</b>	<b>City Council Workshop</b>
<b>January 19</b>	<b>City Council</b>	<b>July 19</b>	<b>Parks Commission</b>
<b>January 20</b>	<b>Parks Commission</b>	<b>July 20</b>	<b>Finance Committee/City Council</b>
<b>January 25</b>	<b>Planning Commission</b>		<b>Planning Commission</b>
<b>February 2</b>	<b>City Council</b>	<b>July 26</b>	<b>Planning Commission</b>
<b>February 8</b>	<b>Planning Commission</b>	<b>August 4</b>	<b>City Council</b>
<b>February 9</b>	<b>City Council Workshop</b>	<b>August 9</b>	<b>Planning Commission</b>
<b>February 16</b>	<b>City Council</b>	<b>August 10</b>	<b>City Council Workshop</b>
<b>February 17</b>	<b>Parks Commission</b>	<b>August 16</b>	<b>Parks Commission</b>
<b>February 22</b>	<b>Planning Commission</b>	<b>August 17</b>	<b>Finance Committee/City Council</b>
			<b>Planning Commission</b>
<b>March 2</b>	<b>City Council</b>	<b>August 23</b>	<b>Planning Commission</b>
<b>March 8</b>	<b>Planning Commission</b>		
<b>March 9</b>	<b>City Council Workshop</b>	<b>September 7</b>	<b>City Council</b>
<b>March 15</b>	<b>Parks Commission</b>	<b>September 13</b>	<b>Planning Commission</b>
<b>March 16</b>	<b>City Council</b>	<b>September 14</b>	<b>City Council Workshop</b>
<b>March 22</b>	<b>Planning Commission</b>	<b>September 20</b>	<b>Parks Commission</b>
		<b>September 21</b>	<b>City Council</b>
<b>April 6</b>	<b>City Council</b>	<b>September 27</b>	<b>Planning Commission</b>
<b>April 12</b>	<b>Planning Commission</b>		
<b>April 13</b>	<b>City Council Workshop</b>	<b>October 5</b>	<b>City Council</b>
<b>April 19</b>	<b>Parks Commission</b>	<b>October 13</b>	<b>City Council Workshop</b>
<b>April 20</b>	<b>City Council</b>	<b>October 14</b>	<b>Planning Commission</b>
<b>April 26</b>	<b>Planning Commission</b>	<b>October 18</b>	<b>Parks Commission</b>
<b>TBD</b>	<b>Appeal &amp; Equalization</b>	<b>October 19</b>	<b>City Council</b>
		<b>October 25</b>	<b>Planning Commission</b>
<b>May 4</b>	<b>City Council</b>	<b>November 3</b>	<b>City Council</b>
<b>May 10</b>	<b>Planning Commission</b>	<b>November 8</b>	<b>Planning Commission</b>
<b>May 11</b>	<b>City Council Workshop</b>	<b>November 9</b>	<b>City Council Workshop</b>
<b>May 17</b>	<b>Parks Commission</b>	<b>November 15</b>	<b>Parks Commission</b>
<b>May 18</b>	<b>Finance Committee/City Council</b>	<b>November 16</b>	<b>Finance Committee/City Council</b>
<b>May 24</b>	<b>Planning Commission</b>	<b>November 22</b>	<b>Planning Commission</b>
<b>June 1</b>	<b>City Council</b>		
<b>June 8</b>	<b>City Council Workshop</b>	<b>December 7</b>	<b>City Council</b>
<b>June 14</b>	<b>Planning Commission</b>	<b>December 13</b>	<b>Planning Commission</b>
<b>June 15</b>	<b>Finance Committee/City Council</b>	<b>December 14</b>	<b>City Council Workshop</b>
		<b>December 20</b>	<b>Parks Commission</b>
<b>June 21</b>	<b>Parks Commission</b>	<b>December 21</b>	<b>City Council</b>
<b>June 28</b>	<b>Planning Commission</b>	<b>December 27</b>	<b>Planning Commission</b>

City Council Meetings are held at 7:00 p.m. & Workshops are held at 6:30 p.m.

Planning Commission Meetings are held at 7:00 p.m. on 2<sup>nd</sup> & 4<sup>th</sup> Mon.

Parks Commission Meetings are held at 6:30 p.m. on 3<sup>rd</sup> Mon.

Finance Committee Meeting are held at 5 p.m.

Board of Appeal and Equalization held 5:00 p.m. – 7:00 p.m. in April

All meetings are held in the Council Chambers unless otherwise noted

National Night to Untie- August 3<sup>rd</sup>

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